

#1

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, May 16, 2022 1:39:55 PM
Last Modified: Monday, May 16, 2022 1:40:43 PM
Time Spent: 00:00:48
IP Address: 172.79.66.59

Page 1

Q1 Faculty

Which constituent group are you in?

Q2 6+ years

If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans. **Strongly Agree**

I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). **Strongly Agree**

I know who to ask and where to go for additional information about budgeting, planning, and governance. **Agree**

The institution plans in the correct areas. **Strongly Agree**

The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. **Strongly Agree**

The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. **Strongly Agree**

The institutional planning process is appropriately tied to the budget development process **Strongly Agree**

#2

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, May 16, 2022 1:43:09 PM
Last Modified: Monday, May 16, 2022 1:44:47 PM
Time Spent: 00:01:38
IP Address: 209.129.150.14

Page 1

Q1 **Faculty**

Which constituent group are you in?

Q2 **6+ years**

If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans. **Disagree**

I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). **Disagree**

I know who to ask and where to go for additional information about budgeting, planning, and governance. **Disagree**

The institution plans in the correct areas. **Disagree**

The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. **Agree**

The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. **Agree**

The institutional planning process is appropriately tied to the budget development process **Agree**

Suggestions for improving the planning and/or governance processes at Lassen Community College: **Finish the dorms**

#3

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, May 16, 2022 1:57:09 PM
Last Modified: Monday, May 16, 2022 1:57:53 PM
Time Spent: 00:00:43
IP Address: 209.129.150.14

Page 1

Q1 **Faculty**

Which constituent group are you in?

Q2 **2-5 years**

If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

- The planning process at Lassen Community College works and produces appropriate institutional plans. **Disagree**
- I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). **Agree**
- I know who to ask and where to go for additional information about budgeting, planning, and governance. **Agree**
- The institution plans in the correct areas. **Disagree**
- The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. **Agree**
- The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. **Agree**
- The institutional planning process is appropriately tied to the budget development process **Strongly Disagree**

#4

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, May 16, 2022 1:57:45 PM
Last Modified: Monday, May 16, 2022 1:58:33 PM
Time Spent: 00:00:47
IP Address: 209.129.150.14

Page 1

Q1 Respondent skipped this question

Which constituent group are you in?

Q2 6+ years

If you work for LCC, how long have you been working for the college?

Q3
Please specify your level of agreement with the following statements.

- | | |
|---|-----------------------|
| The planning process at Lassen Community College works and produces appropriate institutional plans. | Agree |
| I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). | Strongly Agree |
| I know who to ask and where to go for additional information about budgeting, planning, and governance. | Agree |
| The institution plans in the correct areas. | Agree |
| The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. | Strongly Agree |
| The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. | Strongly Agree |
| The institutional planning process is appropriately tied to the budget development process | Agree |

#5

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, May 16, 2022 2:12:42 PM
Last Modified: Monday, May 16, 2022 2:15:31 PM
Time Spent: 00:02:49
IP Address: 209.129.150.14

Page 1

Q1 **Faculty**

Which constituent group are you in?

Q2 **2-5 years**

If you work for LCC, how long have you been working for the college?

Q3
Please specify your level of agreement with the following statements.

- The planning process at Lassen Community College works and produces appropriate institutional plans. **Agree**
- I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). **Strongly Agree**
- I know who to ask and where to go for additional information about budgeting, planning, and governance. **Disagree**
- The institution plans in the correct areas. **Agree**
- The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. **Disagree**
- The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. **Strongly Agree**
- The institutional planning process is appropriately tied to the budget development process **Agree**

#6

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, May 16, 2022 2:34:56 PM
Last Modified: Monday, May 16, 2022 2:39:31 PM
Time Spent: 00:04:35
IP Address: 209.129.150.14

Page 1

Q1 **Classified**

Which constituent group are you in?

Q2 **6+ years**

If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans. **Disagree**

I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). **Agree**

I know who to ask and where to go for additional information about budgeting, planning, and governance. **Agree**

The institution plans in the correct areas. **Disagree**

The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. **Agree**

The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. **Agree**

The institutional planning process is appropriately tied to the budget development process **Disagree**

Suggestions for improving the planning and/or governance processes at Lassen Community College: **I believe we're headed in the right direction w/ Strategic Initiatives and the new budget planning committee. There are some kinks that need to be worked out, but once those are our master planning committees will be able to plan appropriately and our CIMP will look so much better and be usable!**

#7

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, May 16, 2022 2:56:01 PM
Last Modified: Monday, May 16, 2022 2:57:21 PM
Time Spent: 00:01:19
IP Address: 209.129.150.14

Page 1

Q1 **Classified**

Which constituent group are you in?

Q2 **6+ years**

If you work for LCC, how long have you been working for the college?

Q3
 Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans. **Disagree**

I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). **Agree**

I know who to ask and where to go for additional information about budgeting, planning, and governance. **Agree**

The institution plans in the correct areas. **Agree**

The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. **Disagree**

The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. **Agree**

The institutional planning process is appropriately tied to the budget development process **Disagree**

#8

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, May 16, 2022 6:01:56 PM
Last Modified: Monday, May 16, 2022 6:02:49 PM
Time Spent: 00:00:52
IP Address: 209.129.150.14

Page 1

Q1 Administration / Management

Which constituent group are you in?

