



Lassen Community College
Curriculum and Academic Standards

Notice of Regularly Scheduled Meeting
February 20, 2018 - Tuesday
3:00 PM
HU 102 (TECC)

Call to Order @ 3:01

Members Present:

Mr. Christopher Baker
Ms. Laura Greer
Ms. Roxanna Haynes
Ms. Susan Kelley-CSEA Alternate
Mr. Chad Lewis
Ms. KC Mesloh
Ms. Susan G. Mouck
Ms. Fran Oberg
Mr. Orlando Shannon, Vice Chair

Members Absent:

Ms. Cheryl Aschenbach
Dr. Larry Buckley, Interim Vice President of Academic Services
Mr. Jacob Hibbitts-ASB Representative
Ms. Shawn Hubbard
Ms. Christi Myers
Mr. Tom Rogers
Ms. Alison Somerville, Articulation Officer, Chair

1. **Agenda Approved (Haynes/Mesloh: MSCU)**
2. **Approved Meeting Minutes: December 5, 2017 meeting (Oberg/Haynes: MSC Mouck abstained)**
Information only: November 17, 2017 Approved Minutes
3. **Action taken by Curriculum Subcommittee**
 - A. **FS 72 HazMat First Responder Operation**
Approved changing hours from 17 to 24 to match agency hours.
This does not change the units.
Effective: Spring 2018
4. **Action**
 - A. **ART 8 Art Appreciation (Haynes/Oberg: MSCU)**
Approved Changes to Course Objectives:

Replace #2 with: Evaluate and critique works of art and architecture based on formal elements and principles of design and employing appropriate art historical terminology.

Replace #4 with: Analyze, evaluate, and distinguish materials and techniques used for creating art and architecture.

Replace #5 with: Differentiate art historical methodologies.

Replace #8 with: Identify, analyze, and discuss the functions of art and architecture and the roles of artists in diverse cultures.

Remove #9 objective

Effective: Fall 2018

B. PSY 18 Human Development: A Life Span (Oberg/Haynes: MSCU)

Approved changing course name to Life Span Development. More accurate name.

Effective: Fall 2018

C. PSY 18 Human Development: A Life Span (Oberg/Haynes: MSCU)

Approved adding hybrid delivery and adding hybrid to description. Increases options for students.

Hybrid Evaluation

All quizzes will be administered during the in-person class time. Students will be expected to complete on line assignments and activities equivalent to in class assignments and activities for the online portion of the course. Electronic communication, both synchronous and asynchronous will be evaluated for participation and to maintain effective communication between instructor and students.

Hybrid Delivery

A combination of traditional classroom and online instruction will be utilized. Each semester 34 lecture hours will be taught face-to face by the instructor and 17 lecture hours will be instructed online through the technology platform adopted by the District. Traditional class instruction will consist of lectures, visual aids, and group presentations. Online delivery will consist of participation in forum-based discussions and posts, web links, email communications, lecture posts, and online lectures.

Effective: Fall 2018

5. Discussion

A. Curriculum and Academic Standards Charge

Review Committee's Charge

Changes were suggest to be made in Curriculum #8

Appropriateness of modality of instruction, cross-listing and open entry open exit

Academic Standards #8

CTE Transition Articulation agreements with the high schools.

Return for further review

B. Should Non-credit courses be track on the transcripts

They are not now

We developed two non-credit Certificate of completions last year.

*Look to see what other schools are doing
Return for further review*

C. Discuss COCI (Chancellor's Office Inventory)

July 2017 the Chancellor's Office move to a new inventory system. They split the department field and added hour's fields. Sue Kelley has to go into each course and make these changes. She is finding that a few TOPS codes and SAM codes are wrong and several courses are short hours. She would also like to inactivate the courses that are locally inactive so she does not have to go and make the changes to these course. With this new inventory system it is a non-substantial change and can be reactive with a click of a button.

It was suggested that she brings the courses with issues to the department chairs and make the changes as subcommittee action so there will be a record.

Bring an action item to the next meeting to inactivate the locally inactive courses at the Chancellor's Office.

6. Future Dates

Curriculum/Academic Standards Meeting 2017-2018 Schedule for First and Third Tuesdays at 3:00 PM in HU 102 (TECC)

Note: Additional meetings may be scheduled as needed.

Spring
March 6th & 20th
April 17th
May 1st & 15th

Information

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Administration of Justice Sept 2018
Agriculture – Sept 2014, 2016, 2018
Allied Health – Sept 2017
Automotive Technology Sept 2018
Basic Skills – Sept 2017
Business Sept 2018
Child Development-Sept 2016, 2018
Digital Graphics 2018
Human Services-Sept 2015, 2017
Humanities-Sept 2016
Gunsmithing – Sept 2017
Welding – Sept 2017

Any Person Having Business Not on the Agenda

Adjournment (Lewis/Mouck: MSCU @3:28)

Future Agenda

*Adding Art 21 to Studio Arts degree
Administrative Procedure to define minimum number of units and out of hours on an outline*

APPROVED