



March 25, 2014 - Tuesday
3:00 PM
TECC - HU102

Meeting Called to Order at 3:01 pm

Members Present:

Ms. Cheryl Aschenbach, Chair
Ms. Elizabeth Elam
Ms. Lisa Gardiner
Mr. Kory Konkol
Mr. Cory McClellan
Ms. K.C. Mesloh, Transfer Center Assistant
Ms. Susan G. Mouck
Ms. Fran Oberg
Ms. Toni Poulsen
Ms. Alison Somerville, Articulation Officer, Vice Chair
Ms. Stephney Stuart

Staff Present:

Ms. Debbie Shockley, Instructional Services Technician

Members Absent:

Mr. Chad Lewis
Dr. Tammy Robinson, Dean of Instructional Services
ASB Representative – Elizabeth Fernandez

Guests:

Ms. Lori Collier

1. **Agenda Approved with changes (Numbering of Subcommittee and additions/deletions of the Gunsmithing list) (Mesloh/Poulsen: MSCU)**
2. **Approve Meeting Minutes: March 4, 2014 meeting (Elam/Gardiner: MSC with Poulsen Abstaining)**
3. **Action taken by Curriculum Subcommittee**
 - A. **AJ-10 - Criminology**

Reviewed for Administration of Justice IPR with no recommendations for change.
Effective: Fall 2014
 - B. **AJ-12 – Introduction to Criminal Justice**

Reviewed for Administration of Justice IPR with recommendations to revise text to remove: *Essentials of Criminal Justice*, Siegel, Larry J., 6th edition, 2009 and replace it with Regoli, Hewitt, and Maras, *Exploring Criminal Justice The Essentials*, 2nd edition, 2013, Oxford Publishers, ISBN: 9781449652418
Effective: Fall 2014

- C. AJ-13 – Narcotics Investigation and Identification**
Reviewed for Administration of Justice IPR with recommendations to add another text: Levinthal, *Drugs, Society, and Criminal Justice*, 3rd edition, 2012, Prentice Hall, ISBN: 9780135120484.
Effective: Fall 2014
- D. AJ-14 – Juvenile Procedures**
Reviewed for Administration of Justice IPR with recommendations to revise text to remove: ‘The Juvenile Justice System’, Dean John Champion, 6th Edition, 2009; and replace it with Hess, Orthmann, & Wright, *Juvenile Justice*, 2013, Cengage Publishers.
Effective: Fall 2014
- E. AJ-20 – Criminal Law**
Reviewed for Administration of Justice IPR with no recommendations for change.
Effective: Fall 2014
- F. AJ-23 – Criminal Evidence**
Reviewed for Administration of Justice IPR with recommendations to revise text to remove: "Criminal Evidence, An Introduction", Worrall, John and Hemmens, Craig, 1st edition, 2006; and replace it with Gardner & Anderson, *Criminal Evidence: Principles and Cases*, 8th edition, 2013, Cengage, ISBN: 9781111838034.
Effective: Fall 2014
- G. AJ-24 – Community Relations**
Reviewed for Administration of Justice IPR with no recommendations for change.
Effective: Fall 2014
- H. AJ-35 – Investigative Techniques**
Reviewed for Administration of Justice IPR with recommendations to revise text to remove: Weston & Lushbaugh, *Criminal Investigation*, 10th edition, 2006; Prentice Hall Publishers, ISBN: 0131188593 and replace with Christine Hess Orthmann, *Criminal Investigation*, 10th edition, 2013, ISBN: 978-1133018926.
Effective: Fall 2014
- I. AJ-37 – Patrol Procedures/Concepts**
Reviewed for Administration of Justice IPR with recommendation to revise text to the 2014 from the 2009 edition.
Effective: Fall 2014
- J. AJ-48.02 – DUI Detection-Field Sobriety**
Reviewed for Administration of Justice IPR with no recommendations for change.
Effective: Fall 2014
- K. AJ-48.03 – Academy Instructor Certification**
Reviewed for Administration of Justice IPR with no recommendations for change.
Effective: Fall 2014
- L. AJ-48.20 – Understanding Street Gangs**
Reviewed for Administration of Justice IPR with no recommendations for change.
Effective: Fall 2014

