



# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



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2011-2012

President  
Cheryl Aschenbach

Vice-President  
Nancy Beterbide

Secretaries  
Lisa Gardiner  
Richard Swanson

Senators  
Michael Giampaoli  
Carrie Nyman

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Approved Minutes  
Tuesday, June 6, 2012

Call to Order: Meeting called to order at 1:01pm  
Senators present: Aschenbach, Beterbide, Gardiner, Giampaoli, Nyman  
Public Present: Ross Stevenson

Agenda approved (Gardiner/Nyman: MSCU)

Minutes from the May 22, 2012 meeting approved (Gardiner/Giampaoli: MSCU)

## Action Items

1. Appoint faculty to 2012-2013 committees (attachment)  
(Gardiner/Giampaoli: MSCU)
2. Approval of recommendation from Curriculum/Academic Standards Committee and forward to the Board (Beterbide/Gardiner: MSCU)  
*New course: ED1 Tools for Teaching*
3. Approval of Minimum Qualifications Handbook for 2012-2013  
(Nyman/Beterbide: MSCU)
4. Approval of Faculty Handbook (Gardiner/Nyman: MSCU)  
*Minor revisions still needed to position titles and phone numbers. Document will be fact-checked this summer by Academic Services staff and Senate will reaffirm in August if any major changes are made.*
5. Approval of Handbook for Correspondence Instructors  
(Giampaoli/Beterbide: MSCU)
6. IPR Handbook revisions (Nyman/Beterbide: Tabled)

## Discussion Items

1. AP 5520 Student Discipline Procedures  
*There are faculty who are concerned that the student discipline process allows too many steps before significant action is taken, and the current dean is not willing to elevate any student discipline without following steps sequentially. If any revision is necessary upon further review, AP 5520 will be revisited during fall 2012.*
2. Fine Arts & Humanities IPR  
*Giampaoli and Aschenbach report progress is being made and document will be ready for approval in the fall.*

## Information Items

1. Dr. Carabajal, Dean of Academic Services, has announced that she is leaving. The Senate agrees that her input into discussions as been valuable as is her support of faculty, academic integrity and setting high academic

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standards. She will be missed, but the Senate wishes her well in her new vice-chancellor position with the Yuba Community College District.

#### Reports

- Senators – none
- Administration – none
- LCFA – *A tentative agreement with the district has been reached. One major LCFA concession was preparation and submission of student learning outcome assessments. Faculty cannot be evaluated on content of assessment results only on completion and submission. In return, the district agreed to restructure the salary schedule from thirteen steps to ten. Hourly salary (adjunct and overload) will now be \$37.27 and top of scale salary will now be \$80,319.*

Closed Session began at 2:32pm

Approve two equivalencies in history were approved: (Gardiner/Beterbide; MSCU)

Closed Session report 2:40pm

Meeting adjourned at 2:43pm (Gardiner/Nyman)