

# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



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2015-2016

President

Cheryl Aschenbach

Vice-President

Carrie Nyman

Secretaries

Barbara Baston

Richard Swanson

Senators

Lisa Gardiner

Cory McClellan

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## Minutes

Tuesday, August 25, 2015  
10:00 a.m. in HU-204

Call to Order: President Aschenbach called the meeting to order at 3:01 p.m.  
Present were Aschenbach, Nyman, McClellan, Gardiner, and Baston.  
Guests: Dr. Armstrong, Brain Murphy, Greg Collins, Dr. Taylor, Bobbie Theesfeld,  
Natalia McClellan, Paige Broglio

Approval of Agenda (Nyman, Gardiner, MSCU)

### Minutes

Approve minutes from June 2, 2015 meeting (McClellan/Gardiner, MSCU)

### Public Comment

Individuals may address comments to the Academic Senate on *subjects not listed on the agenda*.

### Action

1. Approve revisions to Shared Governance and Consultation Handbook.  
(Gardiner/Baston, MSCU)
2. Approve recommendation to migrate to Canvas as the Lassen College online course management system:
  - a. *On Tuesday 9/1 2:00-3:00 p.m. there will be a webinar with a Canvas representative to help introduce Canvas to interested faculty and to answer questions.*
  - b. *The Senate meets Tuesday afternoon to consider adoption of Canvas as our future online course management system. (Nyman/McClellan, MSCU)*
3. Approve revisions to discipline Health Care Ancillaries in the MA Handbook:  
(McClellan/Baston, MSCU)
4. Approve 2015-2016 meeting dates: 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays at 3 p.m.:  
*Proposed 2015-2016 Meeting Dates*  
*September 8, 22 – September 8<sup>th</sup> is Convocation. The 9/1 meeting will be substituted for the 8<sup>th</sup>*  
*October 13, 27*  
*November 10, 24*  
*December 8 (15<sup>th</sup> as needed)*  
*January 26*  
*February 9, 23*  
*March 8, 29\* (22<sup>nd</sup> is during spring break so 5<sup>th</sup> Tuesday as alternate)*  
*April 12, 26*  
*May 10, 24*

(McClellan/Nyman, MSCU)

Academic Senate

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5. Approve 2014 Athletics IPR:  
*Dr. Armstrong requested to table item so that she and Glen Yonan may review.*  
(Gardiner/Nyman, MSCU)
6. Review and accept proctoring form for Correspondence proctoring:  
*Gardiner moved to review & accept proctoring form for incarcerated students only at this time. Some concerns regarding proctoring AJ correspondence classes and even online courses were discussed. To be discussed at Division Chairs.*  
(Gardiner/McClellan, MSCU)

## Discussion

None

Public comment: None

## Information

### Reports:

- Senators – none
- Administration – Dr. Armstrong – none
- LCFA: *MOU – discussion on whether or not the college should increase men's soccer & baseball enrollment to 43 each for one semester given that only a certain number members play. Negotiation item.*

### Closed Session 4:11 p.m.

- Approve Minimum Qualifications and Equivalencies (as needed) and forward to the Board
- Closed Session Report at 4:19 p.m.: *One equivalency of coursework approved sufficient to be considered equivalent to BA degree in math for basic skills noncredit only.*  
(Baston/McClellan, MSCU)

Adjournment: (McClellan/Baston, MSCU) at 4:19 p.m.

### Next Academic Senate Meetings

Tuesday, September 1 at 4:00 in HU204.

Additional meetings scheduled as necessary

### Future Agenda Items

- 2014 Athletics IPR - approval
- Special Admit Students – draft statement
- BP/AP Chapter 4 review
  - a. Further discussion: AP 4005 Enrollment Management
  - b. BP & AP 4100 Graduation Requirements for Degrees and Certificates
- 2014 Agriculture IPR
- Approval of 2015 Gunsmithing IPR

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