



Lassen County

AB 86 Adult Education Consortium

Minutes of January 14, 2016
LCC Boardroom @ 3:00 pm

The meeting was called to order at 3:05 P.M.

1. Dr. Hall welcomed everyone and thanked them for coming out in the snow today.

Names of those Present

Members (Schools):

Dr. Marlon Hall, Superintendent/ President of Lassen Community College
Lou Hamilton, Lassen College Board member
Dr. John Taylor, LCC Academic Resource Center
Brian Murphy, LCC Dean of Inst. Effectiveness and Research
Fran Oberg, LCC Executive Assistant
Cindy Howe, LCC DSPS Director
Paige Broglio, LCC Coordinator of Special Grant Programs
John Larrivee, LCC Foundation
Nathan Jersey, Kinship Coordinator
Amy Langslet, LCC Inmate Education Coordinator
Pam Pettengill, Westwood Unified School District Board Member
Patty Gunderson, Superintendent of Lassen County Office of Education
Bill McCabe, Superintendent Lassen Union High School District
Kathi Sherman, Long Valley Charter School
Ann Weaver, Long Valley Charter School

Partners (Agencies and Business Partners):

Leslie Scott, Alliance for Workforce Development
Chrissy Adams, Alliance for Workforce Development
Gennifer McArthur, Lassen County Sheriff's Dept.
John McGurva, Lassen County Sheriff's Dept.
Samantha McMullen, Lassen County Day Reporting Center
Michael Kirack, Kirack Construction
Deb Olstad, Susanville Indian Rancheria
Ann Trussel, Lassen Library
Tracy Cagle, Lassen Family Services

2. Approval of minutes from December 10, 2015

The motion to approve the minutes came from Cindy Howe and Ann Weaver gave the second. The minutes were approved by consensus.

3. Public Comment

None

4. New Adult Education Block Grant (AEBG) Update on Funding

Our consortium will receive an extra \$90,000. Funding for Modoc County. This money is specifically directed to Modoc County and they are working on their projects. Dr Hall explained that Modoc County doesn't belong to a specific community college district and we share Modoc County area with the College of the Siskiyou's. Paige Broglio explained this extra allotment follows the same guidelines for AEBG spending and gives 5% indirect costs to the college fiscal office. The state is telling us that our AEBG allocation for next year is 90% sure to be funded with the same amount of \$750,000. and also a two year carryover. Everything depends on adult learner outcomes and the Governor's budget.

5. Professional Development Requests Approved

There were two professional development requests received. One from Paige Broglio to attend the OTAN Technology Symposium at the Fresno Adult School on March 11-12. The cost is \$625. For travel mileage, hotel and meals. This aligns with the grant technology and data collection needed. The second request from Paige Broglio to attend the CA. Council for Adult Education Days in Sacramento on April 4-5. The cost is \$350. This aligns with keeping current on adult education funding and programs in CA. A motion to approve these requests came from Pam Pettengill and the second from Patty Gunderson. The motion was approved by consensus. Paige Broglio mentioned she has professional development forms available for the consortium members to use.

6. Practices with Promises

These are emerging or successful practices that the consortium will share on the AEBG state website Paige Broglio explained. Each consortium is required to submit one or two practices with their final AB86 report in February. A discussion ensued with Dr. Taylor suggesting we use the Mini Grant process itself as a successful practice. Another idea was to use the Steps to Success program that developed curriculum using AB86 funds. It was decided by consensus to put forth these two practices now and add more later.

7. Mini Grant Allocations

The Mini Grant Review Committee met on January 4th and the members present were Dr. Hall, Bill McCabe, Patty Gunderson, and Paige Broglio. Upon the review of the 12 Mini Grant applications the committee agreed to approve the following for funding:

1.	Westwood Unified School District - Ag Mechanics class	\$ 5,000.00
2.	Long Valley Charter School – Adult School to outlying areas	70,000.00
	with Lassen County Jail – Adult Independent Study program	12,071.00
3.	Steps to Success program to work with LCC DSPS	150,000.00
4.	Parenting Life Skills-Lassen College Kinship	6,730.00
5.	Adult Literacy Program with LCC and Lassen Library	30,000.00
	Total	\$ 273,801.00

Dr Hall explained the committee was being very conservative with funding as they did not want to spend our total grant yet. AEBG funds are allowed a two year carryover and we don't know for sure what the state will do with the next budget and want to make sure we have the funds to continue successful programs in a timely manner. Sometimes state allocations do not arrive in time for the school year to start, or even until October or later. The committee decided that some of the applicants could work together, such as Long Valley Charter and the County Jail; and Steps to Success and the DSPS vocational mentoring program. In order to receive funding the applicant must be a school district member of this consortium and servicing adults 18 years and older. We are looking for sustainability and student outcomes, and successful programs may reapply for funding next year. It is the responsibility of the mini grant recipients to show data on students and outcomes for the reporting periods. Bill McCabe mentioned that Diploma Gold could later be moved from the high school to the college with this grant. And Patty Gunderson mentioned that there are other pockets of money in the community for some of the other applicants to draw from. The consortium agreed on the allocations by consensus. Dr. Hall is working on the MOU's and will have them ready soon to be in place before any funding is disbursed.

Discussion followed with the consortium on timelines, and Dr. Hall answered the timeline is short until June, or continued on with two year carryover allowed. And it was asked about guidelines, and yes there are plenty of details from the state on terms, guidance, and allowable uses Paige Broglio explained. The state is continually adding reporting requirements and new data measurements for student outcomes. Most important is that the consortium moves from AB86 planning into the implementation of programs with the AEBG funding.

8. Next Meeting Date

The dates were discussed and it was agreed upon to meet on Thursdays at 3:00 in the college boardroom on March 10th, May 12th, and June 16th. Although June is a busy month it is important we meet to finalize our reporting due June 30th, and see the outcomes of the mini grant programs.

Public Information: John Larrivee of the Lassen College Foundation mentioned that February 19th is the Foundation Fundraiser with a concert and dance with the Louis Price band at the college sports complex. He urged everyone to support this fundraiser for student scholarships.

9. Adjournment at 3:40 P.M.