



Consultation Council / Strategic Planning Committee 2013-2014

Administration:

Dr. Marlon Hall
Dave Clausen
Dr. Tammy Robinson
Dr. Beatriz Vasquez
Patrick Walton

Classified:

Jeff Lang
Carol Montgomery
Tami Wattenburg
ASB
Jonathan Herring

Faculty:

Cheryl Aschenbach
Sandy Beckwith
Carie Camacho
Sue Mouck
Ross Stevenson

Management:

Terry Bartley
Vickie Ramsey (HRMP)
TBA (FMP)
Aeron Zentner (OIE)

Those present indicated in **bold**.
Guests present: Deborah Loeffler

Minutes for September 5, 2013

Called to order at 3:00pm

Consultation Council

1. Review of the September 10, 2013 Governing Board agenda (Information)
Dr. Hall presented the agenda. Cheryl Aschenbach pointed out that from the faculty perspective, the procedure is inconsistent with other hiring committees. There are no faculty appointed by the LCFA. Sue Mouck indicated that the Academic Senate could still ask the faculty union to identify one appointee to the senate.
2. Academic Services – Instruction Update (Information)
Dr. Tammy Robinson indicated that letters advising faculty of their evaluations will go out tomorrow. The CTE Perkins and CTE Transitions final reports have been submitted. She indicated her attendance at the North-Far North Consortium last week at Butte. A big item in the instructional area is the extension of the start date for the Vocational Nursing Program until January. Search for a Director of Vocational Nursing is ongoing. Patrick Walton questioned the mechanism for implementing the lottery to determine the students for the remaining slots beyond the current ten students already accepted into the LVN program. Concern was expressed that the process be clearly articulated prior to implementation. Dr. Robinson has contacted the Board of Nursing for clarification on the process for the 2013 graduates to take their licensing exam. She will be communicating the information to the graduates. Information included the timeframe that it may take up to six months before they can take their licensing exam.

Strategic Planning

None

Accreditation Steering

Accreditation Update (Information)

Sue Mouck identified that all four standard teams have met. She informed the group that the work of the standard teams is complete. Several



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individuals still have modifications to be forwarded to her. As soon as those suggestions are received, she will publish the next draft. The draft Self-Evaluation should be ready for adoption by Consultation Council at the September 19, 2013 meeting. The adopted draft will be distributed to the various constituent groups for their review, which should take about one month. During that time she will be contacting different individuals about various pieces of evidence identified as documentation in the Self-Evaluation. She requested prompt responses to her requests. She further identified the intent to omit from the final Self-Evaluation any statements, which cannot be fully documents. The constituent group suggestions will be reviewed by Consultation Council (functioning as the Accreditation Steering Committee) for consideration. Consultation Council should adopt the final document no later than the third week in October forwarding to the Governing Board for their adoption on November 12, 2013. The document with a CD containing the documentation needs to be ready to forward to ACCJC by mid-December.

Other:

Terry Bartley indicated that LCC received notification from the IRS of a penalty of \$13,000 resulting from the failure to provide social security numbers on 1098T for 132 students. The College cannot mandate that the student provide the social security number. Several colleges in the State have received similar notification (based on listserv conversation). The potential penalty for next year looks to be \$40,000.

Dr. Vasquez identified that September is Hispanic Heritage Month. She invited everyone to September 26, 2013 is the actual celebration with a free lunch, food samples from various countries along music and dancing.

Cheryl Aschenbach reminded the committee that Consultation Council/Strategic Planning Committee agreed not to meet on the second Thursday of each month in order to allow the classified employees to attend their union meeting scheduled at the same time. Despite the absence of classified representatives at the last several Consultation Council meetings, we will continue to honor our commitment, hence no meeting next week.

Meeting adjourned at 3:35pm

Future Meetings:

No meeting scheduled for Thursday, September 12, 2013 meeting as requested by the classified representatives

Thursday, September 19, 2013 at 3:00pm in CD-119

Future Agendas:



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1. Acceptance of draft Accreditation Self-Evaluation (Consultation) – Sue Mouck – September 19, 2013
2. Acceptance of AP 3550– Drug Free Environment and Drug Prevention Program (Consultation) – Vickie Ramsey
3. Acceptance of AP 3600– Auxiliary Services (Consultation) – Vickie Ramsey
4. Presentation of 2012 Auxiliary Services (Food Service/Bookstore/Book Rental/Loan Program) NIPR (Information) – Dave Clausen
5. Presentation of 2013 Basic Skills IPR (Information) - Cheryl Aschenbach – September 19, 2013
6. Presentation of 2013 Welding Technology IPR (Information) - Cheryl Aschenbach
7. Presentation of 2013 Gunsmithing IPR (Information) - Cheryl Aschenbach
8. Presentation of 2013 Maintenance and Operation of Plant NIPR (Information) – Dave Clausen