



Consultation Council / Strategic Planning Committee 2012-2013

Administration:
Dr. Marlon Hall
Dave Clausen
Sue Mouck
Patrick Walton

Classified:
Jeff Lang
Carol Montgomery

Planning Committee
Eric Rulofson (FMP)

Faculty:
Cheryl Aschenbach
Colleen Baker
Sandy Beckwith
Carie Camacho
Ross Stevenson

Management:
Terry Bartley
Vickie Ramsey

Minutes for July 11, 2012

Consultation Council:

1. Selection of Consultation Council Chair for 2012-2013 (Consultation)
Because Sue is now an administrator, it has been recommended that a faculty member serve as Chair. As Senate President, Cheryl Aschenbach was recommended and selected.
2. Agenda for Governing Board Planning Retreat July 24, 2012 (Consultation) was reviewed with no questions or comments.
3. Selection of Consultation Council Attendees for the Governing Board Planning Retreat July 24, 2012
Ross Stevenson, Jeff Lang and Cheryl Aschenbach will attend to represent Consultation Council.
4. Surplus Sale Update (Information) – Eric Rulofson
Wrapping up this Friday. Most items have been sold. Nearly \$15,000 in sales. Overall, a success despite the manpower efforts required to make it happen. Dave Clausen thanks Eric and his staff as well as Terry and Lori for opening bids.
5. Personnel Update (Information) – Administration
 - a. Proposed Administrative Reorganization
Copies of org chart have been distributed with Consultation Council agenda. A few corrections need to be made (classified staff %, locations of positions, title changes or questions. Any changes should be generated through Julie with approval from area dean. Working draft.
6. Work Study Allocation for 2012-2013 – Matt Levine
See attachment 1. Matt has included 2008-2009 for comparison. AY 11-12 does not include all types of work study funding. Like items have been rolled together (all teams into athletics). We traditionally have 250-275,000 for work study from all sources. How can we measure the effectiveness of the use of these funds? Knowing this could be necessary for determining where assignments are granted but more requests are received or requested than we can fund. How do we reallocate funds? Another point was made that in some cases because of the number of student employees, there is an increased supervisory load for staff members and concern for safety.

Another concern was raised about work study students allegedly working with little



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to no supervision and being allowed to earn pay while doing homework or without being required to do much work. Matt assured us that this is happening less than in the past and is being monitored. Also, Eric Rulofson commented that his work studies work without direct line-of-sight supervision, which had been allowed by Matt. Matt agreed that a supervisor needs regularly make assignments and monitor progress, but cannot always be in line of sight. What is not allowable is a student work study claiming hours when the supervisor is not on campus to assign and monitor work.

Additionally, Matt commented on the pay differential being taken out of Board policy. Returning students can be granted an additional \$1/hour with supervisor request. Also, the limit of 20 hours per week was removed from Board Policy, however the cap will still exist. An AP may be necessary to maintain standards for student success and consistency; Dave Clausen will explore this. Terry Bartley recommended increasing the tutoring budget to increase tutoring services or encouraging students to spend time tutoring as part of their allocation or to make up hours from regular work assignment.

7. Budget Advisory Team Update (Information) – Dave Clausen
*BAT meets again today. Some topics planned: logistics handling/mail service, book issues for correspondence,
Budget looks good, but cash flow may be restricted on special projects because of projected cash flow issues with projected state deferrals for apportionment. Working on a TRAN, which was postponed during budget deliberations; would not be funded prior to end of July. Payroll runs about \$800,000/month.*
8. Accreditation Update (Information) - Sue Mouck
No update since last time. Take a look at website to see if the necessary resources are there. If anything is missing, please let Sue know.

Strategic Planning:

2012 Research and Planning NIPR (Information) - Sue Mouck
This is the first time this NIPR has been done for this area. The LCFA is registering an objection to recommendation #1 because it could be misinterpreted to suggest faculty and staff should be evaluated on SLOs when this, in fact, is not the case. Check page 4 number 1. Item tabled; action will be taken at next meeting to allow more time for constituents to read it.

Other:

Next Meeting: Wednesday, July 25, 2012 at 2pm in Math/Science building.

Other others:

Dave Clausen: Student wounded in the accidental shooting on July 10 is doing very well. Additionally, counseling services are available to staff or students who need it.



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Adjournment 3:05pm.

Future Agendas:

1. 2012 Fine Arts/Humanities (Information) - Cheryl Aschenbach
2. 2011 Social Science IPR (Information) – Cheryl Aschenbach
3. 2011 Gunsmithing IPR (Information) – Cheryl Aschenbach
4. 2011 Journalism IPR (Information) – Cheryl Aschenbach
5. 2012 Administration of Justice (Information) – September 2012– Cheryl Aschenbach
6. 2009/2011 Human Services IPR (Information) –October 2012– Cheryl Aschenbach
7. 2012 Agriculture IPR (Information) – Cheryl Aschenbach
8. 2012 Business IPR (Information) – Cheryl Aschenbach
9. 2012 Enrollment Services NIPR (Information) –
10. 2012 Instructional Support Services –Library NIPR –
11. 2012 Auxiliary Services – Bookstore/Book Rental/Loan Program NIPR – Dave Clausen
12. 2012 Student Life (including Residential Life) NIPR (Information) –

