



Minutes of Meeting
February 21, 2012
2:45 PM
Child Development Building
Room 119

Meeting was called to Order at 2:48 PM by Chair Sue Mouck

Members Present

Ms. Cheryl Aschenbach, Vice Chair
Ms. Colleen Baker
Dr. Kayleigh Carabajal, Dean of Academic Services
Ms. Noelle Eckley
Ms. Elizabeth Elam
Ms. Lisa Gardiner
Mr. Phil Horner
Mr. Kory Konkol
Ms. K.C. Mesloh
Ms. Susan G. Mouck, Chair
Ms. Alison Somerville, Articulation Officer
Mr. Garrett Taylor

Members Absent

Mr. Jordan Drury, ASB Representative

Guests/Visitors

Ms. Jennifer Bird	Mr. Randy Panfillo
Ms. Carie Camacho	Mr. Doug Sheehy
Ms. Lori Collier	Mr. Dave Trussell

1. **Eckley/Elam MSCU: To Approve the Agenda**

2. **Somerville/Mesloh MSCU: Approval of Minutes: February 7, 2012**

Information Only: January 17, 2012 Approved Minutes

3. **Action taken by Curriculum Subcommittee**

Chair Mouck asked members if they had any questions to the Subcommittee Actions. Dr. Carabajal asked if the format for textbooks could be standardized. The group agreed to use the APA formt for consistency and Dr. Carabajal will inform the Curriculum Technician. The need for a year on the textbook for Math 40 was identified.

- A. **ART 30 – Introduction to Sculpture**
Revision of Text: Sculpture Today by Judith Collins, Publisher: Phaidon Press (November 1, 2007), Language: English, ISBN-10: 0714843148, ISBN-13: 978-0714843148
Fall 2012
- B. **CD-12 – Child, Home and Community**
Updated Text: Child, Family, School and Community: Socialization and Support, 9th edition, Published 1-1-12, ISBN-10: 1111830967, ISBN-13: 978-1111830960, Publisher: Wadsworth Publishing, Author: Roberta Berns
Effective: Fall 2012
- C. **CD-15 – Pre-School Administration**
Update text: Management of Child Development Centers, 7th ed. 2010, Hearron and Hildebrand, ISBN: 13-978-0137029440, Merrill Prentice Hall
Effective: Fall 2012
- D. **CD-17 – Children’s Literature**
Updated Text: Children’s Literature, Briefly, 5th edition Published 3-11-2011, ISBN-10: 0132480565, ISBN-13: 978-0132480567, Publisher: Allyn & Bacon, Authors: Michael O. Tunnell, James S. Jacobs, Ferrell A. Young, Gregory Bryan
Effective: Fall 2012
- E. **CD-22 – The Infant Toddler**
Update text: Infants, Toddlers and Caregivers 9th ed. 2012, Janet Gonzalez Mena, ISBN: 978-0-07-802435-1, McGraw Hill; and The Caregivers Companion, 9th ed. Janet Gonzalez Mena, McGraw Hill, ISBN: 13-978-00-77226916
Effective: Fall 2012
- F. **CD-23 – Adult Supervision in the Child Care Setting**
Update text: Caruso and Faucet, "Supervision in Early Childhood Education; a Developmental Perspective", NY: Teacher's College Press (third edition) 2007; 13-978-0-8077-4731-5; and ECERS-E, Sylva, Blachford, Taggart, NY: Teacher's College Press 2011; 978-0-8077-5150-3
Effective: Fall 2012
- G. **CD-26 – Administration II**
Update text: "Learning to Lead" 2nd Edition, Debra Ren-Etta Sullivan, Pearson, Merrill, Prentice Hall 2009, 13-172790-7; 7 Habits of Highly Effective People, 2004; and 7 Habits of Highly Effective People Workbook
Effective: Fall 2012
- H. **CD-27 – Special Needs Child**
Updated Text: Early Childhood Special Education: Birth to Eight, 4th edition, Published 1-29-2007, ISBN-10: 1418048100, ISBN-13: 978-1418048105, Publisher: Wadsworth Publishing, Author: Frank Bowe.
Effective: Fall 2012

