



# Consultation Council / Strategic Planning Committee 2015-2016

## Administration:

Dr. Terri Armstrong  
Dave Clausen  
Dr. Marlon Hall  
Brian Murphy  
Patrick Walton

## Classified:

Jeff Lang  
Carol Montgomery  
Kim Clain

ASB:  
TBD

## Faculty:

Cheryl Aschenbach  
Colleen Baker  
Carie Camacho  
Kory Koukol  
Alison Somerville  
Ross Stevenson

## Management:

Bobbie Theesfeld  
John Larrived  
Dave Corley (ITP)  
Vickie Ramsey (HRMP)  
Greg Collins (FMP)

Guests: Terry Bartley, Amy Langslet

Agenda for July 12, 2016  
1:00 pm in MS 121

## Consultation Council

1. Accept minutes from June 7, 2016 meeting (Consultation) – Cheryl Aschenbach  
*Approved minutes by consensus with minor changes*
2. Election of Consultation Council Chair for 2016-2017 (Consultation) – Cheryl Aschenbach  
*Item tabled - wait until an Accreditation Chair(s) are determined for the school year. Past practice has determined that Accreditation Chair(s) have held this position.*

## Strategic Planning

1. Board Retreat (Information) – Dr. Hall  
*To be held July 26<sup>th</sup>. Ross volunteered as Consultation Council rep to attend.*
2. Presentation of 2014-2015 Distance Education NIPR (Information) – Dr. Armstrong  
*This NIPR includes the inmate component this year, which caused some concern because it's a Distance Ed program review. Textbooks need to be addressed. It should include some discussion of whether the money we spend on the textbooks provides a financial return. The return comes back to us in FTEs. We need to explore the option of OER (Online Education Resources) so we may not need a textbook line item in the future.*  
*Item tabled to include additional feedback and return to Aug meeting.*
3. Approve 2016-2021 Comprehensive Institutional Master Plan (CIMP) (Consultation) – Brian Murphy  
*Brian did a great job putting all the plans together. A new matrix was started that we can use for board updates and the district as a whole to follow.*  
*Approved by consensus*

## Other (Information Only – No Action)

1. *Eaton Cummings, a planning consultant Dr. Hall has worked with before, cannot meet with us about our planning process until Aug 24<sup>th</sup> at the earliest. It was decided that January or February flex days might be best to allow us to*

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- plan for the meeting and best ensure everyone can attend. Pre-meetings and open forums could be helpful to also prepare for a planning retreat.*
2. *Committee chairs will be asked to set up two meetings a month to bring to next Consultation meeting (Aug 9).*
  3. *From the discussion about the retreat came suggestions that we help to start the budget and planning process off better with extended Consultation Council orientation and review of processes, meetings with chairs, and meetings with individual committees. It was also suggested that committee chairs work to suggest a tentative meeting time for the year at the August meeting. Cheryl will send out tentative faculty assignments and will notify chairs.*
  4. *Brian presented on a new program that could support our planning system. Changes to the planning process need to be discussed with Senate.*
    - *Planning and program review, interactive data, SLO/AUO,*
    - *Program goals can be submitted, edited, and rationale, status of goal,*
    - *Each goal is ranked by submitter, master planning committee, consultation, and president- better transparency and allows program author to get feedback*
    - *Help approve the goals and not just the expenditure items (i.e. supply resources vs position)*
  5. *Ross asked about a real estate transaction between the city and the college talked about in the Lassen Times newspaper on July 12. Nobody knew what it was about, so administration will look into it. Dave Clausen explained that there are negotiations ongoing or Memorial Park and City of Susanville (water).*
  6. *Contract with the city for Memorial Park is being negotiated*
  7. *Breaking ground to get the sprinkler system in the dorms and kitchen remodeled. Photo lab (for nursing) is progressing. LC/Library project is almost completed. Facilities as done an incredible job working on all of these tasks!*
  8. *Jeff has an article regarding whistle blowing to submit for the committee to review and decide if cabinet would like to take any action. It was also suggested that the federal regulations be sent out with the article.*

Meeting adjourned 2:05pm

Future Meetings:

Tuesday, Aug. 9<sup>th</sup> at 1pm, room MS 125

Future Agendas:

1. BP 3715 Intellectual Property and AP 3715 Intellectual Property
2. Presentation of 2014 Community Services NIPR (Information)
3. Presentation of 2014 Distance Education NIPR (Information)

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