- M. AJ-48.71 – Interviewing and Interrogation**
Reviewed for Administration of Justice IPR with no recommendations for change.
Effective: Fall 2014
- N. AJ-52A – Arrest Methods and Procedures**
Reviewed for Administration of Justice IPR with no recommendations for change.
Effective: Fall 2014
- O. AJ-52B – Firearms P.C. 832**
Reviewed for Administration of Justice IPR with no recommendations for change.
Effective: Fall 2014
- P. AJ-52BR – Firearms Training Refresher**
Reviewed for Administration of Justice IPR with no recommendations for change.
Effective: Fall 2014
- Q. AJ-52C – Reserve Officer Training Level III (Beginning)**
Reviewed for Administration of Justice IPR with no recommendations for change.
Effective: Fall 2014
- R. AJ-53 – Reserve Officer Training Level II (Intermediate)**
Reviewed for Administration of Justice IPR with no recommendations for change.
Effective: Fall 2014
- S. AJ-56 – Spanish for Law Enforcement**
Reviewed for Administration of Justice IPR with recommendation to revise the publishing for the text to 2013 from 2011.
Effective: Fall 2014
- T. GSS-50.01 – Recoil Pad and Sling Swivel Installation**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- U. GSS-50.03 – Open and Optical Sight Installation**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- V. GSS-51.01 – Stock Inletting**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- W. GSS-51.05 – Glass Bedding for Strength and Accuracy**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- X. GSS-51.06 – Wood Stock Finishing**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014

- Y. GSS-54.05 – Hardening & Tempering of Carbon Steels**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- Z. GSS-55.04 – Stock Refinish and Repair**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- AA. GSS-56.01 - Headspace**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- BB. GSS-56.03 – Bolt Action Barrel Fitting**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- CC. GSS-56.04 – Barrel Contouring**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- DD. GSS-57.01 – Bolt Action Breeching and Headspace**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- EE. GSS-57.02 – Action Blueprinting**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- FF. GSS-57.03 – Action and Bolt Modifications**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- GG. GSS-57.06 – Trueing Exterior of Action**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- HH. GSS-57.08 – Bottom Metal Modifications**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- II. GSS-57.15 – Bolt Action Rifle Feeding**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014

- JJ. GSS-58.02 – Pressure Bedding and Pillar Bedding**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- KK. GSS-59.02 – Metal Preparation for Refinishing and Caustic Bluing**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- LL. GSS-59.03 - Parkerizing**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- MM. GSS-59.04 – Color Case Hardening**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- NN. GSS-59.05 – Rust Bluing**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- OO. GSS-59.07 – Niter Bluing and Heat Coloring**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- PP. GSS-60.01 – DFR Recoil Operated Auto Shotguns**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- QQ. GSS-60.02 – DFR Gas Operated Auto Shotguns**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- RR. GSS-60.04 – DFR Pump Shotguns**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- SS. GSS-61.01 – DFR Single Action Revolvers**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- TT. GSS-61.02 – DFR Smith & Wesson Revolvers**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014