- I. **CD-28 – Child Guidance**
Update text: American Red Cross First Aide and Safety; Kathlene Handal M.d.; Red Cross;1992 0-316-73645-7; and American Red Cross, Child Care Course; Child Development Units; Red Cross, 1992; 13-978-0865361843.
Effective: Fall 2012
- J. **CD-30 – Early Steps to Reading Success**
No Recommended Changes.
Effective: Fall 2012
- K. **CD-50 – ECE Child Health and Safety**
Update text: Infants, Toddlers and Caregivers 9th ed. 2012, Janet Gonzalez Mena, ISBN: 978-0-07-802435-1, McGraw Hill; and The Caregivers Companion, 9th ed. Janet Gonzalez Mena, McGraw Hill, ISBN: 13-978-00-77226916.
Effective: Fall 2012
- L. **CD-52 – Parenting**
Update text: Common Sense Parenting 3rd ed.; Burk, Herron, & Bridge, Boys Town Press: 2006, 13-978-1-889322-70-4; and 7 Habits of Highly Effective Families; Steven Covey; Simon & Schuster 1999; 978-0684-86008-4
Effective: Fall 2012
- M. **MATH 40 – Elementary Statistics**
Change book to: Elementary Statistics, 8th edition, by, Bluman. Publisher: McGraw-Hill, ISBN: 9780077477981
Effective: Summer 2012

4. **Action**

A. **Elam/Eckley MSCU: To adopt the program student learning outcomes for the AA-T in Art History and AA-T in Studio Art**

AA-T in Art History Program Student Learning Outcomes

Upon completion of the Associate in Arts in Art History for Transfer the student will be able to:

- 1 Critically interpret, evaluate and critique orally and in writing visual works of art from various historical periods and cultures.
- 2 Demonstrate orally and in writing the relevance of various historical and cultural art styles to today's global culture.
- 3 Produce basic realistic and nonrealistic drawings of various subjects using alternate styles.
- 4 Produce visual works of art in at least one medium in addition to drawing.

Effective: Fall 2012

AA-T in Studio Art Program Student Learning Outcomes

Upon completion of the Associate in Arts in Studio Art for Transfer the student will be able to:

- 1 Solve basic problems of visual expression using various techniques and mediums.
- 2 Produce basic realistic and nonrealistic drawings of various subjects using alternate styles.
- 3 Produce visual works of art in a variety of mediums.
- 4 Interpret, evaluate and critiques orally and in writing visual works of art.
- 5 Demonstrate knowledge of specific historical and cultural art styles.

Effective: Fall 2012

- B. Gardiner/Baker MSCU: To approve items B and C
Revisions to the units to increase to 3 units and hours from 17 to 25.5 lecture and 51 to 76.5 laboratory and to update the representative textbook for Art 3 – Beginning Life Drawing**
Effective: Fall 2012
- C. Revisions to the units to increase to 3 units and hours from 17 to 25.5 lecture and 51 to 76.5 laboratory, course description, course objective, student learning outcomes, course content and recommended text for Art 43A – Beginning Jewelry and Metalsmithing to align with the C-ID Descriptor**
Effective: Fall 2012
- D. Mesloh/Eckley MSCU: To approve items C and D
Revisions to the catalog description and update recommended text for BUS 13 – Basic Accounting**
Effective: Fall 2012
- E. Revisions to the catalog description, course objectives and update recommended text for BUS 22 – Business Law**
Effective: Fall 2012
- F. Eckley/Gardiner MSCU: To inactivate CD-14 - Creative Activities for Young Children; CD18 – Creative Music and Movement Activities in Early Childhood Education; CD 53 – Violence and its Impact on Children and Families; CD 54 – Violence Intervention Techniques in Early Childhood and to remove the four classes from the appropriate degrees and certificates**
Effective: Fall 2012
- G. Mesloh/Somerville MSCU: To approve items G and H
Revisions to the catalog description, course objectives and course content for ECON 10 – Macro-Electronics**
Effective: Fall 2012
- H. Revisions to the catalog description, course objectives and course content for ECON 10 – Macro-Electronics**
Effective: Fall 2012
- I. Eckley/Gardiner MSCU: To approve items I through O
New course FS 70A Single Resource Academy**
Effective: Spring 2012

