



# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



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2012-2013

President  
Cheryl Aschenbach

Vice-President  
Nancy Beterbide

Secretaries  
Lisa Gardiner

Richard Swanson

Senators  
Michael Giampaoli  
Carrie Nyman

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Approved Minutes  
Tuesday, May 14, 2013

Meeting called to order by Senate President Aschenbach at 4:01 p.m.

Senators present: Cheryl Aschenbach, Nancy Beterbide, Lisa Gardiner, Michael Giampaoli, Carrie Nyman, Richard Swanson

Approval of Agenda (Gardiner, Beterbide: MSCU)

Minutes

Approve minutes from March 19, 2013 and April 9, 2013 (Beterbide/Gardiner: MSC 1 abstain)

Action

1. Acceptance of Curriculum/Academic Standards Committee Recommendations for forwarding to the Board. (Nyman/Giampaoli: MSCU)  
*New Certificate of Accomplishment in Automotive: Electrical*  
*New Certificate of Accomplishment in Automotive: General Mechanic*
2. Recommend to the Governing Board by Acclimation Faculty Emeritus status for Kathy Rhymes (Swanson/Nyman: MSCU).
3. Appoint Cheryl Aschenbach and Robert Schofield as faculty representatives to the sub-committee for revising Planning and Budgeting Process Handbook (Gardiner/Beterbide MSCU)
4. Approval of 2012 Agriculture IPR. (Giampaoli/Beterbide: MSCU)

Discussion

1. AP 4235 Credit By Exam  
*Newest version reviewed. It was agreed that the document is ready for action at the next Senate meeting.*
2. AP 4227 Repeatable Courses, AP 4228 Course Repetition-Significant Lapse of Time, AP 4229 Course Repetition-Variable Units  
*President Aschenbach reported that these documents were reviewed to ensure the content is consistent with current repeatability regulations that took effect in 2012 and 2013. No additional changes are necessary.*
3. Faculty Handbook for 2013-2014  
*Revisions were reviewed. It was agreed that the Faculty Handbook is ready for adoption at the next Senate meeting.*
4. Correspondence Handbook for 2013-2014  
*Revisions were reviewed. It was agreed that the Correspondence Handbook is ready for adoption at the next Senate meeting.*
5. *DSPS IPR*  
*The DSPS IPR has been submitted. A few details are being worked out between the faculty members in DSPS, so the document will be ready for approval at the next Senate meeting.*
6. *Nursing IPR*  
*The LVN IPR has been submitted and reviewed by President Aschenbach. Minor*

Academic Senate

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*changes have already been made by Monna Walters, LVN Director, so the document is ready for approval at the next Senate meeting.*

7. 2013-2014 IPRs

It's time to consider 2014 IPRs. Next week Senate will assign mentors.

Information: *None*

Reports:

Senators: None

Administration: None

LCFA: Elections are Monday and Tuesday in the Library. Also, Senate and LCFA are encouraged to discuss class caps especially for online and English courses.

Senate moved to closed session at 4:43pm for the following item:

Approve Minimum Qualifications and Equivalencies and Forward to Board

Closed session ended at 4:51. The following actions were reported:

Approve one equivalency in Fire Technology (Swanson/Beterbide) MSCU

Approve one equivalency in Agriculture (Giampaoli/Nyman) MSCU

Meeting adjourned at 4:55 p.m. (Nyman/Giampaoli)