



Consultation Council / Strategic Planning Committee 2012-2013

Members Present

Administration:

Dave Clausen
Sue Mouck

Classified:

Jeff Lang
Tami Wattenberg

Faculty:

Cheryl Aschenbach
Colleen Baker

Management:

Terry Bartley
Vickie Ramsey (HRMP)

Planning Committees

Eric Rulofson (FMP)

Guests: Bobbie Theesfeld, Mary Hasselwander

Minutes for July 25, 2012

Called to order: 2:01pm in MS-121

Consultation Council

1. Update from Governing Board Planning Retreat July 24, 2012 (Consultation)
Strategic Plan revision recommendations from Consultation Council were presented with no further discussion by the Board. Board members also discussed benefits including a slight bump for increased dental coverage while still staying under cap. Also, A question about camps was raised by a Board member. Within Consultation Council, campus personnel are worried about the possibility of large and residential camps impacting campus services, repairs, maintenance and facilities. The Board also showed an interest in drug testing, and it is expected that they will continue the discussion at a future retreat. Finally, an update on the shooting was provided to the Board.
2. Meeting Schedule (day/time) for Fall 2012 (Consultation)
Wednesdays @ 1:30pm weekly starting 8/22. Next meeting 8/8 at 1:30pm in MS-121. Consultation Council will then resume weekly meetings at 1:30pm on Wednesday, August 22 in CD-119.
3. Personnel Update (Information) – Administration
 - * *Hiring is proceeding for faculty positions: English (interviews complete, background checks being conducted), Art (interviews 8/6), Biology (interviews 8/7), Auto.(accepting applications)*
 - * *Also proceeding with ISS-Basic Skills, Admin Asst in Academic Services, Admin II Resource Development, Financial Aid Tech, A&R Clerk, and Associate Dean. Mail handling position is being restored and will be flown.*
 - * *A question was raised about the lack of our job postings on CCC Registry. Vickie Ramsey tells us that we are again posting to the Registry after facing problems with having only one employee with password and ID information and that employee being on extended leave. Discussion followed about how to maintain passwords to sites like this while maintaining safe access, so Dave Clausen pointed out that previously Dr. Carabajal was working in IR to develop password corrals. This effort will continue with Janna Sandahl and*



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Sue Mouck.

** TB Tests will be scheduled again in September for those that missed the testing dates earlier this summer.*

** Status of nursing instructor hiring process: for fall semester we will be utilizing adjunct instructors while continuing to receive full-time applications.*

** Also related to nursing, with the departure of LHSD Superintendent Dr. Cutler, Dave Clausen will need to meet with the new LHS superintendent to discuss the status of our contract with LHS for the use of Credence.*

4. Budget Advisory Team Update (Information) – Dave Clausen
Terry and Dave working on getting final budget in place. They are trying to get budget to Board in August, a month before required, and are very close. BAT is winding down service, although the team may meet occasionally during the year depending on budget changes.
5. Accreditation Update (Information) - Sue Mouck
Professional development activity calendar is being developed now and expected by the end of the first week of August, and a number of accreditation workshops will be part of those activities. Because professional development is a significant part of our planning for 2012-13 and an area of emphasis with administration, in addition to professional development on flex days, a plan is being developed for a regular rotation of professional development activities on Friday afternoons. It is expected that a monthly schedule will be published.

Strategic Planning:

2012 Research and Planning NIPR (Information) - Sue Mouck
Accepted by consensus and being forwarded to the Board. The LCFA registered an objection to recommendation #1 because it could be misinterpreted to suggest faculty and staff should be evaluated on SLOs when this is not the case. A question was asked about how up-to-date we are with IPRs, and it was mentioned that anything listed 2011 and 2012 is technically late because they were due in May. We need to push to get IPRs finished by October.

Other:

Surplus sale update

All but a few dozen items sold, and the sale went well with a lot of labor involved. Norm Wilson, maintenance and operations staff, and work study students were crucial to the success of the project. We raised almost \$15,000. Now we need to decide what to do with the proceeds. Eric and Dave are discussing and likely to suggest that we pilot a proximity card system for the gym to control and monitor usage as well as cut costs related to last keys and



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rekeying. Initial investment is \$15,000 including program, cards and software system. Locks themselves aren't much more than the locks we're using now.

Next Meeting: August 8, 2012 at 1:30pm in MS 122

Adjournment: 2:43pm

Future Agendas:

1. 2012 Fine Arts/Humanities (Information) - Cheryl Aschenbach
2. 2011 Social Science IPR (Information) – Cheryl Aschenbach
3. 2011 Gunsmithing IPR (Information) – Cheryl Aschenbach
4. 2011 Journalism IPR (Information) – Cheryl Aschenbach
5. 2012 Administration of Justice (Information) – September 2012– Cheryl Aschenbach
6. 2009/2011 Human Services IPR (Information) –October 2012– Cheryl Aschenbach
7. 2012 Agriculture IPR (Information) – Cheryl Aschenbach
8. 2012 Business IPR (Information) – Cheryl Aschenbach
9. 2012 Enrollment Services NIPR (Information) –
10. 2012 Instructional Support Services –Library NIPR –
11. 2012 Auxiliary Services – Bookstore/Book Rental/Loan Program NIPR – Dave Clausen
12. 2012 Student Life (including Residential Life) NIPR (Information) – August 2012-Patrick Walton

Fall 2012 Meeting Schedule:

August 22 and 29 at 1:30pm in CD-119

September 5, 12, 19, and 26 at 1:30pm in CD-119

October 3, 10, 17, 24, and 31 at 1:30pm in CD-119

November 7, 14, and 28 at 1:30pm in CD-119 (no meeting 11/21)

December 5, 12, and 19 at 1:30pm in CD-119