



Consultation Council / Strategic Planning Committee 2015-2016

Administration:

Dr. Terri Armstrong
Dave Clausen
Dr. Marlon Hall
Brian Murphy
Patrick Walton

Classified:

Jeff Lang
Carol Montgomery
Kim Clain

ASB

Faculty:

Cheryl Aschenbach
Carie Camacho
Robert Schofield
Alison Somerville
Guss Stevenson

Management:

Bobbie Theesfeld
John Larrived
Dave Corley (ITP)
Vickie Ramsey (HRMP)
Greg Collins (EMP)

Additional participants: Terry Bartley, Brenda Hoffman, Matt Montgomery

Agenda for May 19, 2016
3:00 pm in CD-119
Meeting called to order at 3:04pm

Consultation Council

1. Accept minutes from May 5th meeting (Consultation) – Cheryl Aschenbach
Approved by consensus
2. Complete the Constituent Group - Evaluation of Governance, Budgeting, and Planning Processes
The attendees completed the survey

Strategic Planning

1. Accept draft of Facilities Master Plan (Consultation)- Greg
Accept by consensus
2. Accept Hazard Communication Program (Consultation) – Matt
 - *Hard copy will be available on campus and posted on the website**Accepted by consensus*
3. Accept Blood Borne Pathogens Plan (Consultation) – Matt
 - *Glove boxes need to be available on campus for emergencies (i.e. like needle drop boxes)*
 - *The Safety Committee will look into defibrillators as well*
 - *Great appreciation goes out to Matt and the Safety Committee for putting both of these handbooks together**Accepted by consensus*
4. Discuss IPR budget recommendation spreadsheet (Information) – Cheryl Aschenbach
 - *Incarcerated textbooks are expensive and should be included in the budget process. This item will be taken back to academic planning.*
 - *There was confusion if the Athletic Trainer position had been approved by this committee. Alison will review minutes for clarification.*
5. Preliminary Budget (Information)- Dave

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



Consultation Council / Strategic Planning Committee 2015-2016

- *Dave will explain to the board that we are rolling over much of the one-time funds, which will result in projected increase in fund balance of approximately \$1,750,000.*
- *The District continues to pay the state Debt of \$162,047 during FY 2016-17. FY 2017-18 will be the final repayment. The District will experience an excess of revenue over expenses during the 2015-16 year.*
- *The cafeteria is going to be included in new budget, including the amount it pulls from the general fund.*
- *There was a request to use general fund money to supplement CTE funds. Dave was looking for consensus from the committee. Consensus on the issue could not be achieved due to lack of four of five constituent groups present.*

Other:

- *Brian- IEPI Partnership arrived for their second visit. They provided the District with suggestions regarding governance and student success. The Institutional Effectiveness Committee will review the suggestions and share with campus.*
- *Consultation Council agreed on a summer schedule. The summer schedule will be June 9th, July 7th, and Aug 4th at 10am.*

Future Meetings:

Thursday, May 26, 2016 at 3pm in CD-119

Future Agendas:

1. Board Planning Retreat- summer
2. BP 3715 Intellectual Property and AP 3715 Intellectual Property
3. Presentation of 2014 Community Services NIPR (Information)
4. Presentation of 2014 Distance Education NIPR (Information)