



Consultation Council / Strategic Planning Committee 2012-2013

Administration:

Dr. Marlon Hall
Dave Clausen
Sue Mouck
Patrick Walton

Classified:

Jeff Lang
Carol Montgomery
Tami Wattenburg
ASB
Robert Lopez

Faculty:

Cheryl Aschenbach
Colleen Baker
Carie Camacho
Ross Stevenson

Management:

Terry Bartley
Vickie Ramsey (HRMP)

Planning Committees
Eric Rulofson (FMP)

Those present in **bold**.

Guests: Shelly Baxter, John Herring

Minutes for February 11, 2013

1:30 pm in CD-119

Consultation Council

1. Personnel Update (Information) – Vickie Ramsey
Outreach Coordinator position ready to fly this week. Auxiliary Manager going to fly this week. Programmer is flying this week. We have good candidates for the Director of Institutional Effectiveness position and are still receiving applications for the VP and Dean positions. These last positions close March 1. We are currently \$200,000-\$300,000 underfunded for the positions being flown, so we may need to put some on hold.
2. Budget Update (Information) – Terry Bartley
Dave is finishing TRAN paperwork and we should be funded next week. We are uncertain about a deficit coefficient being talked about by the Chancellor's Office. Could be 6-8% but we won't know until April or so.

Strategic Planning

1. Updated Outreach Coordinator Job Description (Information) – Dave Clausen
The salary and grade range were updated, and the rest of the job description essentially stayed the same. There is still some question why Outreach Coordinator is grade 18 and Director of Athletic Operations is grade 16; this is a difference of about \$3,000. A question was asked about the duty, "Build a webpage." This is not a technical skill, it is a matter of providing and maintaining content for a web page. The position will be funded through international and out-of-state fees, but it is unclear if there will be additional budget necessary for travel. Patrick replied that there was a budget in the past, but it was utilized elsewhere last year. Some of the past budget is being restored, but the amount is unclear. We will see the planned budget as part of the budget process in March.

Accreditation Steering

1. Accreditation Update (Information) – Sue Mouck



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- *Last week we submitted the Substantive Change Addendum requested when our proposal to offer more than 50% online instruction for ten degrees and four certificates was approved in the fall.*
 - *Sue is working on the SLO Proficiency report that is due March 15. A draft will be coming to Consultation Council at our February 25 meeting.*
2. Content Review: Standard II.A. (Information) – Sue Mouck
Information
A few people have content suggestions that are being sent to Sue.

Other:

Eric will be sending a memo out regarding doors that open into hallways. They must stay closed to meet fire regulations, so Eric's staff has been removed door stops, rocks, and anything else that has been used to prop doors open. Eric will be sharing this information with campus. Jeff shared that there are systems that tie into the fire alarm system that would automatically close the door. Eric agreed that there is technology that could help the situation, but most of it is pretty expensive.

Eric also reported that it was brought to our attention that the permit for the elevator in Creative Arts had expired, but we have a letter from Cal OSHA notifying us that our elevator will be inspected as inspectors are available, so we remain in compliance in the meantime.

Math/Science boiler came on line Monday, February 4. It is now running the MS building and the dorm.

Next Meetings:

Monday, February 25, 2013

Monday, March 4, 2013

Future Agendas:

1. Draft SLO Proficiency Report (Information) – Sue Mouck (Feb. 25, 2013)
2. AP 3420 Equal Employment Opportunity (Consultation) – Vickie Ramsey (January 2013)
3. Ch. 7 APs (following HR revision given constituent group input)
4. Facilities Master Plan: February (Feb. 13, 2013)
5. Human Resources Master Plan: March (Mar. 13, 2013)
6. 2011 Gunsmithing IPR (Information) – Cheryl Aschenbach
7. 2011 Social Science IPR (Information) – Cheryl Aschenbach
8. 2012 Agriculture IPR (Information) – Cheryl Aschenbach
9. 2012 Business IPR (Information) – Cheryl Aschenbach
10. 2012 Enrollment Services NIPR (Information) –



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11. 2012 Auxiliary Services – Food Service/Bookstore/Book Rental/Loan Program
NIPR(Information) – Dave Clausen
12. Report on Boiler Project Repayment Progress – August 2013