- J. English 50 and Reading 51 or equivalent placement through the assessment process as the recommended preparation and FS 98.18 – Annual Refresher Training (RT 130) as the prerequisite for FS 70A Single Resource Academy** Content Reviews included
Effective: Spring 2012
- K. The assignment of FS 70A Single Resource Academy to the discipline of Fire Technology**
Effective: Spring 2012
- L. Inactivate FS 70B Engine Boss (Single Resource)**
Effective: Spring 2012
- M. Inactivate FS 70C Crew Boss (Single Resource)**
Effective: Spring 2012
- N. Add FS-23 Ignitions Operations; FS-87 Expanded Dispatch Recorder; FS-88 Initial Attack Incident Commander; and FS-70A Single Resource Academy as Electives to the AS Fire Technology**
Effective: Fall 2012
- O. Add FS-23 Ignitions Operations; FS-87 Expanded Dispatch Recorder; FS-88 Initial Attack Incident Commander; and FS-70A Single Resource Academy as Electives to the Certificate of Achievement for Fire Technology**
Effective: Fall 2012
- P. Baker/Eckley MSCU: To approve revisions to BS-156 – Practical Writing consistent with recommendations from the Chancellor’s Office**

5. Discussion

Update on Hybrid course approved last fall.

Carie Camacho informed the committee that the experimental offering of Soc 1 using hybrid delivery this semester has been extremely positive. She is meeting the students for one hour each week with the remaining two hours conducted online. All nine students enrolled have expressed positive comments. They like the opportunity to transition to a strictly online delivery. The one shy student has expressed that the online interaction has made the in class interaction easier. Even the one student opposed to online classes has been positively impressed. Ms. Camacho has begun each on campus class with a question and answer session on the hybrid format leading to ongoing adjustments. The online portion has been primarily lecture, forum question responses and research. She is able to track the time spent online by each student and the students are well aware of this capability. She has the same expectations of students as in an on campus class. A recent online assignment was due midnight on Sunday and the one student who failed to submit the assignment on time would be docked. She has used on campus class for lecture and interactive assignments. The first exam, Monday will be on campus, but she plans on online exams as well. Cheryl Aschenbach, Title III Coordinator, indicated that faculty interested in pursuing online or hybrid courses should contact their

division chairs. Future cohort meetings will be scheduled to assist faculty with development and implementation of online and hybrid delivery. A question on the delivery of laboratory online was posed. The time spent on laboratory activities would need to be tracked since credit is earned for hours in laboratory.

6. **Future Dates**

Curriculum/Academic Standards Meeting Schedule (1st and 3rd Tuesdays at 2:45 pm)

Fall 2011

August 30
September 20
October 4, 18
November 1, 15
December 6, 20

Spring 2012

January 17
February 7, 21
March 6, 20
April 17
May 1, 15

Note: Additional meetings may be scheduled as needed.

7. **Information**

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Administration of Justice (2012)
Agriculture (2012)
Automotive Technology Program (2009/2012)
Business (2012)
Child Development (2012)
Fine Arts/Humanities (2012)
Gunsmithing Program (2011)
Human Services Program (2009/2012)
Journalism Program (2011)
Social Science Program (2011)

8. **Any Person Having Business Not on the Agenda**

Doug Sheehy expressed an interest in developing a course in "History of Blues, Jazz and Rock." He identified that a similar class offered at Shasta is extremely popular. Cheryl Aschenbach identified that the proposal is being considered in the Humanities Instructional Program Review currently in being written. She also indicated that a full-time Music faculty position is being advertised and the proposal will probably wait until the position is or is not hired and a direction for the Music Program different for providing general education offerings is identified.

Lori Collier requested an opportunity to provide and update on Tech Prep Articulation Agreements at an upcoming meeting. The agreements will need approval in the fall.

9. **Adjournment**

Mouck: Meeting Adjourned 3:24 PM.

10. Future Agenda

Approved