- UU. GSS-62.03 – Misfire Correction**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- VV. GSS-62.04 – Correcting Oversize Firing Pin Holes**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- WW. GSS-63.01 – Single Triggers**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- XX. GSS-63.02 - Ejectors**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- YY. GSS-63.03 – Double Gun Locks**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- ZZ. GSS-63.04 – Double Gun Locking System**
Reviewed for Gunsmithing IPR with recommendation to remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014
- AAA. Gunsmithing Courses and Degrees/Certificates Reviewed during the IPR**
Reviewed for Gunsmithing IPR with no recommendations for change.
Effective: Fall 2014
1. **GSS-50 – Fundamentals of Rifle Shooting**
 2. **GSS-51 – Fundamentals of Pistol Shooting**
 3. **GSS-52 – Fundamentals of Shotgun Shooting**
 4. **GSS-52B – Firearms Training**
 5. **GSS-52BR – Firearms Training Refresher**
 6. **GSS-52.01 – Gunsmith Machining 1**
 7. **GSS-52.02 – Gunsmith Machining 2**
 8. **GSS-52.03 – Gunsmith Machining 3**
 9. **GSS-52.04 – Gunsmith Machining 4**
 10. **GSS-52.05 – Gunsmith Machining 5**
 11. **GSS-52.06 – Gunsmith Machining 6**
 12. **GSS-59.09 – Alternative Metal Finishes**
 13. **GSS-60 – Firearms Safety**
 14. **GSS-63.05 – Double Gun Hinge Pins & Headspace**
 15. **GSS-64.01 – Composition Stock Fitting, Bedding & Finishing**
 16. **GSS-66.01 – Non-Bolt Action Rifle Barrel Fitting**
 17. **GSS-66.02 – Revolver Barrel Fitting and Ranging**
 18. **GSS-66.03 - .22 Barrel Fitting**
 19. **GSS-67.01 – Blowback Principle**

20. GSS-68.01 – DFR Locked Breech Single Action Auto Pistols
21. GSS-68.02 – DFR Locked Breech Double Action Auto Pistols
22. GSS-68.03 – DFR Blowback Auto Pistols
23. GSS-69.01 – DFR Auto Rifles
24. GSS-69.02 – DFR Pump Rifles
25. GSS-69.03 – DFR Lever Action Rifles
26. GSS-69.04 – Non-Bolt Action Feeding
27. GSS-70 – Checkering
28. GSS-70.01 – DFR Triggers 1
29. GSS-70.02 – DFR Triggers 2
30. GSS-71 – Custom Rifle Seminar
31. GSS-71.01 – DFR .22 Auto
32. GSS-71.02 – DFR Bolt Action .22's
33. GSS-71.03 – DFR Pump and Lever Actions .22's
34. GSS-71.04 – DFR Marlin Model 39
35. GSS-72 – Fiberglass Stockmaking
36. GSS-72.01 – Metallic Cartridge Reloading
37. GSS-73.02 – Spring Making
38. GSS-75.02 – Firearm Laws and Regulations
39. GSS-76 – Accurizing GAS-OP Rifles for Competition
40. GSS-77 – Accurizing M1-M1A for Competition
41. GSS-78 – Design & Repair .22 Autopistols
42. GSS-79 – Basic Correctional Armorer's School
43. GSS-80 – Custom Rifle Seminar – Metalsmithing
44. GSS-81 – Custom Rifle Seminar – Single Shot Rifle
45. GSS-82 – General Gunsmithing
46. GSS-83 – General Gunsmithing – Advanced
47. GSS-84 – LEAS D&R Colt & Ruger Revolvers
48. GSS-85 – LEAS D&R Smith & Wesson Revolvers
49. GSS-86 – LEAS D&R Shotguns
50. GSS-87 – LEAS D&R Double Action Autopistols 1
51. GSS-88 – LEAS D&R Double Action Autopistols 2
52. GSS-89 – LEAS D&R Full Automatic Firearms
53. GSS-90 – Customizing the Colt-Type Autopistol, Basic
54. GSS-91 – Customizing the Colt-Type Autopistol, Advanced
55. GSS-93 – LEAS D&R Counter Sniper Rifles
56. GSS-94 – Ballistics, Handloading & Testing
57. GSS-95 – Law Enforcement Armorer School – Basic
58. GSS-98.02 – Cowboy Action Shooting Long Guns
59. GSS-98.03 – Cowboy Action Shooting Short Guns
60. GSS-98.04 – Advanced Knife Making
61. GSS-98.05 – DFR Smith & Wesson Revolver
62. GSS-98.06 – DFR Patrol Rifles
63. GSS-98.08 – Custom Built 1911
64. GSS-98.09 – Color Case Hardening
65. GSS-98.12 – Modern and Cowboy Action Belts and Holsters
66. GSS-98.13 – Metallurgy for Gunsmiths
67. GSS-98.21 – Hand Gun Special Projects
68. GSS-98.22 – Long Gun Special Projects