Q2 6+ years

If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans. **Agree**

I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). **Agree**

I know who to ask and where to go for additional information about budgeting, planning, and governance. **Agree**

The institution plans in the correct areas. **Agree**

The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. **Agree**

The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. **Agree**

The institutional planning process is appropriately tied to the budget development process **Agree**

#9

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, May 17, 2022 9:03:34 AM
Last Modified: Tuesday, May 17, 2022 9:04:36 AM
Time Spent: 00:01:01
IP Address: 64.188.179.10

Page 1

Q1 **Faculty**

Which constituent group are you in?

Q2 **6+ years**

If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans. **Agree**

I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). **Agree**

I know who to ask and where to go for additional information about budgeting, planning, and governance. **Agree**

The institution plans in the correct areas. **Agree**

The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. **Agree**

The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. **Agree**

The institutional planning process is appropriately tied to the budget development process **Agree**

#10

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, May 17, 2022 9:11:30 AM
Last Modified: Tuesday, May 17, 2022 9:16:44 AM
Time Spent: 00:05:14
IP Address: 96.5.161.30

Page 1

Q1 **Faculty**
Which constituent group are you in?

Q2 **2-5 years**
If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans.

Agree

I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums).

Agree

I know who to ask and where to go for additional information about budgeting, planning, and governance.

Agree

The institution plans in the correct areas.

Agree

The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective.

Agree

The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning.

Agree

The institutional planning process is appropriately tied to the budget development process

Agree

Suggestions for improving the planning and/or governance processes at Lassen Community College:

I would love to see more training or an orientation to committees. Faculty is contractually obligated to serve on committees but as a new employee I had no idea what was going on. I was assigned to a group with no context to what the committee was about, what they worked on or the process involved. I am in my 3rd year and just now feeling like I somewhat understand my role in the committee work. I also feel like committees should have a multi-year appointment to a committee. I have now been on three and as soon as I feel somewhat comfortable, I have to join a different committee. I think there is a lot of room for improvement in this area. Just to make it make sense and be effective for the College.

#11

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, May 18, 2022 12:46:23 PM
Last Modified: Wednesday, May 18, 2022 12:47:03 PM
Time Spent: 00:00:39
IP Address: 209.129.150.14

Page 1

Q1 Administration / Management

Which constituent group are you in?

Q2 2-5 years

If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans.	Agree
I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums).	Agree
I know who to ask and where to go for additional information about budgeting, planning, and governance.	Strongly Agree
The institution plans in the correct areas.	Strongly Agree
The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective.	Strongly Agree
The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning.	Agree
The institutional planning process is appropriately tied to the budget development process	Agree

#12

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, May 18, 2022 12:55:03 PM
Last Modified: Wednesday, May 18, 2022 12:55:45 PM
Time Spent: 00:00:42
IP Address: 137.164.146.6

Page 1

Q1 **Faculty**

Which constituent group are you in?

Q2 **6+ years**

If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans.	Agree
I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums).	Agree
I know who to ask and where to go for additional information about budgeting, planning, and governance.	Disagree
The institution plans in the correct areas.	Agree
The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective.	Agree
The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning.	Agree
The institutional planning process is appropriately tied to the budget development process	Agree

#13

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, May 18, 2022 1:02:55 PM
Last Modified: Wednesday, May 18, 2022 1:07:00 PM
Time Spent: 00:04:05
IP Address: 98.255.114.175

Page 1

Q1 **Faculty**

Which constituent group are you in?

Q2 **6+ years**

If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans.

Agree

I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums).

Agree

I know who to ask and where to go for additional information about budgeting, planning, and governance.

Agree

The institution plans in the correct areas.

Disagree

The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective.

Disagree

The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning.

Disagree

The institutional planning process is appropriately tied to the budget development process

Disagree

Suggestions for improving the planning and/or governance processes at Lassen Community College:

Plans need to be more educational program-focused. Plans need to be followed. There need to be more opportunities for broad input into planning priorities. Current planning is for 3-5 yrs but, in reality, is about immediate (1-2 yrs max) budget needs. LCC needs a means of long-range planning.

#14

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, May 18, 2022 1:07:11 PM
Last Modified: Wednesday, May 18, 2022 1:08:27 PM
Time Spent: 00:01:16
IP Address: 68.100.137.204

Page 1

Q1 **Faculty**

Which constituent group are you in?

Q2 **6+ years**

If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans. **Disagree**

I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). **Agree**

I know who to ask and where to go for additional information about budgeting, planning, and governance. **Disagree**

The institution plans in the correct areas. **Disagree**

The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. **Agree**

The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. **Disagree**

The institutional planning process is appropriately tied to the budget development process **Disagree**

Suggestions for improving the planning and/or governance processes at Lassen Community College: **I've never been trained on our planning processes, but I'm certainly a part of them. A 30,000 foot view on planning would be useful for faculty, especially those that have been adjunct for a while and were hired as full time.**

#15

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, May 18, 2022 1:13:15 PM
Last Modified: Wednesday, May 18, 2022 1:16:28 PM
Time Spent: 00:03:12
IP Address: 209.129.150.13

Page 1

Q1 **Classified**

Which constituent group are you in?

Q2 **6+ years**

If you work for LCC, how long have you been working for the college?

Q3
 Please specify your level of agreement with the following statements.

- | | |
|---|--|
| The planning process at Lassen Community College works and produces appropriate institutional plans. | Agree |
| I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). | Disagree |
| I know who to ask and where to go for additional information about budgeting, planning, and governance. | Disagree |
| The institution plans in the correct areas. | Disagree |
| The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. | Disagree |
| The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. | Agree |
| The institutional planning process is appropriately tied to the budget development process | Disagree |
| Suggestions for improving the planning and/or governance processes at Lassen Community College: | I feel that the institution needs to listen "hear" all areas in order to properly plan. |

#16

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, May 18, 2022 1:29:55 PM
Last Modified: Wednesday, May 18, 2022 1:42:48 PM
Time Spent: 00:12:53
IP Address: 209.129.150.14

Page 1

Q1 **Classified**

Which constituent group are you in?

