

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



MINUTES
Tuesday, September 1, 2015
4:00pm in MS-125

2015-2016

President

Cheryl Aschenbach

Vice-President

Carrie Nyman

Secretaries

Barbara Baston

Richard Swanson

Senators

Lisa Gardiner

Cory McClellan

Call to Order: President Aschenbach called the meeting to order at 4:03 p.m. Present were senators Aschenbach, Nyman, Baston, Swanson, Gardiner and McClellan; guests Natasha McClellan and Dr. John Taylor.

Approval of Agenda: Swanson/Gardiner (MSCU)

Public Comment
None

Action

1. Approve following recommendation to migrate to Canvas as the Lassen College online course management system: McClellan/Baston (MSCU)

In order to take advantage of no cost adoption for the first 90 schools, the LCC Academic Senate recommends migrating to Canvas with a plan for training during Spring 2016 and launch of courses in Canvas for Fall 2016 once the following concerns can be addressed:

- *Faculty workload for migration needs to be addressed.*

Migration necessitates learning Canvas as well as at least some level of redesigning each course in order to best utilize Canvas tools for student benefit. How will faculty be compensated for the time it takes to learn Canvas and redesign their courses? Senate recommends using Title III faculty training cohorts to help compensate through reimbursement of work-related equipment or professional development travel expenses, or negotiating compensation with LCFA, or a combination of the two.

- *Assistance for faculty migration and redesign needs to be addressed, especially individual assistance necessary beyond the basic group webinar training that will be provided by Instructure/Canvas. Senate recommends a faculty instructional technologist be hired to assist with individual and small group Canvas training as well as course instructional redesign.*

- *Senate recommends maintaining access to Moodle data and archived courses as evidence of regular and effective contact for a period of at least a year after Canvas courses are launched. As an alternative, the District must maintain a copy of the historical data within Moodle to support our next accreditation review.*

- *Senate recommends that when a course is submitted to the Open Course Exchange, it be at the discretion of the faculty who has prepared the course and cooperated with the OEI Rubric review process.*

Academic Senate
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2. Approve revisions to discipline Health Care Ancillaries in the MQ Handbook: McClellan/Baston (MSCU)

Adjournment: Move to adjourn at 5:10 p.m. McClellan/Nyman

Next Academic Senate Meetings

Tuesday, September 22 at 3pm in HU-204

Tuesday, October 13 at 3pm in HU-204

Additional meetings scheduled as necessary

Future Agenda Items

- Special Admit Students – draft statement
- BP/AP Chapter 4 review
 - a. Further discussion: AP 4005 Enrollment Management
 - b. BP & AP 4100 Graduation Requirements for Degrees and Certificates
- 2014 Agriculture IPR
- Approval of 2015 Gunsmithing IPR