69. GSS-98.23 – Machine Shop Special Projects
70. GSS-98.24 – Stockmaking Special Projects
71. GSS-112 – Machine Shop for Gunsmiths
72. GSS-112B – Introduction to Knifemaking
73. GSS-114 – Basic Rifle Barreling
74. GSS-116 – Stockmaking-Phase I
75. GSS-117 – Gas Tungsten Arc Welding for Gunsmiths
76. GSS-119 – Advanced Rifle Barreling
77. GSS-120 – Stockmaking-Phase 2
78. GSS-120B – Stock Refinish and Repair/Recoil Pad Installation
79. GSS-123 – Basic Hard Metal Engraving
80. GSS-124 – Welding Fabrication for Gunsmiths
81. GSS-127 – Advanced Engraving
82. GSS-129A – DFR – Spring Piston Air Gun
83. GSS-129B – DFR – Pneumatic Air Guns
84. GSS-129C – DFR – CO₂ Air Guns
85. GSS-130 – Professional Engraving
86. GSS-133 – Scrimshaw
87. GSS-134 – Caustic Bluing
88. GSS-135 – Parkerizing
89. GSS-136 – Cold Rust and Niter Bluing
90. GSS-143 – Custom Gunmaking-Muzzleloaders
91. GSS-147 - LEAS Assembly and Tuning of Gas Operated Repeating Rifles
92. GSS-148 – Advanced Correctional Armorer School
93. Associate in Science in General Gunsmithing
94. Certificate of Achievement in General Gunsmithing
95. Associate in Science in Firearms Repair
96. Certificate of Achievement in Firearms Repair
97. Certificate of Accomplishment in Gunsmith Machinist and Metal Finishing
98. Certificate of Accomplishment in Long Gun
99. Certificate of Accomplishment in Pistolsmith
100. Certificate of Accomplishment in Riflesmith

BBB. SPCH-1 – Fundamentals of Speech Communication

Revised text by removing: *A Speaker's Guidebook: Text and Reference*, O'Hair, Stewart, and Rubenstein, 4th Edition, Boston, Bedford/St. Martin's 2009; and replace with O'Hair, Dan, Hannah Rubenstien, Rob Stewart. *A Pocket Guide to Public Speaking*. 4th ed. New York: Bedford/St. Martin's, 2013. ISBN: 978-1-4576-0190-3

Effective: Fall 2014

4. Action

A. AJ-21 – Administration of Justice (Mesloh/Elam: MSCU)

Approve locally inactivating this course.

Effective: Fall 2014

B. AJ-71 – Off Post Training for CDCR Custody Staff (Mesloh/Poulsen: MSCU)

Propose a new course that will provide employee training at the local prisons.

This course is designed to provide annual off post training to California

Department of Corrections custody staff. This course is repeatable when legally mandated for continued paid or volunteer employment.

This course is 1 Unit, 51 hours lab.

Effective: Fall 2014

C. ART-28 – Intro to Web Design (Gardiner/Somerville: MSCU)

Approve revision to Catalog Description (*An introductory course in designing for the web. Students will design effective pages and ads for websites, mobile devices, and explore social media using the six step design process, wire framing, and Adobe programs. Vocabulary, building strong conceptual design elements, and basic processes will be emphasized. A \$10.00 lab fee for the printing of each design phase will be charged at time of registration.*) SLOs, Course Objectives, Course Content, Assignments, and Text (remove *Teach Yourself VISUALLY Dreamweaver CS5, ISBN-10: 0470612622, ISBN-13: 978-0470612620, Publication Date: 2010; And add Rob Huddleston, Teach Yourself VISUALLY Adobe Muse, Publication Date: May 8, 2012, ISBN-10: 1118240510, ISBN-13: 978-1118240519, Edition: 1.*) *Ms. Mesloh questioned whether specific software needed to be defined. The question was based on the fact that software changes so quickly. Ms. Collier indicated that it is a marketing tool for prospective students who want to know what products they will be learning. This course will be brought back next meeting to include ENGL-105 as Recommended Preparation.*

