



**Lassen Community College**  
**Facilities Master Planning Committee**

**Meeting Notes**

***September 29, 2016***

***2pm***

Attendees: **Administrator:** Dave Clausen, **Facilitator:** Greg Collins, **Management:** Carol Growdon, Francis Beaujon **Classified:** Patsy Murdock, Susan Rentfrow, **Faculty:** Carrie Nyman, Brain Wolf, Brandy Gonzalez, Garret Taylor

**Old Business:**

Dave Clausen talked to the committee about the 1.7 million in contingency funds that are available for use for this academic year. Most of these funds will be used in facilities for scheduled maintenance all over the campus. The Facilities Master Planning Committee has been tasked with making a master prioritized list to present to Dave at consultation counsel so that decisions can be made on how the money will be spent.

The Committee will make the decisions on the priority of projects for the campus it is recommended that the process is followed. Cheryl Aschenbach is working on a form that will show the process step by step. For the present time if there is an emergency project that needs attention please document on paper and bring or submit to consultation counsel. Any emergency projects will be funded out of the contingency fund it will not be spilt out.

**New Business:**

Carrie Nyman notified the Committee that the Track has some cracks that she is concerned about for her special needs students tripping over. Greg Collins advised her to submit a work request form so that the safety committee can add to their list and address the problem.

There are grants that we may be able to apply for like USDA, Distance Education Outreach, Tele med (Nursing) for these grants there are several criteria like physical, personal privacy, and utilization

Adjournment @ 3:15pm