



LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



2012-2013

President
Cheryl Aschenbach

Vice-President
Nancy Beterbide

Secretaries
Lisa Gardiner
Richard Swanson

Senators
Michael Giampaoli
Carrie Nyman

Approved Minutes
Tuesday, November 27, 2012

Call to Order: President Aschenbach called the meeting to order at 4:00pm

Senators Present: Cheryl Aschenbach, Nancy Beterbide, Lisa Gardiner, Michael Giampaoli, Carrie Nyman
Public: None.

Approval of revised agenda moving action item 4 to discussion, deleting typo of discussion item 6 as topic is listed as item 5 under action, moving action item 10 to discussion and deletion of closed session as there were no equivalencies to review. (Nyman, Beterbide MSCU)

Minutes

Approval of Minutes from the October 23, 2012 meeting (Gardiner, Giampaoli MSCU)

Action Items

1. Human Services IPR (Giampaoli, Beterbide MSCU)
The Human Services IPR was conditionally accepted. While the work that has been completed on it is appreciated, more is needed to move the program forward. It is therefore a requirement of this conditional acceptance that an IPR addendum be added in the Spring 2013 semester. This addendum will include; 1) evidence of a full curriculum review with required completed forms 2) vocational advisory board minutes from meeting held between now and submission date 3) incorporation of any advisory board program recommendations be included in IPR.
2. Revision of LVN Instructor Minimum Qualifications based on BVN requirements (Beterbide, Nyman MSCU)
Lisa Gardiner, Minimum Qualifications Chair, presented revised LVN instructor Minimum Qualification Language. She stated revision was based on a need for consistency between LCC MQ and Nursing Board requirements. This proposed revision language was previously discussed with Nursing Director Monna Walters and Vice President Sue Mouck.
3. BP 4050 Articulation (no changes) (Gardiner, Beterbide MSCU)
Alison Somerville is working on the AP document.
4. AP 4005 Enrollment Management & AP 6300 (Giampaoli, Beterbide MSCU)
AP4005 was approved with the recommendation that the first policy paragraph under, "From current Lassen College Policy 3230 titled Minimum Enrollment Standards" beginning with , "It shall be the policy of..." also be included in AP6300.

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5. AP 7212 Temporary Faculty (no changes) (Gardiner, Beterbide MSCU)
6. AP 7215 Academic Employees: Probationary Contract Faculty (no changes) (Gardiner, Nyman MSCU)
7. AP 7360 Discipline and Dismissal – Academic Employees (no changes) (Gardiner, Beterbide MSCU)
8. BP 4225 Course Repetition (Gardiner, Beterbide MSCU)

Discussion Items

1. AP 4260 Pre-requisites, Co-requisites, and Advisories
2. BP 4260 Pre-requisites, Co-requisites, and Advisories (no changes)
3. AP 7150 Evaluation
4. AP 7210 Academic Employees
It was agreed that this be moved forward to action with the deletion of the paragraph addressing Orientation for Academic Employees as this procedure has been inconsistently applied.
5. AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies
Lisa Gardiner, MQ Chair, will email President Aschenbach current Title 5 language pertaining to 1) awarding equivalency for faculty teaching in career/technical disciplines that do not require a master's degree that addresses semester units/occupational experience, and 2) related occupational experience no longer including teaching experience.
6. AP 7220 Professor Emeritus
Discussion included the desire to add additional privileges to faculty emeritus to include items such as; email privileges, graduation participation, free entry to district events, recognition in catalog. Further discussion included a need to review the parameters as to years of district service and time as an educator that would qualify a faculty member to be distinguished as professor emeritus.
7. AP 4230 Incompletes and Revisions to Incomplete Form
There was discussion whether this AP be moved forward with the recommended language requiring instructors provide all grading records for the student's completed work as well as grading criteria for the missing assignments and overall course grade. President Aschenbach will review this proposed language with LCFA and report back to the Senate at its next meeting.

Information Items

President Aschenbach reported on her plenary attendance. Hot topics of plenary included:

- Transfer Model Curriculum: For disciplines that have one the expectation is that with in 2 years 100% of these will be available to students.
- By 2014 courses with CID descriptors need to be submitted.
- While all were relieved that Proposition 30 passed, it is recognized that system improvement is still needed to meet budgetary constraints.

Reports

- Senators
- Administration
- LCFA

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Adjournment: Giampaoli 5:22 p.m.

Next Academic Senate Meetings

Tuesday, December 11, 2012

Additional meetings will be scheduled as necessary.

Future Agenda Items

- Transcript evaluation recommendations for foreign students
- Acceptance of coursework from regionally accredited institutions
- AP 4050 Articulation (December)
- Agriculture IPR (from 2012)
- Social Science IPR (from May 2011) (September 2012)
- Gunsmithing IPR (from May 2011)
- Journalism IPR (from May 2011)
- Business IPR (from May 2012)