Effective: Fall 2014

D. ART-50 – Welding for Artists (History of Welded Sculpture) (Mouck/McClellan: MSCU)

Approve reactivation of an old course, WT 120, by creating 2 new courses - WT-50 and ART-50. Changes to the Catalog Descriptions, Units, and Hours. Dividing Student Learning Outcomes and Course Content between the Lecture portion of the class, ART-50, and the Lab portion, WT-50. Catalog Description: *Welding for artists is designed to introduce students to art sculpture with an emphasis on fabricated and welded steel designs from a historic and contemporary perspective. This class will focus on welding and metal fabrication as a fine art medium.* This course is a Co-requisite for WT-50 Welding for Artists. 1.0 unit (17 hours lecture)

Effective: Fall 2014

1. ART-50 – Welding for Artists (History of Welded Sculpture) (Mouck/McClellan: MSCU)

Assign ART-50 Welding for Artists (History of Welded Sculpture) to the Discipline of Art.

Effective: Fall 2014

2. ART -50 – Welding for Artists (History of Welded Sculpture) (Mouck/McClellan: MSCU)

Approve Content Review for ENGL-105 Introduction to College Reading, Writing and Thinking as Recommended Preparation for ART-50 Welding for Artists (History of Welded Sculpture).

Effective: Fall 2014

**3. ART-50 – Welding for Artists (History of Welded Sculpture)
(Mouck/McClellan: MSCU)**

Approve Content Review for WT-50 Welding for Artists (Design and Fabrication) as Co-Requisite for ART-50 Welding for Artists (History of Welded Sculpture).

Effective: Fall 2014

E. ART-64 – Digital Illustration (Mouck/Stuart: MSCU)

Approve revision to Catalog Description (*A course that explores conceptual designs, image generation, manipulation, coloring, and effects for print and web media using Adobe CC programs. Students will develop vector images for Icons, ClipArt, logo designs, ads, character development, basic storyboarding, as well as, merging bitmap generated renderings with the application of a pressure tablet. Students will draw, paint, airbrush, scan and apply special effects and filters with the tools available within the Adobe Creative Cloud. Basic design principles, six step design process and personal expression will be used to create powerful conceptual imagery. To cover the costs of printing each project assignment a \$10.00 lab fee will be charged at the time of registration.*) and Text (remove *Digital Painting Techniques, Vol. 2* by 3DTotal, Chee Ming Wong, Jason Seiler and Jesse Van Dijk, (Jan 11, 2011) Copyright: 2010, ISBN: 978-0-9551530-1-3 and add: *Jennifer Smith, AGI Creative Team, Illustrator CC Digital Classroom, Publication Date: October 28, 2013, ISBN-10: 1118639715, ISBN-13: 978-1118639719, Edition: 1.*) *It was also pointed out that the outline indicates the course is transferrable to US/CSU. This is not the case, so the Transfer statement was removed from the outline.*

Effective: Fall 2014

F. CORS-10A – Introduction to Correctional Science (Mouck/Elam: MSF)

Approve a change of course from Correctional Science to Administration of Justice. Change Course Title from: CORS-10A Introduction to Correctional Science, to: AJ-11 Introduction to Correctional Science.

Effective: Fall 2014

F1. CORS-10A – Introduction to Correctional Science (Mouck/Elam: MSCU)

Also revise text from: Harry Allen, Edward Latessa, & Bruce Ponder, *Corrections in America*, 12th Edition, 2009, to new textbook: Todd R. Clear, George F. Cole, Michael D. Reisig, & Carolyn Petrosino, *American Corrections in Brief*, 2nd edition, 2015, ISBN# 13-9781285458427.