Q2 **6+ years**

If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans. **Disagree**

I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). **Disagree**

I know who to ask and where to go for additional information about budgeting, planning, and governance. **Disagree**

The institution plans in the correct areas. **Disagree**

The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. **Disagree**

The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. **Disagree**

The institutional planning process is appropriately tied to the budget development process **Disagree**

Suggestions for improving the planning and/or governance processes at Lassen Community College: **Would like input in the area I work in. As i familiar with what the students like.**

#17

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, May 18, 2022 3:04:19 PM
Last Modified: Wednesday, May 18, 2022 3:06:11 PM
Time Spent: 00:01:52
IP Address: 172.77.16.42

Page 1

Q1 Respondent skipped this question

Which constituent group are you in?

Q2 6+ years

If you work for LCC, how long have you been working for the college?

Q3
Please specify your level of agreement with the following statements.

- | | |
|---|-----------------|
| The planning process at Lassen Community College works and produces appropriate institutional plans. | Agree |
| I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). | Agree |
| I know who to ask and where to go for additional information about budgeting, planning, and governance. | Disagree |
| The institution plans in the correct areas. | Agree |
| The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. | Agree |
| The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. | Agree |
| The institutional planning process is appropriately tied to the budget development process | Agree |

#18

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, May 18, 2022 3:52:13 PM
Last Modified: Wednesday, May 18, 2022 3:53:34 PM
Time Spent: 00:01:21
IP Address: 209.129.150.14

Page 1

Q1 **Faculty**

Which constituent group are you in?

Q2 **6+ years**

If you work for LCC, how long have you been working for the college?

Q3
 Please specify your level of agreement with the following statements.

- | | |
|---|--|
| The planning process at Lassen Community College works and produces appropriate institutional plans. | Agree |
| I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). | Agree |
| I know who to ask and where to go for additional information about budgeting, planning, and governance. | Strongly Agree |
| The institution plans in the correct areas. | Agree |
| The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. | Strongly Agree |
| The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. | Strongly Agree |
| The institutional planning process is appropriately tied to the budget development process | Disagree |
| Suggestions for improving the planning and/or governance processes at Lassen Community College: | We really need to work on our budget process. Areas to improve. |

#19

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, May 19, 2022 10:23:26 AM
Last Modified: Thursday, May 19, 2022 10:25:27 AM
Time Spent: 00:02:01
IP Address: 209.129.150.14

Page 1

Q1 **Classified**

Which constituent group are you in?

Q2 **2-5 years**

If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans.	Agree
I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums).	Agree
I know who to ask and where to go for additional information about budgeting, planning, and governance.	Strongly Agree
The institution plans in the correct areas.	Agree
The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective.	Disagree
The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning.	Agree
The institutional planning process is appropriately tied to the budget development process	Agree

#20

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, May 19, 2022 1:44:51 PM
Last Modified: Thursday, May 19, 2022 1:45:54 PM
Time Spent: 00:01:03
IP Address: 209.129.150.14

Page 1

Q1 **Classified**

Which constituent group are you in?

Q2 **2-5 years**

If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans. **Disagree**

I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). **Agree**

I know who to ask and where to go for additional information about budgeting, planning, and governance. **Agree**

The institution plans in the correct areas. **Agree**

The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. **Disagree**

The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. **Agree**

The institutional planning process is appropriately tied to the budget development process **Disagree**

#21

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, May 20, 2022 9:30:45 AM
Last Modified: Friday, May 20, 2022 9:31:49 AM
Time Spent: 00:01:04
IP Address: 172.58.43.228

Page 1

Q1**Faculty**

Which constituent group are you in?

Q2**2-5 years**

If you work for LCC, how long have you been working for the college?

Q3

Please specify your level of agreement with the following statements.

The planning process at Lassen Community College works and produces appropriate institutional plans. **Agree**

I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums). **Strongly Agree**

I know who to ask and where to go for additional information about budgeting, planning, and governance. **Agree**

The institution plans in the correct areas. **Agree**

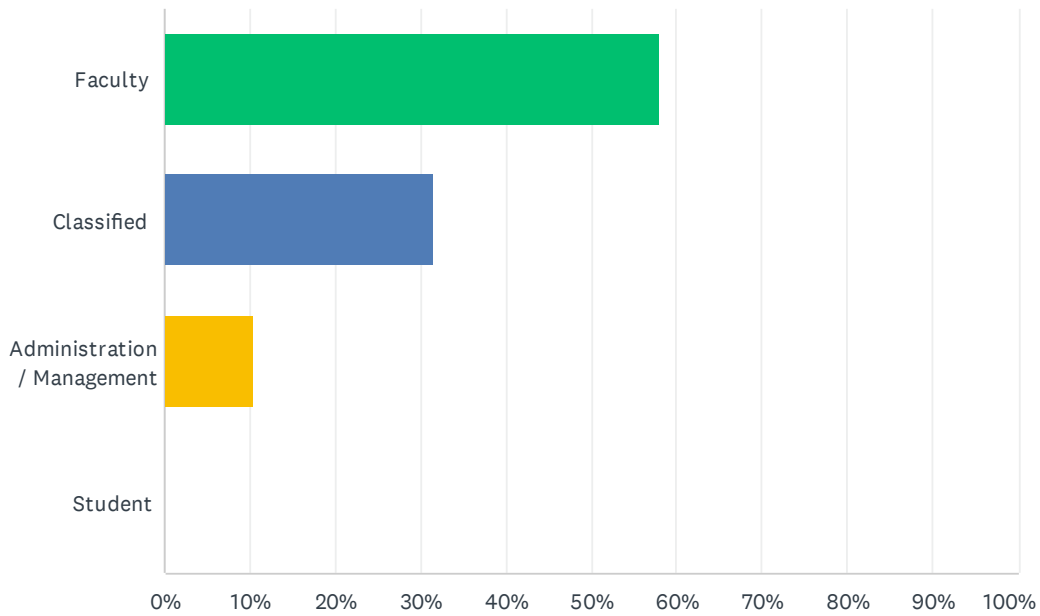
The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective. **Agree**

