



Consultation Council / Strategic Planning Committee 2015-2016

Administration:

Dr. Terri Armstrong
Dave Clausen
Dr. Marlon Hall
Brian Murphy
Patrick Walton

Classified:

Jeff Lang
Carol Montgomery
Kim Clain

ASB

Faculty:

Cheryl Aschenbach
Carie Camacho
Robert Schofield
Nison Somerville
Bass Stevenson

Management:

Bobbie Theesfeld
John Larrivee
Dave Corley (ITP)
Vickie Ramsey (HRMP)
Greg Collins (EMD)

Additional participants: Terry Bartley, Jonathan Herring, Matt Levine, Matt Montgomery

Agenda for May 5, 2016

3:00 pm in CD-119

Meeting called to order at 3:08 pm

Consultation Council

1. Accept minutes from April 28th meeting (Consultation) – Cheryl Aschenbach
Accepted by consensus
2. Review of Board Agenda (Information) – Dr. Hall
There was some concern of the district taking a political stance regarding the State of Jefferson initiative.

Strategic Planning

1. Budget and planning process evaluation timeline (Information) – Cheryl Aschenbach
 - Individual and Constituent and Planning Committee surveys were distributed this week. Must be completed by 5/17 and sent to Cheryl. Members were reminded of the survey deadline
2. Accept draft of Facilities Master Plan (Consultation)- Dave
Suggested to combine items that appear multiple times (i.e. boilers). Explore the best solutions for the campus. Sometimes the solution may be expensive but in the end, more cost effective. The plan will return later for acceptance from the committee.
3. Accept updated draft of Institutional Effectiveness Master Plan (Consultation) – Brian
There is money to improve wider acceptance and participation in governance.
Plan accepted by consensus
4. Accept draft of IT Master Plan (Consultation) – David
The issue of faculty computer refresh was raised. IT reports the computer refresh has started. The oldest computers will be replaced first. It might be nice for the faculty to have an idea when they might get a new computer. The network may be an issue and the concern is being explored.
Accepted by consensus

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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5. Discuss IPR budget recommendation spreadsheet (Information) – Cheryl Aschenbach
 - Staffing not included – done in March
Dave suggested to set aside \$100,000 for Dr. Armstrong to pay for the list of items she discovered on her walk around campus that need to be completed (i.e. paint walls, replace carpet, etc.). These funds were in addition to her \$60,000 contingency funds for instructional needs. It was proposed that all areas get some of these one-time funds to spend as they see fit. Concern was expressed that these list of items were not included in our budget process. It was stated that we need to follow our process for a number of reasons, accreditation being one of them. If we want to change it, we need to provide feedback in the surveys that are due to Cheryl. There was a suggestion to visit other campuses and explore what budget process they use.

Concern that we have not finished our budget process and the budget is due to the board. Dave suggested money not be spent until we can come to consensus.

A budget line item needs to include textbooks for inmates.

Other:

Financial aid awards is tonight!

IEPI Team will be on campus tomorrow and schedules were distributed to the committee.

Reminder: Complete Brian's survey for a development of a new website

4:40pm meeting adjourned

Future Meetings:

Thursday, May 19, 2016 at 3pm in CD-119

Thursday, May 26, 2016 at 3pm in CD-119

Future Agendas:

1. Accept Draft FMP (Information) – Greg Collins
2. BP 3715 Intellectual Property and AP 3715 Intellectual Property
3. Presentation of 2014 Community Services NIPR (Information)
4. Presentation of 2014 Distance Education NIPR (Information)