



Consultation Council / Strategic Planning Committee 2014-2015

Administration:

Dr. Marlon Hall
Dave Clausen
Dr. Tammy Robinson
Patrick Walton
Brian Murphy

Classified:

Jeff Lang
Carol Montgomery
Kim Clain

ASB

Glenn Razzano

Faculty:

Cheryl Aschenbach
Carie Camacho
Sue Mouck
Robert Schofield
Alison Somerville
Ross Stevenson

Management:

Terry Bartley
Dave Corley (ITP)
Vickie Ramsey (HRMP)
Greg Collins (FMP)

Those present indicated in bold

Guests: KC Mesloh

Minutes for December 4, 2014

3:00 pm in CD-119

Accreditation

1. Draft of March 15, 2015 Follow-up Report (Consultation)
Sue Mouck presented the draft follow-up report to Consultation Council, which also serves as the college's Accreditation Steering Committee. She advised the group that the draft report needs to be adopted at the next meeting for distribution to various constituent groups for their review prior to board adoption in February. She encourage careful review of the document for completeness and accuracy.

Consultation Council

1. Approval of Consultation Council minutes for November 20, 2014 (Consultation) *By consensus, Consultation Council approved the minutes for November 20, 2014.*
2. Review of the December 9, 2014 Governing Board agenda (Information)
Dr. Hall advised the group that one governing board trustee will be resigning and will need to be replaced upon his resignation. He further advised the group that the audit has been completed and only one issue was identified.
3. Update on Request to the Chancellor to forgive the Resolution Agreement Repayments (Information)
Dr. Hall advised the group that the Chancellor's Office has decline to forgive the remaining repayment of overpayment of apportionment as identified in the Resolution Agreement. The good news is that the Chancellor's Office is willing to restructure the repayment to reduce annual payment by about two-thirds. The money made available to the campus as a result of the restructure would be spent on infrastructure upgrades.
4. BP 3570 Tobacco and Other Nicotine Containing Products on Campus (Consultation) *The committee had tabled the item due to Dr. Hall's absence at the last meeting. Cheryl Aschenbach expressed another individual's concern that "chew" be excluded from the policy, since it would not be enforced anyway.*

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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Representatives from maintenance expressed the view that the clean up is extremely expensive. Consultation Council agreed to forward the revised Board Policy 3570 to the Governing Board with the recommendation for adoption.

Strategic Planning

1. Draft 2015-2020 Institutional Effectiveness Master Plan (Information) – *Brian Murphy presented the draft IEMP. He highlighted the institutional areas covered by the plan. He identified that the plan contains a new section addressing desired outcomes for each of the included institutional areas. He further identified that the tables tie the outcomes to the strategies in the tables in the back of the document. Cheryl Aschenbach reminded the committee that the IEMP is a new master plan, so the members of the committee should be commended for their hard work producing the new draft plan.*
2. IPR Addendums: Welding, Business, Administration of Justice, Fire Technology, Work Experience (Information)
Cheryl Aschenbach advised the group that the Academic Senate adopted the addendums on Monday, November 24, 2014. The addendums are the mechanism to update the program review for consideration of financial needs during the budget allocation process.
3. Discussion of Potential Campus Moves Relating to Returning PSTF programs back to Campus (Consultation)
Dr. Hall advised the committee that prior to the Thanksgiving holiday, he had received a revised lease agreement. The proposal is to begin January, but the existing lease does not end until June. The proposal is \$1,000.00 per month with the College covering custodial and maintenance costs. The upkeep costs have not been clearly delineated at this time. Another meeting is scheduled for tomorrow.
Greg Collins advised the group that the first step to bringing the programs at PSTF back to campus is to complete the upgrade of the library in order to free up some of the other spaces on campus. He distributed a Library First Phase Budget List and Diagram of the Proposed Changes. Currently, the College is in the process of developing the budget for the Library Upgrade. Greg Collins has met with Dave Trussell and Fran Oberg to discuss classroom needs.

Other:

1. *Dr. Hall advised of the receipt of a letter from UNR, identify that they have no interest in renewing the good neighbor policy*



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2. *Meeting with representative from UC Davis concerning partnerships. Dr. Hall advised the representative to visit our high schools to promote taking college classes in high school and to pursue transfer degrees at community colleges.*
3. *Carol Montgomery asked why/how College of the Canyons had received 2.5 million dollars to assist other community colleges with technology and accreditation issues from the Chancellor's Office.*

Future Meetings:

No meeting - Thursday, December 11, 2014
Thursday, December 18, 2014

Future Agendas:

1. Chapter 3 Board Policies and Administrative Procedures (Consultation)
 - a. BP 3050 Institutional Code of Ethics and AP 3050 Institutional Code of Ethics
 - b. BP 3715 Intellectual Property and AP 3715 Intellectual Property
2. Presentation of 2014 Community Services NIPR (Information) – Tammy Robinson
3. Presentation of 2014 Athletics IPR (Information) - Cheryl Aschenbach
4. Presentation of 2014 Distance Education NIPR (Information) – Dr. Robinson
5. Presentation of the following 2014 Student Life NIPR Annual Updates (Information) – Patrick Walton



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Lassen Community College District Policy

CCLC No. 3570

General Institution

BP 3570 ~~SMOKING ON CAMPUS TOBACCO PRODUCTS AND OTHER NICOTINE CONTAINING PRODUCTS ON CAMPUS~~

References:

Government Code Sections 7596, 7597, and 7598;

Labor Code Section 6404.5;

Title 8 Section 5148

To provide a safe and healthy environment in which to learn and work, smoking and the use of other tobacco products ***Nicotine containing products (this includes, but is not limited to, electronic cigarettes (e-cigarettes), hookah pens, and vape pens) and smokeless tobacco*** in District enclosed facilities, vehicles, bleachers at any District-sponsored event, or within 20 feet of a main exit, the entrance to any District building, or operable window of any campus building is strictly prohibited. It is the intent of this policy to promote the comfort, health, and well-being of all District students, staff, and visitors, and to maintain the safety of District facilities.