



# Consultation Council / Strategic Planning Committee 2017-2018

Administration:

Dr. Larry Buckley  
Dave Clausen  
Dr. Marlon Hall  
Brian Murphy  
Patrick Walton  
Karissa Morehouse  
Guests: Fran Chern

Classified:

Jeff Lang /Matt M  
Carol Montgomery/KC  
Kim-Clain

ASB:

Jacob Hibbits

Faculty:

Cheryl Aschenbach  
Barb Baston  
Carie Camacho  
Kory Konkol  
Alison Somerville  
Garrett Taylor  
Carrie Nymau

Management:

Terry Bartley  
Eric Imrie  
Dave Corley (ITP)  
Vickie Ramsey (HRMP)  
Greg Collins (FMP)

Minutes for August 2, 2017  
2:00pm in MS-121

Call to order: 2:08pm

Accept Agenda for August 2, 2017 – Carie Camacho/Kory Konkol

*Approved by consensus*

## Consultation Council

1. Accept minutes from July 7, 2017 meeting (Consultation) – Karissa Morehouse/Carie Camacho  
*Approved by consensus*
2. Review Board agenda for July 11, 2017 (Information)
  - a. *Committee reviewed the board agenda—no comments were made*
3. Elect Consultation Council Chair(s) for 2017-18
  - a. *No one is stepping forward to chair the committee. There was a discussion to try to resolve the issue.*
  - b. *Karissa asked Cheryl for input to make the Chair position better/easier going forward. Cheryl had these points:*
    - i. *Minutes and agenda are very time consuming. It would be beneficial to get help with these items*
    - ii. *The time commitment is definitely an aspect of the job--trying to get agenda items out of people, conversations with people, being a sounding board, etc. It is not overwhelming, but definitely an aspect of the job that the new chair(s) need to be aware of.*
    - iii. *Consistency is important. Cheryl does not recommend rotating Chair duties.*
    - iv. *Cheryl didn't have suggestions for "making it better".*
  - c. *An administrator could do the job, but the perception that the administrator is working at the will of the president might not foster truly vigorous discussion.*

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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- d. *At one other college, the President chaired, but was not a voting member. Every college is different. We need to do what is best for us.*
- e. *LCC history was discussed. Sue Mouck got the ball rolling for accreditation. Accreditation Steering Committee was dissolved when we got off sanctions. Consultation Council was implemented under the recommendation of ACCJC. There was too much turn-over in administration so ACCJC charged the faculty with keeping the college moving in the right direction. Consultation Council is still an important factor in keeping the college moving forward.*
- f. *Faculty is already over worked and underpaid. The burden of responsibility of the chair position is a lot to add. Does compensation need to be re-visited to entice faculty to apply?*
- g. *The job description for the accreditation chair as written offers faculty 20% release time and 10% stipend. It is unclear what compensation would be given if there are co-chairs.*
- h. *The Consultation Council Chair has always been the Accreditation Liaison Officer, but that was in a different climate. Is it time to go to an Administrative ALO who would have the main burden of data collection, organizing and writing accreditation reports?*
- i. *Does Chair job description and compensation need to be renegotiated?*
- j. *Someone has to run the meetings. Do we want an administrator to do this? We would need buy-in from the campus and that might be difficult.*
- k. *We haven't seen CSEA in the leadership role, but that doesn't mean it couldn't happen.*
- l. *This is a starting point to resolve the issue. We don't want to speak for anyone, but we need to facilitate a conversation. Faculty will bring this to have a discussion with LCFA.*

*Tabled by consensus*

## Strategic Planning

1. Accept Instructional Program Review – Fine Arts & Art History – Carrie Nyman/Barbara  
*Approved by consensus*
  
2. Accept Instructional Program Review – Digital Graphic Design – Carrie/Barbara  
*Approved by consensus*



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## Future Meeting Dates

1<sup>st</sup> and 3<sup>rd</sup> Wednesdays at 3:00

## Other (Information Only – No Action)

- *When are we going to get air conditioning for Creative Arts and Humanities? It's program review but hasn't risen up high enough to get funded.*
- *Will there be a policy for health and safety to dismiss class if it gets too hot? OSHA has a proposed new policy that, if passed, will mandate that workers be sent home if dry bulb temperatures exceed 90 degrees. We need to examine our policies and set up heat stress rules.*

## Requests for Future Agenda Items

*None*

Adjourn 3:15pm

## Future Meetings:

No meeting August 16<sup>th</sup> because of Flex Days

The next meeting will be September 6<sup>th</sup>.

## Future Agendas:

1. College marketing – conversation regarding needs, possible approaches, expected outcomes, potential costs, and more (Consultation) – Dr. Hall
2. Potential policies regarding camera and video use on campus.
3. Enrollment update and broad discussion about potential enrollment opportunities.