The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning. **Agree**

The institutional planning process is appropriately tied to the budget development process **Agree**

Q1 Which constituent group are you in?

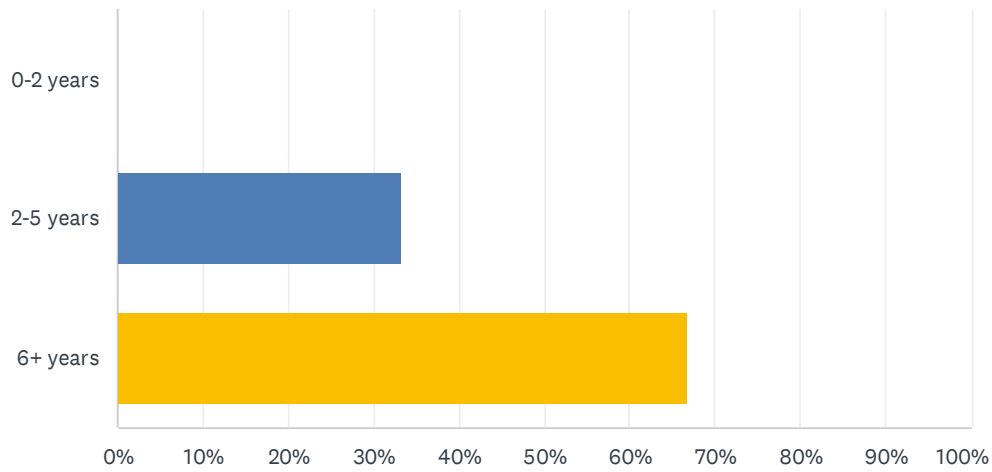
Answered: 19 Skipped: 2



ANSWER CHOICES	RESPONSES	
Faculty	57.89%	11
Classified	31.58%	6
Administration / Management	10.53%	2
Student	0.00%	0
TOTAL		19

Q2 If you work for LCC, how long have you been working for the college?

