



Program Review Annual Update

1. **Department:** Independent Living Program
2. **Reporting year:** 2013-2014
3. **Names of the individuals participating in the review:** Denise Stevenson, Director of Kinship and Tiffany Stone, Kinship Admin. III
4. **Progress Report: Review previous IPR or NIPR and/or annual update. Describe progress made on any recommendations and any changes made within the program.**
 1. The Program shall continue to employ the program coordinator as long as its budget can support it. *On-going*
 2. Continue to look for outside funding sources. *In-progress/On-going*
 - Working with High Sierra grant writer, however due to cost the department is looking internal for grant writing.
 3. Continue to provide workshops that address the needs of the youth outside of the classroom. *Completed/On-going*
 4. Continue to stay within the prescribed budget. *Completed/On-going*
 5. The ILP will continue to ask various programs/departments on campus to make a presentation to the youth *Completed/On-going*
 - This is completed every term
 6. The ILP will look into the possibilities of purchasing Kindle Fire or Apples iPad to assist online research for the youth in the classroom *Completed/On-going*
 - Purchased as needed
 7. Continue to recruit mentors *In-process/On-going*
 - Planning to work with the service communities in 2014-2015
 8. Keep the ILP program located in its current location. *Completed*
 9. Continue to use the ACLSA to create areas of study the youth show a deficiency in. *Completed/On-going*
 10. Work with Lassen County Wrap Around program to establish ILP Skype satellite centers in outlying areas of Lassen County. *In-progress*
 - Continuous contact is complete through other means.
 11. The ILP hopes to purchases Kindle Fire or Apples iPad to assist online research for the youth in the classroom. *Not Started*
 12. Continue to collaborate with the Lassen County Child Protective Services in submitting reports in a timely fashion. *Completed*
 - Monthly meetings have always occurred.

13. The ILP plans to contact each Lassen County youth that is eligible for ILP services to encourage them to seek the services available to them as current/former foster youth at Lassen Community College (Outreach). *Completed/On-going*
14. Work to inform foster parents and group home leaders of assessment dates with the hopes that they will work harder to have the youth in their care participate. *Completed/On-going*
15. Maintain relationship with the Lassen Community College work study coordinator to continue selecting superior students to assist in the delivery of the program. *Completed/On-going*
16. The ILP coordinator will enhance services to foster youth and former foster youth by utilizing the on campus based work- study program. *Completed/On-going*

5. Outcome Assessment (SLOs/PSLOs/AUOs):

The assessment of 2012-2013 showed the achievement target of AUO1 was partially met with as pre/post testing showed that 62% of students increased by 20% on the post test.

6. Curriculum: Not applicable

7. Program Emerging Needs Assessment: Describe needs that have developed since the previous review. Consider emerging needs in staffing, equipment, training, facilities, or funding, Include data sources in the previous item that support emerging program needs.

- Increase Admin. III hours to 37.5 + benefits (\$25,100.00)

8. Progress and Reprioritization of Recommendations:

- a. Review the prioritized recommendations in the previous program review.
- b. Record outcomes of items in the planning agendas for each section.
- c. Specify any changes in priority as well as any additions or deletions.
- d. Provide updated planning agenda forms for each planning committee.

Table 1. 2013-2014 Independent Living Program Prioritized Recommendations Requiring Institutional Action for Inclusion in Educational Master Plan

Strategic Goal	Planning Agenda Item	Implementation Time Frame	Estimated Cost	Expected Outcome

Table 2. 2013-2014 Independent Living Program Prioritized Recommendations Requiring Institutional Action for Inclusion in Human Resource/Professional Development Master Plan

Strategic Goal	Planning Agenda Item(s)	Implementation Timeframe (Year)	Estimated Cost	Expected Outcome
1	Increased hours for Admin. III	2015-2016	25,100.00	Increase hour to meet work demand

Table 3. 2013-2014 Independent Living Program Prioritized Recommendations Requiring Institutional Action for Inclusion in Facilities Master Plan

Strategic Goal	Planning Agenda Item	Implementation Time Frame	Estimated Cost	Expected Outcome

Table 4. 2013-2014 Independent Living Program Prioritized Recommendations Requiring Institutional Action for Inclusion in Institutional Technology Master Plan

Strategic Goal	Planning Agenda Item	Implementation Time Frame	Estimated Cost	Expected Outcome

Table 5. 2013-2014 Independent Living Program Prioritized Recommendations Requiring Institutional Action for Inclusion in Student Services Master Plan

Strategic Goal	Planning Agenda Item	Implementation Time Frame	Estimated Cost	Expected Outcome

9. Additional Information: Describe or note additional information pertinent to the program, particularly information which supports new needs or growth or that documents program successes.

- Youth camp will be held in fall 2013 and will include six surrounding counties.