



Consultation Council / Strategic Planning Committee 2016-2017

Administration:
Dr. Terri Armstrong
Dave Clausen
Dr. Marlon Hall
Brian Murphy
Patrick Walton
Karissa Morehouse

Classified:
Jeff Lang
Carol Montgomery
Kim Clain
ASB:
Julene Cote

Faculty:
Cheryl Aschenbach
Colleen Baker
Carie Camacho
Kory Konkol
Alison Somerville
Ross Stevenson

Management:
Terry Bartley
Eric Imrie
Dave Corley (ITP)
Vickie Ramsey (HRMP)
Greg Collins (FMP)

Guests: KC Mesloh, Glen Yonan

Minutes for January 18, 2017
3:00 pm in CD-119

Call to order

Consultation Council

1. Accept minutes from December 22, 2016 meeting (Governance)
Minutes approved by consensus.
2. Student Services Update (Information) – Patrick Walton
 - *Applied recently for an Upward Bound grant. It's a Federal grant that is centered around working with high schools, we would work with Lassen High and Herlong, to increase a college-going culture. Awards should be announced in March or April.*
 - *Financial Aid Director position is vacant, so questions are to be directed to Patrick. Expect changes in that department to make it as student friendly and student centered as possible because in combination with Counseling and Admissions and Records, Financial Aid sets a first impression to incoming students.*
 - *Lassen Family Services would like to begin providing workshops to students, particularly in regards to dating, domestic violence and abusive relationships, as part of a grant they've received. They may also be able to provide assistance to staff about identifying potential sex trafficking, domestic violence, and more; that is still to be determined.*
 - *Categorical space is complete and in use; visit it if you haven't already done so.*

Strategic Planning

1. Accept draft Student Services Master Plan (Governance) – Patrick Walton
Patrick pointed out that there are some big ideas, including building a dorm, and some of the big items are there to begin discussions, not necessarily with the expectation that there is immediate action or inclusion in budget and planning. Concern was expressed that the EMP emphasis on an assessment/testing center is not included. Patrick will take that conversation



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back to his committee to consider whether it should be included in some way.

The draft Student Services Master Plan was accepted by consensus.

2. Present 2016 Contract Education NIPR (Information) – Dr. Terri Armstrong
Dr. Armstrong asked whether or not there is a need for a separate contract education NIPR since most contract education is done through programs. It was recommended that the contract education is necessary because it is the one place where all contracts are documented and information is transparent.
3. Present 2016 CalWORKS NIPR Annual Update (Information) – Karissa Morehouse
CalWORKs in particular is a small program with seven students, but outreach efforts in Modoc may help to grow the program.
4. Present 2016 Kinship NIPR (Information) – Karissa Morehouse
Advisory committee meeting was today. Regular workshops are held for kinship providers as well as for foster youth. Kinship is exploring offering some of their workshops for credit.
5. Present 2016 EOPS/CARE NIPR Annual Update (Information) – Karissa Morehouse
Karissa reported that for CalWORKS, Kinship, and EOPS/CARE programs, there is improved collaboration between programs now that all three programs are in the same location. Karissa is communicating with Modoc in an effort to increase potential students aware of all student services available. In EOPS, there is discussion about what other types of “above and beyond” services can be provided to add value to students and increase their success.
6. Present 2016 Counseling NIPR Annual Update (Information) – Patrick Walton
7. Present 2016 Outreach NIPR Annual Update (Information) – Patrick Walton

Accreditation Steering

1. Review Accreditation Midterm Report (Governance) – Aschenbach/Somerville
Cheryl reminded everyone that the midterm report needs to be approved as a final draft at the next Consultation Council meeting, which may need to be February 8 rather than February 1. She also thanked those who provided feedback and information already and urged others to review it and consider additional information or evidence that could be included.

Other (Information Only – No Action)

Concern was expressed about a camera installed in the new categorical space, CA 209, which records 24-7 yet students and staff were not made aware of it. There is now a sign on the door, and it is not currently directed toward people. It may also be that the camera is only there temporarily while it is being tested. While there is no current



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intent to keep cameras within indoor areas, there are some outdoor areas where they are needed because there have been problems: dorms, parking lots, maintenance lot, bookstore. There is concern that campus personnel should be notified when cameras are being installed and we are now being monitored. As a District we need more transparency about use of cameras for it opens larger questions: who should have access, where should they be, what are they recording or monitoring, what are recordings being used for. Also, how are the planned cameras being paid for?

Patrick suggested that we have training in the future to help campus personnel use the text messaging system since it can be used for more than just emergencies. He suggested it as a future flex day training. We also need to have a broader conversation about what we can use the text messaging system for – we should determine what type of messages are appropriate in order to not inundate student and staff with unimportant messages to the point that they opt out..

Requests for Future Agenda Items

1. Potential policies regarding camera and video use on campus.
2. Budget update – current as well as Governor’s January proposal.
3. Update on funding for new Interim Athletic Director position.
4. Enrollment update and broad discussion about potential enrollment opportunities.
5. Convocation Update

Adjourn

Future Meetings:

Wednesday, February 1, 2017 at 3pm in CD-119

Wednesday, February 8, 2017 at 3pm *if needed for Midterm Report approval

Wednesday, February 15, 2017 at 3pm in CD-119

Future Agendas:

1. Accept draft Institutional Effectiveness Master Plan (Governance) – Brian Murphy
2. Accept draft Institutional Technology Master Plan (Governance) – David Corley
3. Accept draft Facilities Master Plan (Governance) – Greg Collins
4. Accept draft Human Resource Master Plan (Governance) – Vickie Ramsey
5. Approve and forward BP 3715 Intellectual Property to the Board; approve AP 3715 Intellectual Property (Consultation) – Cheryl Aschenbach