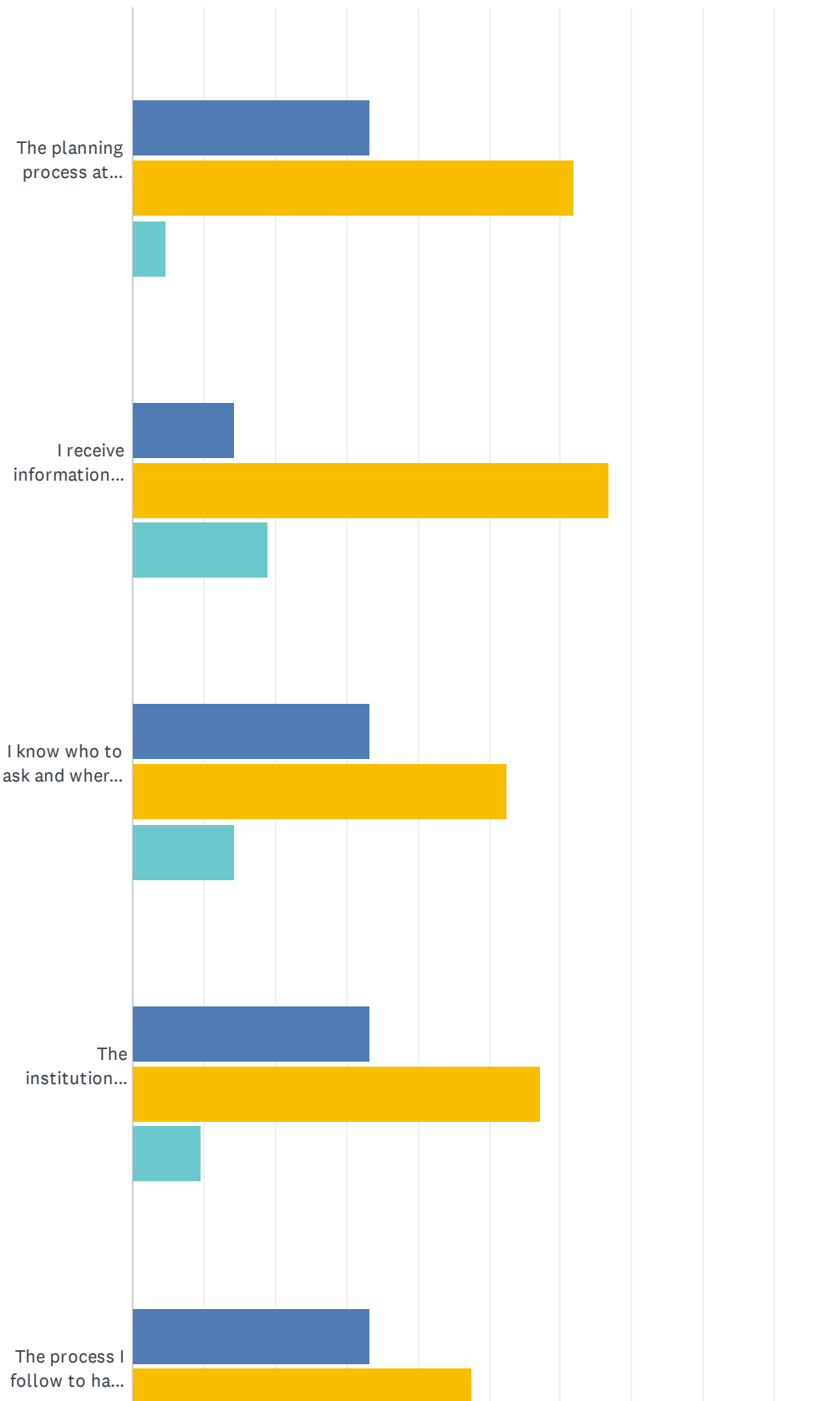
Answered: 21 Skipped: 0

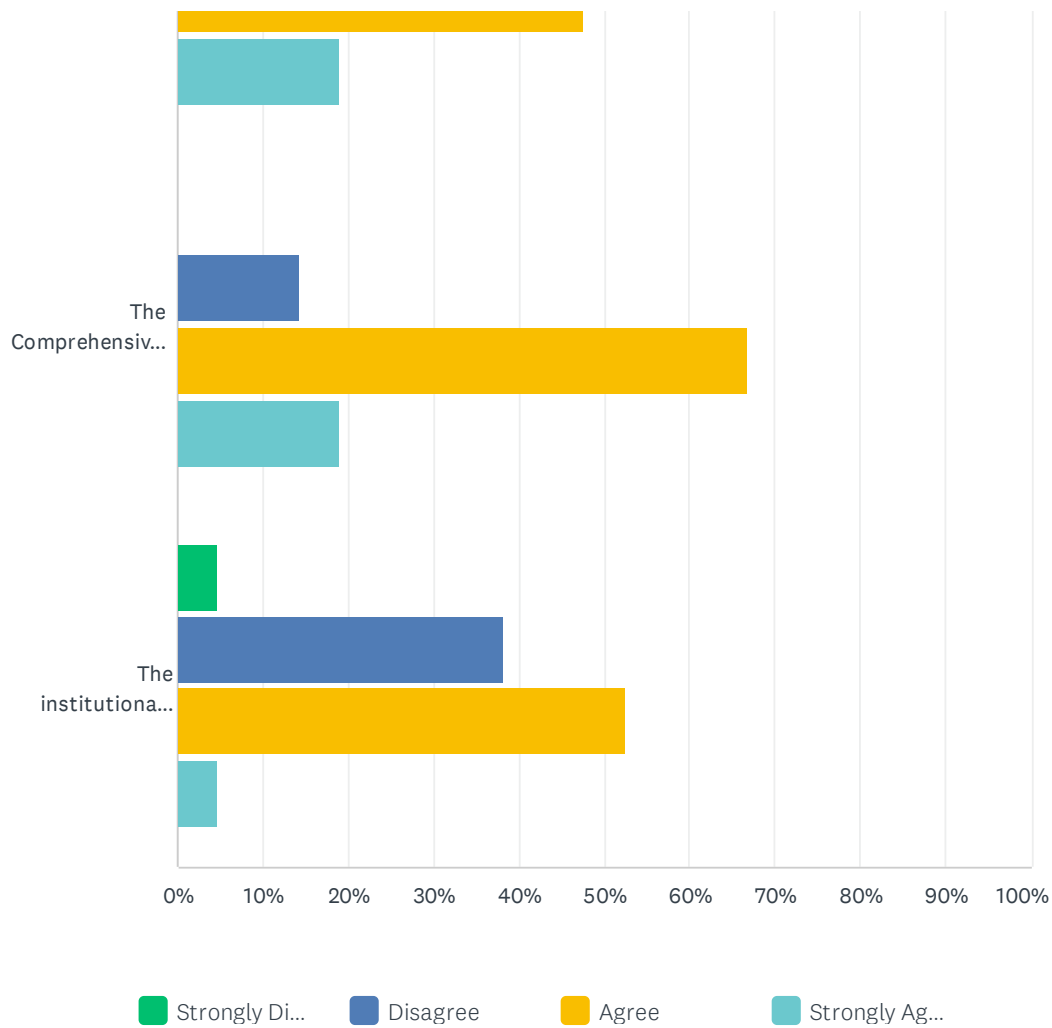


ANSWER CHOICES	RESPONSES
0-2 years	0.00% 0
2-5 years	33.33% 7
6+ years	66.67% 14
TOTAL	21

Q3 Please specify your level of agreement with the following statements.

