



Human Resource Committee MINUTES

December 10, 2014

3:30 pm, Business Office Conference Room

Next Meeting: January 21 @ 3:00 in the Business Office Conference Room

Members Present: Colleen Baker, Vickie Ramsey, Lori Pearce, Lori Collier, Elaine Theobald

Members Absent: Dave Clausen, Dr. Anderson, Sandy Beckwith, Tammy Robinson, Brenda Hoffman

1. Meetings Approved from November 12, 2014
Elaine Theobald made the initial motion, Lori Collier made the second motion
2. Professional Development Plan
Discussion: The campus should provide training each semester to encourage the understanding of collaboration and shared governance.

Discussion: There is an on-going need to provide employees with quality customer service training that is tailored for the LCC community. However, at this time, there is not a trainer identified.

Information: There is an Interest Based Approach to Problem Solving workshop that will be available to college employees tentatively scheduled for February 17-19, 2015. This workshop will be held off-campus.
3. Mandatory Training Status
Discussion: LCC employee participation in mandatory trainings is dismal. Elaine Theobald has accurate numbers in the TECC reports. Vickie Ramsey will start publicizing Keenan Trainings. Vickie Ramsey is trying to find a nurse who is willing and able to do TB testing for employees who are non-compliant. In order to save some money, maybe LCC can purchase the TB testing serum.
4. Flex Sub-Committee
The Flex Sub-committee (Colleen Baker, Sandy Beckwith, and Dan Anderson) met on 12/20/14 @ 12:15 in CA 127 to review Flex contract. Lori Collier and Colleen Baker met on 12/10/14 @ 4:30 to complete a second review of Flex contracts.