

# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



## MINUTES

Tuesday, October 10, 2017  
3:00 p.m. in HU-206

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2017-2018

*President*

*Cheryl Aschenbach*

Call to Order: President Aschenbach called the meeting to order at 3:05 p.m. Present were Senators Aschenbach, Gardiner, Baston, Haynes and Owens. Guests were Andy Rupley, Cindy Howe, Shar Murphy, Carrie Nyman, Robert Schofield, and Dr. Buckley

*Vice-President*

*Richard Swanson*

Approval of Agenda without closed session: (Gardiner/Haynes/MSCU)

*Secretaries*

*Barbara Baston*

Approve minutes from September 26, 2017 (Gardiner/Haynes/MSCU)

**Public Comment**

Individuals may address comments to the Academic Senate on *subjects not listed on the agenda*.

*Senators*

*Lisa Gardiner*

*Roxanna Haynes*

*Jeff Owens*

**Action**

None

**Discussion**

1. 2017 DSPS IPR – First Reading  
*Feedback was provided to Cindy, Barb, and Carrie.*
2. Guided Pathways overview and discussion  
*Those present discussed the basics of Guided Pathways. Faculty were encouraged to fill out the assessment once it was distributed to campus for input.*
3. Faculty input into Guided Pathways assessment  
*No input gathered since assessment survey isn't live yet*
4. ASCCC Resolutions  
*Cheryl pointed senators to the ASCCC resolutions for initial review at Fall Plenary and explained that additional resolutions and amendments will be generated at session. Chad Lewis is Lassen's voting delegate, plus Orlando Shannon will be attending Plenary for the first time.*
5. Revision/development updates (as available)  
*Very little discussion except a suggestion was shared to make sure that all final handbooks are named consistent with each other.*
  - a. Instructional Program Review Handbook. *Lisa, Roxanna and Richard will continue to be fine tuning the elements of the handbook. Student surveys need to be reviewed/updated.*

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- b. Faculty Handbook. *Jeff did an initial review; Roxanna, Barb and Cheryl need to review his suggestions and include some of their own.*
- c. Online Faculty Handbook. *Lisa and Jeff will continue.*
- d. Correspondence Faculty Handbook.
- e. Faculty Handbook for Incarcerated Instruction

## Information

### Reports

- Senators
- Administration – *Dr. Buckley shared concerns that unless we do something about cleaning up correspondence and incarcerated instruction, there will be room for other colleges to take our place and do a better job. He intends to coordinate an incarcerated education summit with stakeholders from LCC and the institutions.*
- LCFA – *President Carrie Nyman and Chief Negotiator Robert Schofield shared that negotiations are very slow. The LCFA has met with the District only once this year although some small clarifications in contract language was addressed during the spring semester.*

### Closed Session

Not needed

### Closed Session Report

None

Adjournment: 4:33 p.m. (Baston/Owens/MSCU)

### Next Academic Senate Meetings

October 24, 2017 at 3pm HU-206

November 14 and 28, 2017 at 3pm in HUS-206

December 12, 2017 at 3pm in HU-206

January 23, 2018 at 3pm in Room TBD

February 13 and 27, 2018 at 3pm in Room TBD

March 13 and 27, 2018 at 3pm in Room TBD

April 10 and 24, 2018 at 3pm in Room TBD

May 8 and 22, 2018 at 3pm in Room TBD

Additional meetings as needed

### Future Agenda Items

1. Approve 2016 Humanities IPR
2. Approve 2014/2016 Agriculture IPR
3. BP/AP Chapter 4 review
  - a. AP 4005 Enrollment Management
  - b. BP & AP 4100 Graduation Requirements for Degrees and Certificates
- New Board policy – Regular, Substantive Contact in DE
- New Board policy – Credit Hour Definition
- GE and Institutional SLOs as part of equivalency process
- FLEX activities

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