

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



Minutes
Tuesday, October 25, 2016

2016-2017

President

Cheryl Aschenbach

Aschenbach called Senate to order at 3:00 p.m.
Present were Senators Nyman, Swanson, Gardiner and Baston.
Also present were Cindy Howe, Sandy Beckwith, Omar Alshykhly, Chad Lawson, and Brian Murphy.

Vice-President

Carrie Nyman

Approval of Agenda: *(Nyman, Gardiner/MSCU)*
Order of Action changed to accommodate guests and phone presentation.

Secretaries

Barbara Baston

Richard Swanson

Minutes
Approve minutes from September 27 and October 11, 2016 meetings. *(Swanson, Baston/MSCU)*

Senators

Lisa Gardiner

Cory McClellan

Public Comment
None

Action
Action 1 and 2: *Cindy Howe presented PowerPoint presentation supporting why Senate should not approve proposed revision to AP 5140. After much discussion Nyman motioned to return draft to Curriculum with recommendation to involve DSPTS to formulate a new draft of the AP. (Nyman/Swanson, MSCU)*

1. Approve AP 5140 Academic Accommodations and substitution form and forward it to Consultation Council – *Please see above*
2. Approve Curriculum/Academic Standards Committee recommendation for math course substitution list: *Please see above*
3. Approve and forward to the Board new course and substantial course change recommendations from Curriculum/Academic Standards Committee. *(Gardiner/Baston, MSCU)*
4. Accept 2015 Gunsmithing IPR: *(Gardiner/Baston, MSCU)*
5. Approve 2016-2017 Shared Governance Handbook and forward it to Consultation Council. *(Gardiner/Swanson, MSCU)*

Discussion

1. USDA Distance Education Grant: *Discussion tabled*
2. Qlik data visualization software demo (3:45pm time certain): *Brian Murphy organized the software demonstration. Qlik customizes how to get data without having to wait for reports. The program allows one to consolidate, search, visualize, and analyze data sources. This*

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software interacts with Datatel and other Internet based programs. More discussion to follow.

Information

Reports

- Senators
- Administration
- LCFA

Closed Session (as needed)

1. Approve Minimum Qualifications and Equivalencies (as needed) and forward to the Board. *One MQ approved in Psychology. (Gardiner/Baston, MSCU)*

Closed Session Report

Adjournment

Next Academic Senate Meetings – Fall Semester

December 6, 2016 at 4:00 p.m. in HU-206

December 13, 2016 at 3:00 p.m. in HU-206

Additional meetings as needed

Future Agenda Items

- Approve 2016 Humanities IPR
- Approve 2014/2016 Agriculture IPR
- Approve 2016 Automotive IPR
- Approve Shared Governance Handbook for 2016-2017 and forward it to Consultation Council
- 2016 Business IPR – First Reading
- BP/AP Chapter 4 review
 - a. AP 4005 Enrollment Management
 - b. BP & AP 4100 Graduation Requirements for Degrees and Certificates
 - c. AP 5140
- Math substitution policy
- New Board policy – Regular, Substantive Contact in DE
- New Board policy – Credit Hour Definition
- Revisions to Online Instruction Handbook
- Revisions to the Correspondence Handbook
- Revisions to IPR Handbook
- GE and Institutional SLOs as part of equivalency process

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