Work Study Usage from ALL Sources*					<i>DRAFT 2012-13 Allocations</i>
Department	2008-09**	2009-10**	2010-11**	2011-12***	
A & R	3,826.00	3,422.00	6,836.50	11,500.00	11,500.00
Ag	10,018.00	15,901.00	15,992.50	8,167.00	9,000.00
AJ	1,338.00	0.00	0.00	0.00	- 0
Ambassadors/ASB	18,392.00	26,522.00	48,907.00	6,568.00	- 0
Art Dept.	0.00	4,408.00	4,149.00	2,126.00	2,500.00
Athletics	31,572.00	36,415.00	67,570.00	20,697.00	22,000.00
Biology Dept.	1,050.00	1,150.00	1,594.00	1,698.00	2,000.00
Bookstore/Café	44,276.00	51,514.00	90,614.12	50,500.00	50,000.00
Business Ed	0.00	2,536.00	1,978.50	950.00	2,000.00
Business Office	5,520.00	5,784.00	10,777.63	9,000.00	9,000.00
Child Development Center	42,038.00	35,800.00	42,572.00	8,444.00	15,000.00
Coppervale	3,726.00	9,482.00	7,447.50	7,500.00	7,500.00



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Correspondence Ed.	1,584.00	2,518.00	3,576.00	2,600.00	2,600.00
Counseling	2,606.00	4,398.00	4,038.00	6,000.00	6,000.00
Crossroads	10,561.00	1,852.00	8,686.70	0.00	- 0
Custodial	20,644.00	10,833.00	21,372.25	25,500.00	20,000.00
Dis. Lrn. Ctr.	0.00	5,450.00	5,396.00	6,500.00	6,500.00
Dorm	5,066.00	10,113.00	6,776.00	0.00	- 0
DS/PS/CalWorks	10,620.00	1,982.00	9,294.50	1,950.00	2,000.00
DS/PS/PE	8,044.00	3,412.00	2,448.50	4,000.00	4,000.00
EOP & S	13,990.00	12,168.00	23,125.10	14,500.00	14,000.00
Financial Aid	1,366.00	4,568.00	7,185.00	4,820.00	4,500.00
Fire Science	4,051.00	6,355.00	1,920.00	3,229.00	4,000.00
General Services	10,346.00	8,793.00	9,463.25	11,000.00	11,000.00
Gunsmithing	1,052.00	8,552.00	7,720.00	2,304.00	2,200.00
Headstart	0.00	2,354.00	0.00	0.00	- 0
History	934.00	0.00	0.00	0.00	- 0
Human Resources	1,990.00	60.00	6,734.76	202.00	1,000.00
Independent Living Program	8,252.00	5,436.00	3,276.00	2,226.00	5,000.00
Journalism	0.00	2,254.00	352.00	0.00	- 0
Kinship Care	0.00	0.00	104.00	0.00	- 0
Lassen Arts Council	0.00	1,132.00	2,346.00	128.00	- 0
LC Adult Services	3,479.00	3,388.00	790.50	0.00	- 0
LC Alcohol & Drug	21,263.00	2,108.00	5,490.00	0.00	- 0
Lassen Co. Ag Dept	0.00	0.00	2,536.00	0.00	- 0



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Lassen Co. Defenders	6,673.00	478.00	867.50	0.00	- 0
LC CPS	2,884.00	7,176.00	4,680.00	0.00	- 0
LC Mental Health	0.00	1,941.00	6,219.19	0.00	- 0
LC Probation	1,948.00		0.00	0.00	- 0
LC Works	21,452.00	14,664.00	6,717.20	0.00	- 0
Learning Center	2,072.00	0.00	2,576.00	764.00	1,500.00
Liberal Arts	3,092.00	4,400.00	116.00	0.00	- 0
Library	4,102.00	1,142.00	4,632.00	5,500.00	5,500.00
Maintenance	27,947.00	22,404.00	21,097.25	40,000.00	30,000.00
Math Dept.	0.00	1,292.00	2,928.00	2,470.00	2,500.00
Native American Studies	8,176.00	0.00	0.00	0.00	- 0
Office of Instruction	1,620.00	0.00	2,449.50	0.00	- 0
Political Science	0.00	0.00	1,824.00	0.00	- 0
Resource Dev.	0.00	1,052.00	2,602.00	0.00	- 0
SIR	5,877.00	8,481.00	5,771.00	210.00	- 0
TECC	0.00	0.00	0.00	0.00	5,760.00
Tutoring	0.00	624.00	192.00	0.00	- 0
Work Experience	3,804.00	4,648.00	3,384.00	1,004.00	3,000.00
Grand Total					

* Sources include
Federal Work Study
(FWS) funding,
District funded (aka,
Lassen Works &
Cougar Works), and



CalWorks, except for
2011-12 as indicated

**** Combined items
to equalize with
2011-12 (i.e. all
sports combined
under Athletics,
BookStore and Café')**
***** Does not include
CalWorks**

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