



Consultation Council / Strategic Planning Committee 2016-2017

Administration:

Dr. Terri Armstrong

Dave Clausen

Dr. Marlon Hall

Brian Murphy

Patrick Walton

Karlesa Marchant

Classified:

Jeff Lang

Carol Montgomery

Kim Clain

ASB:

Jacob Hibbs

Faculty:

Cheryl Aschenbach

Colleen Baker

Carie Camacho

Cory Kouko

Alison Somerville

Ross Stevenson

Management:

Terry Bertles

Eric Imrie

Dave Corley (ITP)

Vickie Ramsey (HRMP)

Greg Collins (BMB)

Guests: Barb Baston, Nathan Jersey, Amy Langslet, Christi Myers, Michell Williams, Glen Yonan

Minutes for May 3, 2017
3:00 pm in CD-119

Call to order: 3:07pm

Consultation Council

1. Accept minutes from April 19, 2017 meeting (Consultation) – Alison Somerville/Cheryl Aschenbach
Approved by consensus
2. Request for additional nursing faculty (Consultation) – Dr. Armstrong
Advocating for one more nursing faculty position. Is this to replace full time instructor that is out on medical leave or an additional permanent position? This request is for another permanent full time instructor. The program needs another faculty member to start a second class on time (Aug-June-10 month program per the State), Medical Assisting, Phlebotomy, etc. They had another 35 potential students attend the informational meeting for the upcoming class. The program is growing. In the 2011-13 IPR, there was a plea to get one more instructor. Adjunct is not comparable to what nurses make now so offering a full time position increases the likelihood of getting applicants.

This full time position is included on the prioritization list. However, the committee did not prioritize that far down the list. The Committee has agreed to prioritize the remaining items. The Committee also agrees to hire a temporary position until the full time instructor can return to work. Can we work something out with Northeastern, prison, etc. to “rent a nurse?” May need to offer an ED 1 class.

In preparation for our next meeting, please review the remaining prioritizations for further discussion.



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3. Accept draft Facilities Master Plan (Consultation) – Greg Collins
The plan was distributed by email and the committee had the opportunity for input. Little discussion regarding prioritization because most items are health and safety.
Approved by consensus

4. Accept draft Human Resources Master Plan (Consultation) – Vickie Ramsey
Changes/discussion:
 - a. Page 4, in text says “35” should be “38” (correct in pie graph).
 - b. Colleen will be providing flex calendar,
 - c. Working on page numbering,
 - d. Page 1, Karen Clancy will be removed from committee members list, as she was not on the committee. Lori Pearce will remain since she was involved in the plan.
 - e. Page 12, classified staff and managers are not required to close areas to attend flex activities because campus is open. Flex days are workdays for classified, not workdays for faculty. Consider offering flex on days campus is closed to increase attendance.**Approved by consensus** with corrections as mentioned

5. Associated Students update (Information) – Jacob Hibbits
ASB will not be attending General Assembly this year but they hope to return next year. ASB members are going to work on recruiting new members for next year. There has been discussion for LCC to host a regional ASB meeting. Earth day was a success. They made \$200 for the GO FUND program in support of the Pat Murphy baseball field. Elections will be held next week. One week from today staff vs students’ softball game from 12-2pm. Tri tip sandwiches will be provided.

6. OER Planning Grant Update (Information) – Karissa Morehouse
LCC received \$35,000 planning grant money to look at Online Educational Resources. OER’s are free to students. This program will save students the cost of purchasing textbooks. Hoping to have some degree pathways with the use of only OER’s, no textbooks. May 17th there will be a dinner meeting from 4-6:30pm with Suzanne Wakim from Butte College to share best practices and resources in regards to OER’s. Faculty can be paid for attending this meeting. Online adjunct will have an opportunity to connect and attend. Any faculty interested in doing some research this summer? Please contact Karissa regarding a personal service contract.



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7. Basic skills, Equity, Student success and support Team (BEST) Update (Information) – Karissa Morehouse
*Barb Baston and Nathan Jersey spoke to the three pots of money that need to be integrated into one plan. The goal is to construct a community-based plan for the 1 million dollars. One of the goals of the BEST committee is to make sure the underrepresented groups we identified, our Native American population and women, experience success. This committee will also continue to find ways to support the statewide-identified underrepresented students (i.e. remedial, low income, foster youth, etc.). Please feel free to ask questions of the committee members. BEST Committee would like input from each department and will again seek input in September.
The plan will need committee, Senate, Consultation Council, and board approvals.*

8. Summer meeting schedule (Consultation) – Alison Somerville/Cheryl Aschenbach
*June 5th or 7th, July 5th (or end of June due to holiday?), and Aug 2nd at MS 121 at 2pm
Will propose dates to Cheryl and bring dates back to next meeting.*

Strategic Planning

1. Open forum follow-up (Information) – Dave Clausen
Dave reports the forum went well for those who attended. He would like to encourage more to attend.

2. Reminder – Surveys due to Cheryl by noon on May 15

3. Present 2017 Fire Technology IPR (Information) – Cheryl Aschenbach
Senate looks to make sure the department addresses all the areas of the IPR. Dave is concerned that the FS department reports that the program is growing and it is not. We need to include in our process that the data is accurate before these reports move through the process. We need to make sure the data mechanism we extract data from is operating correct as well.

This Committee understands that the IPR comes to this committee as an informational item. However, we would like to send it back due to the concern for student confidentiality. Student names are mentioned and this report will be posted on our website. We would like to suggest reporting numbers and not names.



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4. Consultation Council/Strategic Planning Committee evaluation form (Consultation) – Alison Somerville/Cheryl Aschenbach
Due to the length of this meeting, the Committee decided to come prepared with comments and complete the evaluation at the next meeting.

Other (Information Only – No Action)

1. *Nathan will be sending out a survey for his drug prevention program. He would appreciate it if you would take the time to complete it.*
2. *Patrick: FA award night at 6pm and everyone is invited. Thank you for contributing and/or participating at the Pacific Islander luncheon. Last check, we served 342 but that was not the final count.*
3. *Carol: She said she received concerns about Master Planning Committees not operating the manner in which they were intended. It was suggested that the issues be brought up to the appropriate committee and/or reported in the surveys.*

Requests for Future Agenda Items

1. *Complete prioritization of remaining items*
2. *Complete Consultation Council/Strategic Planning Committee evaluation*

Adjourn: 4:36pm

Future Meetings:

May 17, 2017 at 3pm in CD-119

Future Agendas:

1. Elect 2017-2018 Consultation Council Chair(s)
2. Review evaluation survey results; make recommendations to Academic Senate as needed
3. College marketing – conversation regarding needs, possible approaches, expected outcomes, potential costs, and more (Consultation) – Dr. Hall
4. Potential policies regarding camera and video use on campus.
5. Enrollment update and broad discussion about potential enrollment opportunities.