

Cheryl Aschenbach
Business & The Sciences

Colleen Baker
English and/Math

Carie Camacho
Social Sciences

Fran Oberg
Executive Assistant

Sue Mouck
Vice-President of Academic
Services

Alison Somerville
Curriculum/Academic Standards
Committee Representative

Ross Stevenson
Career Technical Education and
Physical Education

Patrick Walton
Associate Dean of Student Services

Vacant
Associate Dean of Instructional
Services

Academic Planning Committee Minutes

Monday September 17, 2012

2:30 pm

The meeting was called to Order at 2:33 by Vice-President Sue Mouck

Members Present:

Cheryl Aschenbach
Colleen Baker
Carie Camacho
Fran Oberg
Alison Somerville
Ross Stevenson

Members Absent:

Patrick Walton

The committee reviewed progress on the 2012-2013 Planning Agenda by making suggestions to the October update column of the 2012-2013 Action Plan Evaluation Matrix. Cheryl Aschenbach identified that additional classrooms had been provided with technology over the summer. She will provide the specifics to Sue Mouck in order to update the matrix. English, Communication Arts, and Kinesiology were identified as the associate degrees for transfer, most likely to be completed for submittal to the Chancellor's Office this year.

At this point a review of the integrated planning process and reminder of the timeline and responsibilities of the Academic Planning Committee was provided. The committee is charged with development an updated Educational Master Plan to present to the Strategic Planning Committee in October guided by the adopted Strategic Plan.

The committee moved to the review of the Educational Master Plan (2012-2017) from last year. Upon review of the Introduction it was decided that no revisions except for update of statistical data was needed.

The need to capture recommendations from the program reviews was articulated. Ross Stevenson pointed out the need to include only viable recommendations from the program reviews in the plan. Members will review existing plan and IPR recommendations, bringing proposals to the next meeting.

The next meeting of the Academic Planning Committee is scheduled for Monday, October 1, 2012 at 2:30 pm in the Administrative Conference Room.

The meeting adjourned at 3:45 pm

