



November 5, 2013 - Tuesday
3:00 PM
TECC - HU102

Meeting Called to Order at 3:00 pm

Present:

Ms. Lisa Gardiner
Mr. Chad Lewis
Ms. K.C. Mesloh, Transfer Center Assistant
Ms. Susan G. Mouck, VP of Academic Services
Ms. Fran Oberg
Ms. Toni Poulsen
Ms. Alison Somerville, Articulation Officer, Vice Chair
Ms. Stephney Stuart
Dr. Beatriz Vasquez

Absent:

Ms. Cheryl Aschenbach, Chair
ASB Representative – Elizabeth Fernandez
Ms. Elizabeth Elam
Mr. Kory Konkol
Dr. Tammy Robinson
Ms. Debbie Shockley, Instructional Services Technician

1. **Agenda Approved (Gardiner/Poulsen: MSCU) with revisions to add E.1 AT-64 discipline to be assigned to Automotive Technology)**
2. **Approve Meeting Minutes: October 15, 2013 meeting (Mouck/Gardiner: MSCU)**
3. **Action taken by Curriculum Subcommittee**
 - A. **ENGL-3 – British Literature I**
Approve changes in textbook.
Effective: Fall 2013.
 - B. **ENGL-4 – British Literature II**
Approve changes in textbook.
Effective: Fall 2013.
 - C. **FS-55 – Fire Investigation**
Approve changes in textbook.
Effective: Fall 2013.
4. **Action**
 - A. **ART-65 – Advanced Web Design (Mesloh/Gardiner: MSCU)**
Approve hybrid delivery option for course and delete reference to CSU
Effective: Spring 2014

- B. CHEM-1A – General Chemistry I (Mouck/Mesloh: MSCU)**
 Approve Content Review for MATH-60 as a prerequisite for CHEM-1A General Chemistry I.
 Effective: Fall 2014
- C. CHEM-1B – General Chemistry II (Gardiner/Lewis: MSCU)**
 Approve Content Review for MATH-60 as a prerequisite for CHEM-1B General Chemistry II.
 Effective: Fall 2014
- D. EMT-60 – Emergency Medical Technician I (Basic) (Mesloh/Stuart: MSCU)**
 Approve for hybrid delivery and updated textbook as necessary to meet April, 2013 regulation changes.
 Effective: Spring 2014
- E. AT-64 – Diesel Repair and Maintenance (Gardiner/Poulsen: MSCU)**
 Approve proposed new course for inclusion into the Automotive Technology Certificates.
 Effective: Fall 2014
1. **AT-64 – Diesel Repair and Maintenance (Mouck/Poulsen: MSCU)**
 Assign AT-64 Diesel Repair and Maintenance to the discipline of Automotive Technology.
 Effective: Fall 2014
- F. PSY-1 – Introduction to Psychology (Mouck/Mesloh: MSCU)**
 Approve addition of hybrid delivery for Spring 2014. Also add CSU General Ed areas D9 and E.
 Effective: Spring 2014
- G. ENGL-50 – Introduction to College Composition (Mouck/Poulsen: MSCU)**
 Approve change in number from ENGL-50 to ENGL-105 for consistency with course coding as a basic skills course. No other changes are being made.
 Effective: Spring 2014 (following Board and Chancellor's Office approval)
- H. MATH-51 – Elementary Algebra (Poulsen/Lewis: MSCU)**
 Approve change in number from MAT-51 to MATH-103 for consistency with course coding as a basic skills course. No other changes are being made.
 Effective: Spring 2014 (following Board and Chancellor's Office approval)

5. Discussion

Ms. Mesloh would like to see an addendum to the electronic catalog posted to the website to explain/document the ENGL-50/MATH-51 change to basic skills, also to correct classes missing from the AJ list. It was stated that Ms. Shockley is constantly making changes. Any corrections found should be immediately shared with her.

6. Future Dates

Curriculum/Academic Standards Meeting Schedule (first and third Tuesdays)

Note: Additional meetings may be scheduled as needed.

Fall 2013

November 5, 19

December 3, (17)

Spring 2014

January 21

February 4, 18

March 4, 18
April 1, 15
May 6, (20)

7. **Information**

A. **Community Service Course Proposal-Printmaking for Personal Enrichment**
Proposal made by Beverly Mendoza to offer Printmaking for Personal Enrichment as a Community Service course. This course is pending Board approval.

B. **AA-T in English Revision**
The addition of ENGL-1 College Composition has been accepted and approved as an Elective for the AA-T in English.
Dr. Vasquez clarified that under SB 1440 we are required to create these new transfer degrees in the subject areas we previously offered under University Studies.

C. **Program Student Learning Outcomes (PSLO) Process**
Update by Mr. Aeron Zentner.
Mr. Zentner presented his plan to assess the overall Program Student Learning Outcomes (PSLO). Currently there is no mechanism to assess them. He is creating a program that will align core courses' SLO findings into PSLO reports. No one will have to do additional work. The findings will be available on the website when the assessment is completed.

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Gunsmithing – May 2013
Administration of Justice – May 2014
Automotive Technology – May 2014
Agriculture – May 2014
Business – May 2014
Correctional Science – May 2014
Child Development – May 2014
Digital Graphic Design – May 2014
Mathematics/Natural Science – May 2014
Physical Education – May 2014

8. **Any Person Having Business Not on the Agenda**

9. **Adjournment at 3:45 PM (Gardiner/Stuart)**

10. **Future Agenda**