



# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



---

2012-2013

Approved Minutes  
Tuesday, February 28, 2013

President  
Cheryl Aschenbach

Call to Order: President Aschenbach called the meeting to order at 4:02 pm

Vice-President  
Nancy Beterbide

Senators present: Cheryl Aschenbach, Nancy Beterbide, Lisa Gardiner, Michael Giampaoli, Carrie Nyman, Richard Swanson

Secretaries  
Lisa Gardiner  
Richard Swanson

Approval of Agenda: (Swanson/Beterbide MSCU) Agenda amended: remove action item #2 and discussion item #4, plus no closed session necessary.

## Minutes

Minutes from January 22 and February 7 meetings will be approved at a future meeting.

## Public Comment

None

Senators  
Michael Giampaoli  
Carrie Nyman

## Action Items

1. Accept Curriculum Recommendations from Curriculum/Academic Standards Committee and Forward to the Board (Giampaoli/Beterbide MSCU)

## Discussion Items

1. AP 5012 International Students (including foreign transcript evaluation information)  
*The AP is being reviewed and revised at the request of counseling last fall. Information regarding foreign transcript evaluation needs to be included. APs for multiple colleges were reviewed, and additional revisions are suggested to better inform students and be more consistent with other colleges. Counseling staff is reviewing information about English tests, and nursing director Monna Walters is providing information about TB tests.*
2. AP 4117.5 Attendance Policy  
*Multiple faculty have inquired about campus policy for attendance because attendance is a severe problem in classes and faculty want official policy to refer to in their syllabi. This was previously approved, but never recorded publicly. This needs to be further reviewed and revised prior to moving the item to action.*
3. First reading of Social Science IPR  
*Minor feedback has been provided to the Social Science faculty, and the document will be ready for approval at the next Senate meeting.*

## Information Items

None

## Reports

- Senators
- Administration

Academic Senate  
P.O. Box 3000 Susanville, CA 96130  
Voice (530) 251-6181 ext 8967  
www.lassencollege.edu

- LCFA

Closed Session: None

Closed Session Report: None

Adjournment: 4:35 (Nyman)

#### Next Academic Senate Meetings

Tuesday, March 12, 2012

Tuesday, April 9, 2012

Tuesday, April 23, 2012

Tuesday, May 14, 2012

Additional meetings will be scheduled as necessary.

#### Future Agenda Items

- Transcript evaluation recommendations for foreign students
- Acceptance of coursework from regionally accredited institutions
- Agriculture IPR (from 2012)
- Business IPR (from May 2012)