

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



MINUTES

Tuesday, September 26, 2017
3:00 p.m. in HU-206

2017-2018

President

Cheryl Aschenbach

Call to Order: Vice-President Swanson called Senate to order at 3:01 p.m. Present were Senators Gardiner, Baston, Haynes and Owens. Guest was Andy Rupley

Vice-President

Richard Swanson

Approval of Agenda with removal of Action item 1b: (Gardiner/Haynes/MSCU)

Secretaries

Barbara Baston

Approve minutes from June 6, 2017 and September 5, 2017
(Gardiner/Baston/MSCU)

Public Comment

Individuals may address comments to the Academic Senate on *subjects not listed on the agenda*.

Senators

Lisa Gardiner

Roxanna Haynes

Jeff Owens

Action

1. Approve Curriculum/Academic Standards Committee recommendations and forward them to the Board. The following were approved:
 - a. Community Service Course: Jewelry Making with Randy Panfilio
 - b. New Course: AUTO 150 Automotive Maintenance
 - c. New Course: AUTO 151 Automotive Chassis System
(Gardiner/Haynes/MSCU)

Discussion

1. Revision/development updates (as available)
 - a. Instructional Program Review Handbook. Lisa, Roxanna and Richard will continue to be fine tuning the elements of the handbook. Student surveys need to be reviewed/updated.
 - b. Faculty Handbook. Cheryl, Jeff, Roxanna and Barb will continue work on the handbook. A lot of changes are required.
 - c. Online Faculty Handbook. Lisa and Jeff will continue.
 - d. Correspondence Faculty Handbook. Will include Colleen Baker in this discussion. Internal processes have changed and will need to be updated.

Information

Academic Senate
P.O. Box 3000 Susanville, CA 96130
Voice (530) 251-6181 ext 8967
www.lassencollege.edu

Reports

- Senators – Lisa reported that she met with Chad Lewis, CTE representative for the Statewide Academic Senate serving on the ASCCC Standards and Practices Committee’s MQ Toolbox Work Group. Discussion included the work group’s current objectives of identifying and prioritizing essential elements of the MQ Toolbox including mapping curriculum/experience to GE areas and the importance of maintaining local control for determination of minimum qualifications for faculty
- Administration
- LCFA

Closed Session

Not needed

Closed Session Report

None

Adjournment: 3:54 p.m. (Baston/Gardiner/MSCU)

Next Academic Senate Meetings

October 10 and 24, 2017 at 3pm HU-206

November 14 and 28, 2017 at 3pm in HUS-206

December 12, 2017 at 3pm in HU-206

January 23, 2018 at 3pm in Room TBD

February 13 and 27, 2018 at 3pm in Room TBD

March 13 and 27, 2018 at 3pm in Room TBD

April 10 and 24, 2018 at 3pm in Room TBD

May 8 and 22, 2018 at 3pm in Room TBD

Additional meetings as needed

Future Agenda Items

1. Approve 2016 Humanities IPR
 2. Approve 2014/2016 Agriculture IPR
 3. BP/AP Chapter 4 review
 - a. AP 4005 Enrollment Management
 - b. BP & AP 4100 Graduation Requirements for Degrees and Certificates
- New Board policy – Regular, Substantive Contact in DE
 - New Board policy – Credit Hour Definition
 - Revisions to Online Instruction Handbook
 - Revisions to the Correspondence Handbook
 - Revisions to IPR Handbook
 - GE and Institutional SLOs as part of equivalency process
 - FLEX activities

Academic Senate
P.O. Box 3000 Susanville, CA 96130
Voice (530) 251-6181 ext 8967
www.lassencollege.edu