Effective: Fall 2014

G. CORS-10B – Organization and Administration of Correctional System (Mouck/McClellan: MSCU)

Reviewed for Administration of Justice IPR with recommendation to locally inactivate course.

Effective: Fall 2014

H. CORS-11 – Legal Aspects of Corrections (Mouck/McClellan: MSCU)

Reviewed for Administration of Justice IPR with a recommendation to locally inactivate this course.

Effective: Fall 2014

- I. CORS-15 – Supervision in Corrections (Mouck/McClellan: MSCU)**
Reviewed for Administration of Justice IPR with a recommendation to locally inactivate this course.
Effective: Fall 2014
- J. AA in Correctional Science (Mouck/McClellan: MSCU)**
Reviewed for Administration of Justice IPR with recommendation to locally inactivate the degree.
Effective: Fall 2014
- K. Certificate of Achievement – Correctional Science (Mouck/McClellan: MSCU)**
Reviewed for Administration of Justice IPR with recommendation to locally inactivate the certificate.
Effective: Fall 2014
- L. AS in Digital Graphic Design (Poulsen/Oberg: MSCU)**
Approve revision of by removing ART-65 Advanced Web Design from Required Elective list.
Effective: Fall 2014
- M. Certificate of Achievement in Digital Graphic Design (Poulsen/Oberg: MSCU)**
Approve revision of by removing ART-65 Advanced Web Design from Required Core.
Effective: Fall 2014
- N. ENGL-105A – Basic Reading and Writing (McClellan/Stuart: MSCU)**
Approve offering course as correspondence delivery
Effective: Fall 2014
- O. ENGL-105A – Basic Reading and Writing (McClellan/Stuart: MSCU)**
Approve offering course as online delivery
Effective: Fall 2014
- P. GEOL-1 – Physical Geology (Mouck/Somerville: MSCU)**
Approve revisions to Course Objectives, Course Content and Activities Demonstrating Critical Thinking to clarify laboratory content and objectives for C-ID submission.
Effective: Fall 2014
- Q. GEOL-5 – Historical Geology & Paleontology (Mouck/Somerville: MSCU)**
Approve revisions to Course Objectives, Course Content and Activities Demonstrating Critical Thinking to clarify laboratory content and objectives for C-ID submission.
Effective: Fall 2014
- R. GSS-61.03 – DFR Colt Revolvers (Mesloh/Mouck: MSCU)**
Reviewed for Gunsmithing IPR with recommendation to approve revision of Course Title to DFR Colt and Ruger Double Action Revolvers. Also approve revision of SLO to read “Properly trouble-shoot and repair common Colt and Ruger double action revolvers. Also remove AGI Professional Series from Representative Text and Supplies.
Effective: Fall 2014

- S. GSS-66.05 – Auto Pistol Barrel Fitting (Mouck/Mesloh: MSCU)**
Reviewed for Gunsmithing IPR with recommendation to locally Inactivate course.
Effective: Fall 2014
- T. PE-20I – Theory of Baseball (Mouck/Mesloh: MSCU)**
Approve inactivation of course
Effective: Fall 2014
- U. PE-21I – Theory of Basketball (Mouck/Mesloh: MSCU)**
Approve inactivation of course
Effective: Fall 2014
- V. PE-22I – Theory of Volleyball (Mouck/Mesloh: MSCU)**
Approve inactivation of course
Effective: Fall 2014
- W. PE-23I – Theory of Softball (Mouck/Mesloh: MSCU)**
Approve inactivation of course
Effective: Fall 2014
- X. PE-24I – Theory of Track and Field (Mouck/Mesloh: MSCU)**
Approve inactivation of course
Effective: Fall 2014
- Y. PE-25I – Theory of Wrestling (Mouck/Mesloh: MSCU)**
Approve inactivation of course
Effective: Fall 2014
- Z. PE-26 – Officiating (Mouck/Mesloh: MSCU)**
Approve inactivation of course
Effective: Fall 2014
- AA. PE-27 – Care and Prevention of Athletic Injuries (Mouck/Mesloh: MSCU)**
Approve inactivation of course
Effective: Fall 2014
- BB. PEAC-14 – Bowling (Mouck/Stuart: MSCU)**
Approve revisions to the Catalog Description, SLOs, Course Objectives and Course Content. Catalog Description: *This course is designed to teach a better understanding of the game of bowling, while focusing on the basic concepts, essential skills, and basic understanding of rules and scoring of bowling. This course may be taken for a total of four enrollments.*
Effective: Fall 2014
- CC. PEAC-16 – Walking For Fitness (Mouck/Stuart: MSCU)**
Approve revisions to the Catalog Description, SLOs, Course Objectives and Course Content. Catalog Description: *Students will participate in brisk walking program that will enhance their cardiovascular conditioning and endurance. This course may be taken for a total of four enrollments.*
Effective: Fall 2014
- DD. PHSC-1 – General Physical Science (Ober/Somerville: MSCU)**
Approve offering course online.
Effective: Fall 2014

