



IEMP Meeting

Committee members:

Dr. John Taylor
Elaine Theobald
Cheryl Aschenbach
Sue Mouck
Paige Boglio
Codi Mortell
Terry Bartley
Ember Greenman
Brian Murphy

Minutes for April 28, 2015
8:30 am in TECC

Meeting called to order by Brian Murphy at 8:35 am
All committee members were present

Approval of Minutes:

Approval of meeting minutes from February 10, 2015 Institutional Effectiveness Committee meeting and February 3, 2015 Institutional Effectiveness Committee meeting. Both meeting minutes were approved by consensus with no changes made.

Approve Agenda

Agenda was approved without amendments

Intuitional Effectiveness Partnership Initiative

A. New regs – Ed Code Section 84754.6 require that: “Before the commencement of the 2015-16 fiscal year, the Chancellor of the California Community Colleges, in coordination with community college districts, shall annually approve and publicly post segment wide and community district for, at a minimum, the outcomes and measures described in section 84754.5”. Our committee will develop these goals and forward them through the shared governance process. The IEPI is concerned with three areas of college’s performance:

- Fiscal
- Accreditation
- Student Success

CCCO developed a set of metrics to assess performance. The IEMP is recommending goals be set at the following levels for each metric.

Metrics Fund Balance:

The committee reviewed historical Fund Balance which ranged from 19.6% to 31.2%. The state requires a 5% minimum. LCC Board policy states that a 16% reserve is required. The committee discussed how reserves are used to manage cash flow. The cash flow for LCC has been on-time for the first time in several years. A member mentioned that as a non-profit organization we have to spend our money on educational programs and infrastructure.

Members discussed setting a goal ranging from 16 to 33%. A recommended goal of 25% for the one and six year goal was arrived at by consensus.

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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Audit Findings:

An “Unmodified Finding” was set as the recommended goal.

Salary and Benefits:

The committee reviewed the historical percentage of expenditures spent on Salary and Benefits at five small colleges. It appears that small colleges that spend over 80% of their budgets on salary and benefits regularly rely on reserves to fund annual budgets. The committee recommends a goal for salaries and benefits as a percentage of unrestricted general fund expenditures be set at 78% for the one year and six year goal. It was discussed that at this time there should be more focus on spending the funds on programs than on staff.

Student Success:

Goals for student success are aspirational. The committee discussed the difference between IEPI goals and ACCJC goals. LCC should not set IEPI goals below its ACCJC goals. The committee recommends that LCC sets goals that are congruent with its equity plan goals. The committee recommends the following IEPI 6 year goals:

Completion Rate (Scorecard)

- College Prepared - 69.7%
- Unprepared for College - 39.2%
- Overall - 42%

Remedial Rate (Scorecard)

- Math - 31%
- English - 43%

Career Technical Education Rate (Scorecard)

- 50%

Completion of Degrees (Datamart)

- 220

Completion of Certificates (Datamart)

- 150

FTES

The committee discussed the historical FTES generated by the district. The projected FTES for the current year was also discussed. Based on a desire for stability, the committee recommends a one and six year goal of 1730 FTES.

“Evaluation of the governance/Planning Structure, Process and Timeline for 2015”

This item was postponed until the next IEMP Committee meeting.

Next meeting will be held May 5, 2015, at 8:30 in the TECC room.