Answered: 21 Skipped: 0





	STRONGLY DISAGREE	DISAGREE	AGREE	STRONGLY AGREE	TOTAL
The planning process at Lassen Community College works and produces appropriate institutional plans.	0.00% 0	33.33% 7	61.90% 13	4.76% 1	21
I receive information about institutional planning through a variety of ways (by receiving committee minutes, through committee membership, through my group's representatives on various committees, through open forums).	0.00% 0	14.29% 3	66.67% 14	19.05% 4	21
I know who to ask and where to go for additional information about budgeting, planning, and governance.	0.00% 0	33.33% 7	52.38% 11	14.29% 3	21
The institution plans in the correct areas.	0.00% 0	33.33% 7	57.14% 12	9.52% 2	21
The process I follow to have my ideas heard (through open forums, through representatives, etc) is effective.	0.00% 0	33.33% 7	47.62% 10	19.05% 4	21
The Comprehensive Institutional Master Plan is the appropriate vehicle for institutional planning.	0.00% 0	14.29% 3	66.67% 14	19.05% 4	21
The institutional planning process is appropriately tied to the budget development process	4.76% 1	38.10% 8	52.38% 11	4.76% 1	21

Lassen College Planning, Budgeting and Governance Process Review Planning Committee Survey

Committee Name: Academic Senate

Date: 5/25/22

Members Present: Tom Downing, Melinda Duerksen, Yuting

Lin, Laura Rotlisberger, Adam Runyan, Celeste Wisner

Members Absent:

Planning Section

When answering these questions consider the “planning process” the process used to create the Comprehensive Institutional Master Plan; including but not limited to the work of planning committees (Academic Planning, Student Services Planning, Institutional Effectiveness Planning, Institutional Technology Planning, Facility Planning, Human Resource Planning etc.) as well as the recommendations from IPR and NIPRs and analysis of student learning and administrative unit outcome results.

1. What works in the planning process at Lassen College?
 - We have a process
 - All constituencies have feedback into the process and an interest in following the process
 - The process is in depth through all “master plans” as well as through the IPR process

2. What doesn't work in the planning process at Lassen College?
 - The IPR process can be significantly scaled down to meet specific needs of program evaluation, student evaluation, and accreditation requirements.
 - Accessibility for employees to easily find updated and approved forms whether through the Website or Portal.

3. What changes would you make in the process to improve efficiency and effectiveness?
 - Budget prioritization process can be more timely and transparent.
 - New Faculty orientation process and structured checklist for a new faculty (phone, email). Formalize who does this process?

4. What additional resources (human, research data, additional information, etc.) does your committee need to perform your assigned tasks?
 - Onboarding of new employees is needed, which may include HR generally but also should include the position manager and departmental representatives or peer mentors.

5. Do you feel your contribution to the planning process is necessary?
 - There is a strong working relationship between all constituency groups.
 - Faculty are represented in all Master Planning Committees.

6. Do you feel your contribution to the planning process is valued?
 - Yes
 - Administration is encouraged to attend regularly and discuss areas of mutual concerns or interests.

Governance Section

1. Did your committee perform during the preceding year as identified in the committee's charge?
 - Yes

2. Identify results (products) of committee activities?
 - Update SLO Handbook, Shared Governance Handbook, Budget Development Handbook, MQ Handbook, IPR Handbook, IPR Annual Update Template, IPR Rubric, IPR Timeline Addendum, Approved ACCJC Report, Appoint Faculty to Committees, Appoint Senators as mentors for Program Review, Update Faculty Code of Ethics, Give input to the Strategic Plan, Help create the Budget Committee, Update any AP's as needed, Assigned senators and followed the AP 4021 Program Revitalization and Discontinuance Policy for specific programs, Approved new courses and programs, Adopt revised Institution Set Standards, Review and Approve IPR's that were due, Help faculty with professional development such as Curriculum Institute, Plenary, Leadership Institute, and other webinars/trainings that are pertinent.

3. Provide suggestions to change or modify the committee charge.
 - Encourage and have a standing agenda item for CSEA to give updates or feedback just like other constituencies.

4. Was the committee membership appropriate to implement its charge? If not what changes are needed?
 - Yes

5. Provide an analysis of the participation of the membership. Identify any individual or constituent group representation not in attendance more than fifty percent of the meetings.

- Overall, participation has been superior
 - Lack of student participation
6. How could communication between committees and others be improved with regards to governance?
- Communication has been good. Senators could give updates to their assigned committees as well as report out to Senate regarding committee actions.

Lassen College Planning, Budgeting and Governance Process Review Planning Committee Survey

Committee Name: Institutional Effectiveness Planning Committee

Date: May 18th, 2022

Members Present: Randy Joslin, Alison Somerville, Makenzie Davis, Chad Lewis, Adam Runyan, Thomas Robb

Members Absent: Lisa Gardiner, Tiffany Stone, Nicole Kelley, Marguerite Lewman

Planning Section

When answering these questions consider the “planning process” the process used to create the Comprehensive Institutional Master Plan; including but not limited to the work of planning committees (Academic Planning, Student Services Planning, Institutional Effectiveness Planning, Institutional Technology Planning, Facility Planning, Human Resource Planning etc.) as well as the recommendations from IPR and NIPRs and analysis of student learning and administrative unit outcome results.

1. What works in the planning process at Lassen College?

Opportunity to provide input to the planning process and on items that were submitted to the IE Planning committee for review.

2. What doesn't work in the planning process at Lassen College?

We are working on refining/improving the budget allocation process, including the review and prioritization of resource allocation requests.

3. What changes would you make in the process to improve efficiency and effectiveness?

Finish refining/improving the budget allocation process, including the review and prioritization of resource allocation requests.

We also need to work on shortening the process of program reviews, including the length of the IPR/NIPR documents.

Consistently consult the Planning and Budgeting Calendar to ensure tasks are being completed in a timely manner.

Consistent training on IE-related issues to ensure uniform understanding across the organization.

4. What additional resources (human, research data, additional information, etc.) does your committee need to perform your assigned tasks?

Complete the search for, and implementation, of software for learning outcomes submission, tracking, and assessment.