EE. WT-50 – Welding for Artists (Design and Fabrication) (Konkol/Poulsen: MSCU)

Propose reactivation of an old course, by creating 2 new courses - WT-50 and ART-50. Changes to the Catalog Descriptions, Units, and Hours. Dividing Student Learning Outcomes and Course Content between the Lecture portion of the class, ART-50, and the Lab portion, WT-50. Catalog Description: *Students will become proficient in the use of oxy-acetylene, arc/stick, TIG, and MIG welding techniques in addition to metal cutting tools found in a welding studio. Students will also become knowledgeable with stationary tools common to a welding shop such as: breaks, shears, bench grinders, hand grinders and drills. This class will focus on welding and metal fabrication as a fine art medium.* This course is a Co-requisite for ART-50 Welding for Artists. 2.0 units (96 hours lab)
Effective: Fall 2014

4. WT-50 – Welding for Artists (Design and Fabrication) (Konkol/Poulsen: MSCU)

Assign WT-50 Welding for Artists (Design and Fabrication) to the Discipline of Welding Technology.
Effective: Fall 2014

5. WT-50 – Welding for Artists (Design and Fabrication) (Konkol/Poulsen: MSF)

Approve Content Review for ENGL-105 Introduction to College Reading, Writing and Thinking as Recommended Preparation for WT-50 Welding for Artists (Design and Fabrication). *It was discussed and agreed that ENGL-105 is not necessary for lab-only course. It will be a prerequisite for the ART-50 course which has the lecture component.*
Effective: Fall 2014

6. WT-50 – Welding for Artists (Design and Fabrication) (Konkol/Poulsen: MSCU)

Approve Content Review for ART-50 Welding for Artists (History of Welded Sculpture) as Co-Requisite for WT-50 Welding for Artists (Design and Fabrication).
Effective: Fall 2014

FF. Associate in Arts Degree General Studies-Emphasis in Physical Education (Mouck/McClellan: MSCU)

Approve revisions to degree as follows:
Add PEAC 32D Fitness Center in Required Core Courses.
Increase units for Required Core Courses from 13 to 14.
Remove two sections within the degree: Required Theory of Sports and Required Fitness Activities.
Change section title: from Required Individual Activities and Team Sports to Required Activity Electives.
Change number of units required for Required Activity Electives from 3 to 8.
Add note for Required Activity Electives: Compete eight (8) units in at least two different types of activities.
Include the following courses under Required Activity Electives:
Baseball: PEAC 7 (3), PEAC 7D (3)
Basketball: PEAC 5A (3), PEAC 5B (1.5), PEAC 5C (3), PEAC 5D (1)

Bowling: PEAC 14 (1)
 Golf: PEAC 34 (1)
 Soccer: PEAC 2A (3), PEAC 2B (1), PEAC 2C (3), PEAC 2D (1.5)
 Softball: PEAC 10 (3), PEAC 10D (3)
 Volleyball: PEAC 9 (3), PEAC 9B (1), PEAC 9D (1.5)
 Walking: PEAC 16 (1)
 Wrestling: PEAC 6 (3), PEAC 6B (1), PEAC 6D (1.5)
 Yoga: PEAC 44 (1)
 Effective: Fall 2014

