



Consultation Council / Strategic Planning Committee 2017-2018

Administration:

Dr. Larry Buckley

Dave Clausen

Dr. Marlon Hall

Patrick Walton

Karissa Morehouse

Classified:

Jeff Lang

Carol Montgomery

Matt Montgomery

ASB:

Jacob Hibbits

Faculty:

Cheryl Aschenbach

Barbara Baston

Carie Camacho

Kory Koukol

Allison Somerville

Garrett Taylor

Management:

Terry Bartley

Eric Imrie

Dave Corley (FMP)

Vickie Ramsey (HRMP)

Greg Collins (FMP)

Visiting: Eden Yonan, KC Mesloh for Jeff Lang, Shar Murphy, Andy Rupley

Minutes for November 15, 2017
3:00 pm in CD-119

Call to order

Meeting calling to order at 3:01

Accept Agenda for November 15, 2017

Consultation Council

1. Approve Previous Meeting Minutes for November 1, 2017 (Consultation)
Approved by consensus
2. Elect Consultation Council Chair(s) for 2017-2018 (Consultation)
 - a. Cheryl Aschenbach selected as Accreditation Chair and agrees to be co-chair for consultation council.
 - b. Karissa Morehouse agrees to be a co-chair for consultation council also.
 - c. Two co-chairs fills in the spot for a chair
Approved by consensus
3. Update: Governance training – Dr. Hall (Consultation)
 - a. 1:00 pm-4:00 pm training on January 31 for governance process.
 - i. Lunch at 12:30 pm
 - ii. The ASCCC President and a CEO will discuss “collegiality in action” which includes the principles of participatory governance
 - b. Consultation council should attend
 - c. The entire campus community is encouraged to attend as well
4. Update: Guided Pathways survey and Dec. 6th convening – Karissa Morehouse (Information)
 - a. 15 people have done the survey already-thank you. Please still try to do it and encourage others
 - i. Deadline is Friday, Nov. 17, 2017
 - ii. \$100 visa gift card drawing
 - b. Kory suggested having a saving option to save unfinished surveys since it is so long.

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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- c. Edoptics-Brad Trimble (works for Chancellor's Office and Sierra College) coming to campus on December 6, 2017.
 - i. Lunch will be provided. Convening for Consultation Council and all of campus.
 - ii. They will be doing focus groups over the next six months.
- 5. Budget Prioritization Criteria – Cheryl Aschenbach (Consultation)
 - a. Sub-committee met last week
 - b. Health and safety is a 3rd ranking, but the language was revised to address the concerns expressed at the last meeting. Immediate health and safety needs will be taken care of; other health and safety-related items can and should be planned for.
 - c. Dave is looking for input on master plan committee chairs
 - i. When writing program reviews and as planning committees begin prioritization, everyone should use the Budget Prioritization Criteria; they should be used from the beginning of the process.
 - ii. Dave Corley suggested stating in the NIPR to use the Budget Prioritization Criteria when writing it.
 - iii. Patrick is concerned with number 3-“health and safety” because people define health and safety differently.
 - iv. Cheryl would like to have the committee adopt these and put them into a more clear and simple process.
 - v. Who is working on the live spreadsheet?
 - 1. Dave Clausen asked Patrick if he would bring it up at the next cabinet meeting. Patrick said yes.
 - vi. Glen Yonan asked what is “advanced notice”?
 - 1. Can use an addendum on needs identified between program review.

Approved by consensus-adopted November 15, 2017

- 6. IPR DSPS - Cheryl Aschenbach (Information)
 - a. Cindy Howe, Barbara Baston, and Carrie Nyman worked on it
 - i. Patrick noticed that Barbara's name is not on the form
 - ii. Will be added by Cheryl
 - b. Concerned with formatting
 - i. Some tables don't note the duration of data (ie. Semesters, years) and some are so small they are hard to see and interpret
 - ii. Dave Clausen mentioned we needed more QLIK training
- 7. Update: Office of Instruction – Dr. Hall (Information)
 - a. An individual has been offered a position as Interim Dean of Instructional Services. Contracts are being written up
 - b. Karissa offered time for questions and comments



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8. Smoke Free Campus Discussion – all (Consultation)
 - a. Governor Brown vetoed original bill to make all California community colleges smoke free and has said that becoming a smoke free campus will be up to each campus individually.
 - b. We need to start a process if we are going implement this
 - c. Carol Montgomery mentioned her concern that we already have rules in place that we are not enforcing. Why implement more rules?
 - i. Who is going to enforce this new law?
 - ii. Others will need to notify Dr. Hall and Patrick Walton of violations.
 - d. Other campuses let their campus know far in advanced, up to a year in advance.
 - e. Offer it as a campaign.
 - f. Start it in increments with designated areas.
 - g. Nursing has been doing research on a smoke free campus, do we want to invite them to come speak to us.
 - h. Public health can also be a helpful partner.
 - i. Dave Clausen suggested going back to constituency groups (do first).
 - i. Meet with groups and report in January.
 - j. Patrick suggested a survey or poll going out to staff/faculty and students (next step).
 - k. Who is making the survey?
 - l. What will the survey tell us? Is it a poll or vote?
9. Mental Health on Campus – all (Consultation)
 - a. Have AEBG funds (\$40,000 budget) to use towards mental health for our students.
 - b. Karissa met with Tiffany Armstrong about a partnership with behavioral health.
 - c. Mental Health Counseling can be very expensive, over \$140 an hour.
 - d. SafeTALK meeting November 28, 2017 at Lassen High school.
 - e. Andy Rupley asked about having a full-time position on campus; he suggested we bring in an MFT
 - f. Patrick suggested it for the student services master plan
 - g. Suggestion that there be mental health training mandatory for staff and an annual update training.

Strategic Planning

Other (Information Only – No Action)

1. Cougar Countdown to Finals volunteers needed–(Information)
2. Chico State has begun to do their polling of Lassen College Students

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3. Thank you to ASB for the free thanksgiving lunch

Requests for Future Agenda Items

Adjourn

Agreement to adjourn 4:14

Future Meetings: Dec. 6, 2017

Future Agendas:

1. College marketing – conversation regarding needs, possible approaches, expected outcomes, potential costs, and more (Consultation) – Dr. Hall
2. Potential policies regarding camera and video use on campus.
3. Enrollment update and broad discussion about potential enrollment opportunities.