5. Do you feel your contribution to the planning process is necessary?

Yes. This committee provides valuable input and guidance on IE-related issues throughout the organization, affecting planning in both assessment of student learning and overall accreditation status.

6. Do you feel your contribution to the planning process is valued?

Yes, the committee is understood to be the guiding reference for IE-related issues within our institution, and consistently works in close coordination with accreditation chairs and the Accreditation Liaison Officer (ALO) for the College.

Governance Section

1. Did your committee perform during the preceding year as identified in the committee's charge?

Yes, the committee performed in very close alignment with its charge.

2. Identify results (products) of committee activities?

The IE Planning Committee has been very active and productive over the previous year. The committee has approved numerous IE-related documents: Annual Institution Set Standards (ISS) revision; Institutional Effectiveness Master Plan; NIPR Handbook update/revision; AP-3250 Update/Revision.

The committee has also worked cohesively to refine campus IE-related issues/processes: Learning Outcomes (CSLO/GESLO/PSLO) assessment processes and documentation; addition of Learning Outcomes analysis and discussion to IPR's/IPR Handbook; Post-Graduate surveys for ISLOs and PSLOs; Refined data for ACCJC Annual Report on Student Achievement; PSLO Mapping; Review of SLO Software Vendor products; Initial development and implementation of IPR Student Survey specifically for Incarcerated Students; Revision of AUO Assessment forms and submission process.

3. Provide suggestions to change or modify the committee charge.

Add language that references DEIA as a priority in IE-related issues and processes.

Revise any references to fiscal planning and budgetary issues to accurately reflect the transfer of this responsibility to the new Budget Committee.

4. Was the committee membership appropriate to implement its charge? If not what changes are needed?

Yes, but the charge needs to reflect that the ALO is a faculty member and no longer an Administrator.

5. Provide an analysis of the participation of the membership. Identify any individual or constituent group representation not in attendance more than fifty percent of the meetings.

There has been no student participation over the year. Hopefully this can be improved with closer coordination with the ASB.

6. How could communication between committees and others be improved with regards to governance?

The committee is hopeful that improved coordination with the ASB will result in consistent student participation in committee meetings.

Lassen College Planning, Budgeting and Governance Process Review

Planning Committee Survey

**Committee Name: Student Services Planning
Committee**

Date: 5/16/2022

Members Present:

Members Absent:

Planning Section

When answering these questions consider the “planning process” the process used to create the Comprehensive Institutional Master Plan; including but not limited to the work of planning committees (Academic Planning, Student Services Planning, Institutional Effectiveness Planning, Institutional Technology Planning, Facility Planning, Human Resource Planning etc.) as well as the recommendations from IPR and NIPRs and analysis of student learning and administrative unit outcome results.

1. What works in the planning process at Lassen College?

We have input from all groups. All constituent groups are heard and represented.

2. What doesn't work in the planning process at Lassen College?

Circling back around after outcome evaluation. How we respond to outcome results.

3. What changes would you make in the process to improve efficiency and effectiveness?

Calendar timelines, monthly reminders of planning processes. Changes forthcoming address planning process.

4. What additional resources (human, research data, additional information, etc.) does your committee need to perform your assigned tasks?

Continue with Zoom meetings to encourage greater participation in planning committee meetings. Access to greater data details, including DEIA.

5. Do you feel your contribution to the planning process is necessary?

Yes

6. Do you feel your contribution to the planning process is valued?

Yes

Governance Section

1. Did your committee perform during the preceding year as identified in the committee's charge?

Yes

2. Identify results (products) of committee activities?

Reviewed and approved committee charge, reviewed and approved our MP, evaluated student engagement, reviewed the GP Scale of Adoption self-assessment, budget prioritization for SS.

3. Provide suggestions to change or modify the committee charge.

None

4. Was the committee membership appropriate to implement its charge? If not what changes are needed?

Consider adding an additional SS manager or administrator that can be appointed by SS VP.

5. Provide an analysis of the participation of the membership. Identify any individual or constituent group representation not in attendance more than fifty percent of the meetings.

Student representatives – if we could pull from the greater student body that would be an easier accommodation to meeting the required number of members.

6. How could communication between committees and others be improved with regard to governance?

Monthly committee chairs meeting to share deadlines, concerns, division impacting decisions.

Lassen College Planning, Budgeting and Governance Process Review Planning Committee Survey

Committee Name: EMP

Date: 5/20/2022

Members Present: Lisa Gardiner, Michell Williams, Michael Blaschak, Carol Growdon, Alison Sommerville, Meggin Lewman, Roxanna Haynes

Members Absent: Carie Camacho, Robert Schofield, Brady Reed, Lisa Gardiner, Chad Lewis, Andy Rupley, Motare Ngiratmab, Colleen Baker, Adam Runyan, Bridget Gowin

Planning Section

When answering these questions consider the “planning process” the process used to create the Comprehensive Institutional Master Plan; including but not limited to the work of planning committees (Academic Planning, Student Services Planning, Institutional Effectiveness Planning, Institutional Technology Planning, Facility Planning, Human Resource Planning etc.) as well as the recommendations from IPR and NIPRs and analysis of student learning and administrative unit outcome results.

1. What works in the planning process at Lassen College?
 - Good improvements in our planning process with revisions that are occurring for next year. All constituent groups and areas of campus are included in our planning process.
 - Getting forms out to groups to participate in planning
2. What doesn't work in the planning process at Lassen College?
 - Planning Timeline
 - Area to improve would be more training. Need more education on planning process, what forms go where, timeliness of receiving data/data addendums for IPRs.
3. What changes would you make in the process to improve efficiency and effectiveness?
 - Receiving IPR and NIPR data as scheduled in an easier format to include in the IPR and NIPR template.
 - Our revised process will need to be represented in the participatory HB in a timeline or other visual support.
 - Who will drive the planning reminder bus?

