



Notice of Regularly Scheduled Meeting
April 18, 2017 - Tuesday
3:00 PM
HU 102 (TECC)

Call to Order @ 3:00pm

Members Present:

Ms. Susan Kelley-CSEA Alternate
Mr. Chad Lewis
Ms. KC Mesloh
Ms. Susan G. Mouck
Ms. Fran Oberg
Ms. Toni Poulsen
Mr. Orlando Shannon
Ms. Alison Somerville, Articulation Officer, Chair

Members Absent:

Ms. Cheryl Aschenbach, Vice Chair
Mr. Buck Bauer
Ms. Roxanna Haynes
Mr. Jacob Hibbitts-ASB Representative
Ms. Joretta Mata
Mr. Cory McClellan
Ms. Christi Myers
Dr. Terri Armstrong Vice President of Academic Services/Athletic Director

1. **Agenda Approval (Poulsen/Mesloh: MSCU)**
2. **Approved Meeting Minutes: April 4, 2017 (Lewis/Mouck: MSC with Poulsen and Oberg abstaining)**
Information only: March 21, 2017 Approved Minutes
3. **Action taken by Curriculum Subcommittee**
4. **Action**
 - A. **FS 92 Company Officer All-Risk Command Operations (Mesloh/Poulsen: MSCU)**
Approved new course. 1.5 units 20 hours lecture and 20 hours lab
Catalog Description
This course provides information on conducting incident size-up, developing and implementing an initial plan of action involving single and multi-unit operations for various types of emergency incidents to mitigate the situation following

agency safety procedures, conducting pre-incident planning, and develop and conduct a post-incident analysis.

Effective: Spring 2017 Pending Chancellor's Office Approval

B. FS 92 Company Officer All-Risk Command Operations (Mesloh/Poulsen: MSCU)

Approved adding Prerequisites: FS 52 Incident Command System

(I-200/300), FS 93 Fire Fighter I

Initial Action Incidents Hazardous Material Incident Commander (as offered by the California Specialized Training Institute)

Effective: Spring 2017 Pending Chancellor's Office Approval

C. FS 92 Company Officer All-Risk Command Operations (Mesloh/Poulsen: MSCU)

Approve assigning the discipline of Fire Technology to course.

Effective: Spring 2017 Pending Chancellor's Office Approval

D. Digital Graphic Design Degrees and Certificates (Poulsen/Shannon: MSCU)

Approved Change in title to Graphic Design everywhere in the program on the AS, CA, CTE, the three COAs, and on the catalog page. The Transfer Model Curriculum states the program is Graphic Design. All Graphic Design Programs at other Colleges and Universities are usually called Graphic Design not Digital Graphic Design.

Effective: 2017-2018 Catalog

E. Accounting Associate in Science Degree (Mouck/Mesloh: MSCU)

Motion made to not approve adding BUS 50 Principles of Social Media Marketing and BUS 51 Introduction to Marketing to the required electives. Marketing concepts are a basis for business principles and a need in the community.

Effective: 2017-2018 Catalog

Checking to see if these courses were transferable Somerville discovered these courses to be upper division course work. Bring back courses at next meeting and inactivate courses.

F. Office Administrative Assistant Associate in Science Degree (Mouck/Mesloh: MSCU)

Motion was made to not approve adding BUS 50 Principles of Social Media Marketing and BUS 51 Introduction to Marketing to the required electives.

Marketing concepts are a basis for business principles and a need in the community.

Effective: 2017-2018 Catalog

5. Discussion

6. Future Dates

Curriculum/Academic Standards Meeting 2016-2017 Schedule for First and Third Tuesdays at 3:00 PM in HU 102 (TECC)

Note: Additional meetings may be scheduled as needed.

Spring
May 2nd & 16th

7. Information

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Agriculture – May 2014
Human Services-Sept 2015
Agriculture-Sept 2016
Child Development-Sept 2016
Digital Graphic Design-Sept 2016
Fine Arts- Sept 2016
Humanities-Sept 2016
Basic Skills – Sept 2017
Developmental Studies – Sept 2017
Gunsmithing – Sept 2017
Human Services – Sept 2017
Allied Health – Sept 2017
Welding – Sept 2017

Any Person Having Business Not on the Agenda

Adjournment @ 3:10 (Shannon/Lewis: MSCU)

Future Agenda