

# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



MINUTES  
Tuesday, April 26, 2016

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2015-2016

President

Cheryl Aschenbach

Vice-President

Carrie Nyman

Secretaries

Barbara Baston

Richard Swanson

Senators

Lisa Gardiner

Cory McClellan

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## Call to Order:

Senate President Cheryl Aschenbach called the meeting to order at 3 p.m. Present were Senators Carrie Nyman, Richard Swanson, Lisa Gardiner and Barbara Baston. Also present were Ross Stevenson, Robert Schofield and Chad Lewis. Bobbie Theesfeld also joined the meeting for a short time.

## Approval of Agenda:

(Swanson/Gardiner: MSCU)

## Minutes:

Senate tabled approval of minutes from its April 12, 2106 meeting until completed.

## Action:

1. Approved recommendations from Curriculum/Academic Standards Committee for forwarding to the Board regarding the Community Service Women's Conference. (Gardiner/Baston: MSCU)  
*A note will be included regarding the concern of Chancellor's Office funding (EOP&S) to finance part of the event, since community service classes are to be entirely self-supporting. Administration asserts that EOP&S funds are not general funds and therefore the college is not financially supporting the event.*
2. Senate tabled the approval of the 2015 Social Science IPR for forwarding to the Board (Nyman/Swanson: MSCU).  
*The IPR was not in the correct format, but Carie Camacho will get it corrected and back to the Senate before the end of the semester.*
3. Approved 2015 Nursing IPR for forwarding to the Board (Swanson/Baston: MSC with abstention by Gardiner)
4. Accepted Senate nominations and approve election ballot (Nyman/Gardiner:MSCU)
5. Approved AP 4023 Syllabi for forwarding to Consultation Council. (Nyman/Swanson: MSCU)

## Discussion:

1. Revisions to the Faculty Handbook – no update for discussion
2. BP & AP 3715 Intellectual Property Rights  
*Stevenson and Schofield reported that the LCFA has had its revisions to the AP on the table for months and said the District's version is*

Academic Senate  
P.O. Box 3000 Susanville, CA 96130  
Voice (530) 251-6181 ext 8967  
www.lassencollege.edu

*more appropriate to a 4-year research institution, and ultimately does not address the concerns of the LCC faculty. Discussion was held, questions were answered, and some revisions will be made. This will be brought back later for action.*

#### Reports

- *Senators: Aschenbach reported that she was re-elected to the State Academic Senate for California Community Colleges, this time as North Representative, for the term 2016-2018.*
- *There is concern about pre-screening of applications being done by non-faculty prior to minimum qualifications and equivalency screening and the regular HR process. Directors of Nursing and Fire Science may have pre-screened and slowed down the process for some candidates by holding attachments or follow-up paperwork; they cannot interfere with receipt of applications. This is being brought to the attention of Academic Senate and will be brought to the attention of Human Resources.*
- *There was a request from one hiring committee to request all transcripts, including undergraduate and not just master's degree posted transcripts, from applicants. If considered important by the Academic Senate, then it needs to be standard policy for all disciplines. Should be addressed in revision to HR Handbook as well as individual job descriptions to make the expectation clear.*
- *There is some question about what role Institutional Research plays in providing course outcomes for grant reporting. There is some concern that some grants (AEBG) are expecting faculty to produce outcomes or are possibly making up their own outcomes rather than relying on IR to collect and disseminate outcomes data. Senate holds the position that any data collection and reporting needed for grants be done by IR; we need to utilize existing systems whenever possible to best ensure accuracy and validity of data.*

#### Closed Session:

Senate entered closed session at 5:09 p.m.

#### Closed Session Report: 5:30pm

Senate approved one MQ equivalency in Early Childhood Development, for forwarding to the Board (Swanson/Baston: MSCU). Senate reentered open session at 5:30 p.m.

Senate adjourned at 5:32 p.m. (Nyman/Gardiner)