

# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



MINUTES  
Tuesday, November 17, 2015  
4:00pm in MS-125

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2015-2016

President

Cheryl Aschenbach

Called to Order at 4:08pm

Present: Cheryl Aschenbach, Barbara Baston, Richard Swanson, Lisa Gardiner, and Cory McClellan. No guests.

Vice-President

Carrie Nyman

Approval of Agenda without Action Item #1 (Approve Curriculum Recommendations) because there aren't any needing approval (McClellan/Swanson: MSCU)

Secretaries

Barbara Baston

Minutes

Approved minutes from November 3 meeting (McClellan/Gardiner: MSCU)

Richard Swanson

Public Comment

Individuals may address comments to the Academic Senate on *subjects not listed on the agenda*.

Senators

Lisa Gardiner

None

Cory McClellan

Action

- ~~1. Approve recommendations from the Curriculum/Academic Standards Committee and forward them to the Board.~~  
*Removed from agenda with agenda approval*
2. Approve 2015 Work Experience IPR and forward it to the Board (Baston/McClellan: MSCU)

Discussion

1. 2014 Athletics IPR – Resubmission first reading  
*Item was pulled by Dr. Armstrong after she realized she didn't have rodeo information included.*
2. 2015 Fire Technology IPR – First reading  
*IPR is in old format even though the new format was used for 2013 submission. Cheryl is in contact with Dave Trussell. Needs curriculum review sheet signed and labor market data included.*
3. IPR Updates – Gunsmithing, Welding  
*No news.*

Information

1. Report from Fall Plenary (Aschenbach, Baston, Nyman)  
*Barb, Carrie and Cheryl reported on breakouts they attended; Barb shared her overall impressions of her first Plenary.*

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2. Report from Curriculum Institute (Aschenbach)

*Cheryl reported that based on what she learned at the Curriculum Institute, there is a need for Board policies for Regular Effective Contact in DE and Credit Hour (for ACCJC)*

Reports

- Senators
- Administration
- LCFA

Closed Session 4:34pm

- Approve Minimum Qualifications and Equivalencies (as needed) and forward to the Board

Closed Session Report 4:40pm

- Senators took action to approve one equivalency in Fire Technology (Swanson/Baston: MSCU)

Adjournment at 4:41pm (McClellan/Baston: MSCU)

Next Academic Senate Meetings

Tuesday, December 8 at 3pm in HU-204

Tuesday, December 15 (if needed)

Future Agenda Items

- BP/AP Chapter 4 review
  - a. Further discussion: AP 4005 Enrollment Management
  - b. BP & AP 4100 Graduation Requirements for Degrees and Certificates
- New Board policy – Regular, Substantive Contact in DE
- New Board policy – Credit Hour Definition