GG. Associate in Arts Degree University Studies-Emphasis in Physical Education (Mouck/McClellan: MSCU)

Approve revisions to degree as follows:
 Remove PE 26 (inactivated) from Required PE Core Courses
 Remove PE 27 (Inactivated) from Required PE Core Courses
 Move PE 15 from Required PE Core Courses to Required Courses.
 Add PEAC32D to Required Core Courses
 Eliminate category: Required PE Core Courses
 Change Total units for Required Core Courses to 21.
 Effective: Fall 2014

5. Discussion

A. AT-91 – Smog Check Training Level 2 - 32 hour Course

Propose a new course that will provide certification for Smog Technicians.
 Catalog Description: *The Smog Check Training 32 Hour Course is intended to provide students the knowledge, skills, and abilities needed to perform Smog Check inspections. Students who successfully complete this training will have met the California State Bureau of Automotive Repair’s training requirements to qualify to take the Smog Check Inspector state licensing examination.*
 Course is 1.0 unit (8 hours lec/24 hours lab) *Original New Course Packet indicated 28-hour course. This does not come out to 1 unit. Mr. Lewis indicated that 8 hours lec/24 hours lab would work as well for a total of 32 hours. There was a question regarding whether the items identified as “Recommended Preparation” should really be “Pre-requisites”, and if so make the appropriate changes.*

B. Certificate of Accomplishment – Graphic Design

Reactivate Certificate of Accomplishment in Graphic Design with revisions to title to Certificate of Accomplishment –Digital Graphic Design Fast Track I. This certificate will become the first phase (one semester) of an accelerated two semester CTE program to boost student pathway into the career work force.

ART-1A	Two-Dimensional Design	3 Units
ART-28	Beginning Web Design	3 Units
ART-52	Marketing Yourself as an Artist/Designer	2 Units
ART-60A	Production Graphics	3 Units
ART-64	Digital Illustration	3 Units
ART-49A/49	Work Experience	2 Units
		16 Units

There was a question as to whether Fast Track I would be a prerequisite for Fast Track II. Ms. Collier indicated that not necessarily.

C. Certificate of Accomplishment-Digital Graphic Design Fast Track II

Propose a new program that is designed to offer CTE students who wish to quickly enter into the graphic design work force an accelerated option.

ART-60B	Advanced Production Graphics	2 units
ART-16	Digital Layout-Designing for Publications	3 Units
ART-19	Beginning Digital Photography	2 Units
ART-51	Lettering Design-Typography	3 Units
ART-25	Computer Graphics	3 Units
ART-49A/49	Work Experience	3 Units
		16 Units

D. Instructional Program Review Dates

Adding an additional date to Course Outlines indicating when an Outline is reviewed with no changes during an IPR. *The date of the last review without revision will be added to the dates at the bottom of the Course Outline if a course is not reviewed and revised.*

6. Future Dates

Curriculum/Academic Standards Meeting Schedule (first and third Tuesdays)

Note: Additional meetings may be scheduled as needed.

Spring 2014 (Revised dates for March/April)

April 8, 22

May 6, (20)

7. Information

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Gunsmithing – May 2013

Administration of Justice – May 2014

Automotive Technology – May 2014

Agriculture – May 2014

Business – May 2014

Correctional Science – May 2014

Child Development – May 2014

Physical Education – May 2014

8. Any Person Having Business Not on the Agenda

A. *Mr. Konkol asked if it was appropriate for students to provide their own materials. Ms. Mouck indicated that it was appropriate but we needed to make sure that the Course Outline had the information so that it was available in Web Advisor. We are mandated to provide students with information, and estimated costs, of all materials that they are to provide. This will require that the Catalog Description and Representative Texts and Supplies portions of the Course Outlines.*

9. Adjournment at 3:44 PM (Konkol/Stuart: MSCU)

10. Future Agenda