

LASSEN COMMUNITY COLLEGE ACADEMIC SENATE



Minutes
Tuesday, April 14, 2015

2014-2015

President

Cheryl Aschenbach

Call to Order: President Cheryl Aschenbach called the meeting to order at 3:02 p.m.

Vice-President

Carrie Nyman

Present: Cheryl Aschenbach, Carrie Nyman, Lisa Gardiner, Richard Swanson, Barbara Baston, Cory McClellan.

Approval of Agenda with deletion of closed session (Gardiner/Nyman MSCU)

Secretaries

Lisa Gardiner

Richard Swanson

Minutes

Approve minutes from March 24, 2015 meeting at the April 28 meeting.

Public Comment

Individuals may address comments to the Academic Senate on *subjects not listed on the agenda*.

Senators

Barbara Baston

Cory McClellan

Action

1. Approve revisions to Verification of Experience form used in faculty minimum qualifications process as recommendation of revision to HR. (Swanson/Baston MSCU)
Revisions included addition of information specifying hours worked during employment.
2. Approve revisions to MQ Handbook: ESL – noncredit (correct punctuation and capitalization of specific certificate title) (McClellan/Swanson MSCU)
3. Approve recommendations from Curriculum/Academic Standards Committee and forward them to the Board (Nyman/Gardiner MSCU)
4. Approve revisions to AP 4102 Career/Technical Programs; Forward AP to Consultation Council (Gardiner/McClellan MSCU)
Revisions included making minor wording changes including the use of “adjunct” rather than “part-time” faculty.
5. Approve revisions to AP 4104 Contract Education; Forward AP to Consultation Council (Baston/Nyman MSCU)
6. Approve recommendation to inactivate BP 4110 Honorary Degrees; Forward recommendation to the Board (Gardiner/McClellan MSCU)
7. Approve revisions to BP & AP 4220 Standards of Scholarship; Forward BP to the Board and AP to Consultation Council (Gardiner/Baston MSCU)

Discussion

1. Review of Board Policies and Procedures Chapter 4
 - AP 4222 Remedial Coursework
 - BP 4225 Course Repetition: Consider bringing all APs for repetition together into one document.

Academic Senate
P.O. Box 3000 Susanville, CA 96130
Voice (530) 251-6181 ext 8967
www.lassencollege.edu

- BP & AP 4226 Multiple and Overlapping Enrollments:
President Aschenbach will look into language revision for clarity and inclusion of information from Alternate Time Petition form.
 - AP 4228 Course Repetition – Significant Lapse of Time:
President Aschenbach will revise language with inclusion of information from page 14 of catalog and Course Repetition forms.
 - AP 4229 Course Repetition – Variable Units
 - BP & AP 4230 Grading and Academic Record Symbols
2. Student Records and Moodle – draft statement: Review at next meeting.
 3. Elections update – call for nominations underway

Information:

President Aschenbach reported that at Senate Plenary she was voted Member at Large and is now serving in that capacity on the California Community College Statewide Academic Senate Executive Board. She also shared that she presented in three different sessions at Plenary; STEM and CID, relieving stress/friction between curriculum and Senate, and alternate means of credit. In addition, she attended an excellent diversity presentation.

Reports

- Senators- *Senator Gardiner reported the Title 5 citations given in the League draft of AP AP4103 are not up to date. President Aschenbach will request updated information and forward to Gardiner to include in revision.*
- Administration
- LCFA

Adjournment: Gardiner/McClellan at 4:27 p.m.

Next Academic Senate Meetings

Tuesday, April 28, 2015 3:00pm in HU-204

Tuesday, May 12, 2015 3:00pm in HU-204

Additional meetings will be scheduled as necessary.

Future Agenda Items

- Approve revisions to BP & AP 4100 Graduation Requirements for Degrees and Certificates; Forward BP to the Board and AP to Consultation Council
- Student records and Moodle – draft statement
- Special Admit Students – draft statement
- BP/AP Chapter 4 review
 - a. Further discussion: AP 4005 Enrollment Management
 - b. AP 4103 Work Experience
 - c. AP 4105 Distance Education
- 2014 Athletics IPR
- 2014 Agriculture IPR

Academic Senate
P.O. Box 3000 Susanville, CA 96130
Voice (530) 251-6181 ext 8967
www.lassencollege.edu