



Consultation Council / Strategic Planning Committee 2017-2018

Administration:

Dr. Larry Buckley
Dave Clausen
Dr. Marlon Hall
Patrick Walton
Karissa Morehouse

Classified:

Jeff Lang
Carol Montgomery
Matt Montgomery

ASB:

Jacob Roberts

Faculty:

Cheryl Aschenbach
Barbara Baston
Carie Camacho
Kory Koukol
Allison Somerville
Garrett Taylor

Management:

Terry Bartles
Eric Inrie
Dave Corley (FTP)
Vickie Ramsey (HRMP)
Greg Collins (RMP)

Guest: Briget Gowin, Dr. Taylor, KC Mesloh, Andy Ruply, Brenda Hoffman, Amy Langslet, Davis Murphy,

Minutes for December 6, 2017
3:00 pm in CD-119

Call to order

Meeting calling to order at 3:08 pm

Consultation Council

1. Approve Previous Meeting Minutes for November 15, 2017 (Consultation)
Approved by consensus
2. Guided Pathways Self-Assessment Tool based on campus input – Cheryl Aschenbach & Karissa Morehouse (Consultation)
Cheryl and Karissa gave an overview of how campus input via the surveys was used to construct responses that will be submitted to the Chancellor's Office. Everyone was encouraged to review the assessment tool and provide any feedback to Karissa and Cheryl.
3. Chapter 5 (Consultation)-Patrick Walton
 - a. 130 plus pages
 - b. 5140 will come in early spring
 - c. Add and drops pulled for further review
 - d. If it has a line through it means it will be deleted
 - e. Bold means it's new

Consultation Council agreed to hold action until next meeting to allow campus personnel and constituent groups time to review the policies and procedures.

Strategic Planning

1. Student Services NIPR's and Annual Update (Information)
 - a. EOPS/CARE (Karissa)
 - b. CalWORKs (Karissa)
 - c. Financial Aid (Patrick)
 - d. Admissions & Records (Patrick)
 - e. Outreach – Annual Update (Karissa)-is actually Patrick
 - f. ILP/Kinship – Annual Update (Patrick)-is actually Karissa
 - g. Salaries, benefits, roll-ups and budgets should be including

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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The budget prioritization/recommendation forms need to be consistent throughout all reports. The questions was asked whether program reviews are being sent back if they are not on there. All are expected, but if items come forward without complete budget info, those items will not be included on the prioritization spreadsheet or will automatically be placed at the bottom.

2. Integrated Plan Approval– Karissa Morehouse (Consultation)
 - a. A few changes still need to be made before submission to the Chancellor’s Office in January.
 - b. Academic senate reviewed it and gave helpful feedback
 - i. Discrepancy in our data: Veterans were at 7% on the equity plan and now it says 4% in the integrated plan. Are we double dipping incarcerated veterans? No. We don’t get paid any differently for veterans students; this data includes any student who self-identifies as a veteran at time of application to Lassen College.
 - ii. There is discussion about requiring Math Lab instead of it being an option for students.
 - iii. The Steps to Success certificates needed to be included in noncredit certificates as does the new automotive noncredit certificates that was just approved at Curriculum.

Approved by consensus

Other (Information Only – No Action)

1. Dr. Hall wants to apologize for not getting to formally introducing Dr. Taylor. He was out of town due to family loss on Dec. 1, 2017, the day she started
2. Andy Rupley is concerned with books that were just bought that are not going to be used now with OER
 - a. Cheryl suggested implementing a couple of classes at a time rather than moving all business classes at once.
 - b. Also the printing of these OER books is a concern-students need access to printed copies if they want one.
 - c. E-readers currently in use at California Correctional Center and High Desert State Prison have very limited ability because of freezing & memory issues. CDCR went for the lowest bid but is now investing in tablets.
3. Karissa reported that there will be an OER meeting next Wednesday, December 13, 2017 from 4:00pm-5:30pm in CA209. Dinner will be served. The focus of the meeting is to continue collaborating and to discuss policies and procedures that might need to implemented



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4. Cheryl shared that there have been questions asked about security cameras in use on campus even though the policy hasn't been developed or approved yet. IT Planning Committee is working on a draft BP and AP; David Corley and Chrisdee Pelfrey will share them with Consultation Council later this month.
 - a. What are the new cameras around campus?
 - i. They came in after the theft a few years ago
 1. There are signs up
 - ii. Employees are concerned about what these cameras are for
 1. Safety, theft, or employee performance?
 - a. If it is for employee performance a notice **has** to be given
 - b. They are primarily for "after the fact" evidence (90%)
 - c. They are concerned that the cameras are in place before the policy is in place
 - d. It is primarily a nighttime piece.
 - e. They could be used if there was an employee involvement in an altercation but not performance until policy and notice is given
 - iii. Greg, Chrisdee, and David Corley can access them
 - iv. Do they record 24/7? Some do but some are only after 5:00pm
5. Thank you to all who could come to the guided pathways meeting today
 - a. It was a great facilitated discussion
 - b. Edoptics will be back on campus in January

Requests for Future Agenda Items

1. Please let Karissa and Cheryl know about any agenda items one week before meeting (the prior Wednesday).

Adjourn

Agreement to adjourn 3:50

Future Meetings:

December 20, 2017

January 17, 2017

January 31, 2018 Participatory Governance Training

Future Agendas:

1. Potential policies regarding camera and video use on campus - 12/20/17
2. College marketing – conversation regarding needs, possible approaches, expected outcomes, potential costs, and more (Consultation) – Dr. Hall

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3. Enrollment update and broad discussion about potential enrollment opportunities.

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