

# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



APPROVED MINUTES  
Tuesday, April 29, 2014  
4:00pm in HU-204

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2013-2014

President

Cheryl Aschenbach

Vice-President

Nancy Beterbide

Secretaries

Lisa Gardiner

Richard Swanson

Senators

Michael Giampaoli

Carrie Nyman

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Call to Order: President Aschenbach called the meeting to order at 4:00.  
Present: Cheryl Aschenbach, Lisa Gardiner, Micheal Giampaoli, Carrie Nyman.  
Guests: Ken Theobald, Cory McClellan, Jeff Owens, Sue Mouck, Jesse McCaslin,  
Tami Robinson (late).

Approval of Agenda (Nyman/Gardiner: MSCU)

Minutes

Approve minutes from March 18, 2014 and April 1, 2014. (Nyman/Giampaoli: MSCU)

Public Comment

None.

Action

1. Approve 2014 Mathematics/Natural Science IPR (Gardiner/Giampaoli: MSCU)  
*Cheryl Aschenbach explained that, as expected, Sue Mouck has provided a model program review document.*
2. Complete Faculty Evaluation of Governance and Planning (Gardiner/Giampaoli: MSCU)  
*Cheryl Aschenbach facilitated a discussion addressing all evaluation components of Lassen Community College Planning, Budgeting and Governance Process Review document with those in attendance and noting faculty input on the form provided.*

Discussion

1. 2014 AJ IPR – First Reading  
*The AJ IPR is near completion. We will have final reading and approval at the next Senate meeting.*
2. 2013 HUS IPR – First Reading  
*Cheryl has received document, will review and provide feedback.*
3. IPR Updates  
*Ken Theobald said the Business IPR is very close; a draft will be provided in advance of the next Senate meeting. Brian Wolf is reportedly working with Aeron Zentner on the Agriculture IPR, but a review date is known yet. Cheryl Aschenbach and Carrie Nyman are working on the PE IPR. The Child Development IPR was reviewed at our last meeting and is expected to be ready for final approval at our next meeting. Chad Lewis is working on the Automotive IPR and may have a review ready for the next meeting. No update was available for Welding (Kory Konkol) or Athletics (Glen Yonan).*
4. Instructional Program Review Handbook  
*Under review with approval anticipated in August.*

Academic Senate  
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### Information:

- May 23<sup>rd</sup>, 2014 is Graduation. LCC's annual Awards Ceremony is Thursday night at 6:00p.m in the Student Union.
- Cheryl Aschenbach reminded everyone present that elections for 2014-2016 senators is currently underway in the Library. If anyone hasn't voted, he or she should do so before 4pm on Thursday.

### Reports

- Senators: None
- Administration: None
- LCFA – General meeting- Monday at 3:30p.m. LCFA and LCCD finally meeting weekly for negotiations. Changes in class size may be proposed by LCCD.

Closed Session: Senate entered into closed session at 4:33 to evaluate an equivalency request for religious studies.

Closed Session Report: At 4:37 Senate reported 1 equivalency denial for the discipline of Religious Studies (Giampaoli/Nyman MSCU)

### Adjournment

(Gardiner/Giampaoli) 4:38

### Next Academic Senate Meetings

May 13, 2014 at 4pm

Additional meetings will be scheduled as necessary.

### Future Agenda Items

- 2014 Child Development IPR (May 13)
- Handbook for Online Instructors
- Handbook for Correspondence Instructors
- AP 4104 Contract Education
- AP 4005 Enrollment Management and Attendance Accounting
- Ethics Statement: AP 3050
- Accept Annual IPR Updates
- Annual Governance Evaluation (April)
- Ratify election results and seat 2014-2015 senators (May 13)
- 2014-2015 faculty committee appointments
- 2013 Human Services IPR
- 2013 Welding IPR
- 2014 Physical Education IPR (Area E2)
- 2014 Athletics IPR
- 2014 Administration of Justice/Correctional Science IPR
- 2014 Automotive Technology IPR
- 2014 Agriculture IPR
- 2014 Business IPR

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