



# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



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2012-2013

Approved Minutes  
Tuesday, September 25, 2012

President  
Cheryl Aschenbach

Call to Order: President Aschenbach called the meeting to order at 4:10pm

Vice-President  
Nancy Beterbide

Senators present: Cheryl Aschenbach, Lisa Gardiner, Michael Giampaoli, Carrie Nyman  
Guests present: Sue Mouck, Dr. Marlon Hall

Secretaries  
Lisa Gardiner  
Richard Swanson

Approval of amended agenda eliminating closed session as no minimum qualifications/equivalencies needed to review (Nyman /Gardiner, MSCU)

## Minutes

Approval of Minutes from the September 11, 2012 meeting (Gardiner/Giampaoli, MSC: Giampaoli abstained)

Senators  
Michael Giampaoli  
Carrie Nyman

Public Comment  
None.

## Action Items

1. Approve Handbook for Online Instructors (Gardiner /Giampaoli, MSCU)  
*Discussion included Title III is supporting this effort, both full time and part time faculty are instructing in this mode. Carie Camacho's effort in writing this document is appreciated.*
2. Approve Certificate Recommendation from Curriculum/Academic Standards Committee (Giampaoli/Gardiner, MSCU)  
*Discussion included certificate of accomplishment is local certificate of 17 units or less. Lori Collier and Garrett Taylor collaborated on this project.*

## Discussion Items

1. Fine Arts/Humanities IPR  
*Narrative is almost finished, team needs to finalize document and put in pdf format.*
2. Agriculture IPR  
*IPR is well in the works. Brian Wolf is working on executive summary. Lisa Gardiner will follow up with Brian with hopes of bringing IPR forward for approval at October 9<sup>th</sup> meeting.*
3. Gunsmithing IPR  
*Michael Giampaoli and Cheryl Aschenbach will encourage Gunsmithing Department to complete an early May submittal of IPR, and using current version as draft of that document.*

Information Items: None

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## Reports

- Senators: none
- Administration: none
- LCFA: none

Gardiner motioned to adjourn at 4:24pm, Nyman seconded.

## Next Academic Senate Meetings

Tuesday, October 9, 2012

Tuesday, October 23, 2012

Tuesday, November 13, 2012

Tuesday, November 27, 2012

Tuesday, December 11, 2012

Additional meetings will be scheduled as necessary.

## Future Agenda Items

- Faculty Ethics Statement
- Basic Skills Report
- International Transcript review
- Human Services IPR (from 2009) (October 2012).
- Social Science IPR (from May 2011)
- Journalism IPR (from May 2011)
- Business IPR (from May 2012)