- Our NIPR and IPR format is lengthy and cumbersome to complete.
- 4. What additional resources (human, research data, additional information, etc.) does your committee need to perform your assigned tasks?

We would like to emphasize the need for accurate and timely research data.

- 5. Do you feel your contribution to the planning process is necessary?

Yes

- 6. Do you feel your contribution to the planning process is valued?

Yes

Governance Section

- 1. Did your committee perform during the preceding year as identified in the committee's charge?

Due to the improvements to the planning process, the EMP charge was met but with some different approaches than in the past. We are currently adapting to the new process and look to have a more settled process next academic year.

- 2. Identify results (products) of committee activities?

Prioritized list of budget items submitted. Completed master plan

- 3. Provide suggestions to change or modify the committee charge.

“Integrate academic planning with student services and budget planning to ensure successful implementation of the goals and strategies” -- This may need to be amended depending on the final changes to the planning process.

- 4. Was the committee membership appropriate to implement its charge? If not what changes are needed?

It is appropriate to the charge.

- 5. Provide an analysis of the participation of the membership. Identify any individual or constituent group representation not in attendance more than fifty percent of the meetings.

Student representation continues to be a challenge. All other constituent groups have been represented.

- 6. How could communication between committees and others be improved with regards to governance?

Regular meetings of committee chairs.

Lassen College Planning, Budgeting and Governance Process Review Planning Committee Survey

Committee Name: Consultation Council

Date: 5/9/22

Members Present: Dana Armeson, Michell Williams, Vickie Ramsey, Roxanna Haynes, Michael Blaschak, Tiffany Stone, Yuting Lin, Tiffany Baiocchi, Colleen Baker, Tom Downing, Jennifer Tupper, Chrisdee Pelfrey, Adam Runyan, Codi Mortell, Chad Lewis, Heather Delcarlo, Adrienne Hill, Susan Rentfrow, Lisa Gardiner, Andy Rupley, Angelina Chamblee, Tara Bias, Sandy Jonas, Tiffany Montgomery, Julie Johnston, Jennifer Lawler, Carol Growdon, Melinda Duerksen, Meggin Lewman, Carl Oberriter, Trevor Albertson, KC Mesloh, Yemima Gonzalez

Members Absent: Dr. Randy Joslin, Toni Sommers, Alison Somerville, Robert Schofield,

Planning Section

When answering these questions consider the “planning process” the process used to create the Comprehensive Institutional Master Plan; including but not limited to the work of planning committees (Academic Planning, Student Services Planning, Institutional Effectiveness Planning, Institutional Technology Planning, Facility Planning, Human Resource Planning etc.) as well as the recommendations from IPR and NIPRs and analysis of student learning and administrative unit outcome results.

1. What works in the planning process at Lassen College?
 - Getting IPRs in a timely process that has robust data discussions that includes ISLO, GESLO, PSLO data.
 - New AUO training for NIPRs
 - Orientation and training for NIPRs and IPRs
 - All constituent groups are included in our committees to provide input and makes decisions in the planning process

2. What doesn't work in the planning process at Lassen College?
 - Master planning committees are not consistent in their meetings.
 - Some meeting minutes are more thorough than others.
 - There is a gap in the process to include the personnel requests in the budget prioritization process.

- Clarification is needed with Master planning groups where personnel requests come from in the budget process.
 - Formatting of the IPR and NIPR needs adjustment
 - While we have made great progress, the institution would benefit from further training (and perhaps more tools) on data collection, management, and analysis in terms of AUO, SLO, PSLO, ISLO, GESLO data collection, review and improvement planning.
 - Time frame for IPR and NIPR budget requests is still long.
 - Long term plan for college so IPRs can match long term goals of the institution.
 - SLO Improvement plan development, tracking and reporting needs improvement
3. What changes would you make in the process to improve efficiency and effectiveness?
- Stay on task with planning process.
 - Training for data collection, data interpretation, and data discussion for NIPR and IPR.
4. What additional resources (human, research data, additional information, etc.) does your committee need to perform your assigned tasks?
- Electronic forms that report automatically to a spreadsheet for analysis to eliminate manual labor for inputting data.
5. Do you feel your contribution to the planning process is necessary?

Yes!

6. Do you feel your contribution to the planning process is valued?

Yes

Governance Section

1. Did your committee perform during the preceding year as identified in the committee's charge?

Yes

2. Identify results (products) of committee activities?

- Accepted NIPRs and IPRs, approved master plans, revised APs, accreditation reports, provided institutional updates, facilitated communication across campus.

3. Provide suggestions to change or modify the committee charge.
 - Apportionment does not make sense since the funding model is changing.
 - DEI efforts should be addressed in the charge.

4. Was the committee membership appropriate to implement its charge? If not what changes are needed?

Yes

5. Provide an analysis of the participation of the membership. Identify any individual or constituent group representation not in attendance more than fifty percent of the meetings.
 - Most of the meetings had a quorum. Students are the hardest constituent group however, this year we had good student participation. More than 50% of meetings had a quorum.

6. How could communication between committees and others be improved with regards to governance?
 - Sharing of minutes between committees would be helpful. Master planning committee chairs hold meetings together early on in the planning process.
 - Possibly add something in convocation for master planning committee chairs to convene.