



Consultation Council / Strategic Planning Committee 2018-2019

Administration:

Dave Clausen
Dr. Marlon Hall
Karissa Morehouse
Dr. Greg South
Patrick Walton

Classified:

Jeff Long
Carol Montgomery
Matt Montgomery

ASB:

Faculty:

Cheryl Aschenbach
Carie Camacho

Alicia Somerville

Management:

Terry Bartley
Eric Imrie
Dave Corley (ITP)
Vickie Ramsey (HRMP)
Greg Collins (FMP)

Guest: Susan Rentfrow, Glen Yonan, Tatiana Ybara (Student), Janet Marinoni, Anna Pasqua, Christopher Baker, Andy Rupley, Dr. Randy Joslin, Amy Langslet, Brenda Hoffman, Bridget Gowin, Dana Armeson, Rosa Chavarria (student), Tara Bias (minutes)

Minutes for August 22, 2018

3:00pm in CD-119

Consultation Council

Start at 3:05 pm

1. Approve Meeting Agenda (Consultation) - Karissa Morehouse - *approved*
2. Approve Meeting Minutes for June 26, 2018 (Consultation) - Karissa Morehouse- *approved*
3. Elect chair(s) for 2018-2019 (Consultation) - Karissa Morehouse)- *Karissa Morehouse and Cheryl Aschenbach voted as co-chairs approved*
4. Set meeting schedule for 2018-2019 (Consultation) –Karissa Morehouse
Board meetings are on the second Tuesday of each month and the agenda will not go out until Thursday the week before, so we miss reviewing the board agenda. Suggestions are to move consultation council to the second and fourth Monday. We will propose it at our next meeting on September 5th, 2018 to vote on.
5. Proposed LCC Guided Pathways structure (Consultation) – Karissa Morehouse
We, as a guided pathways team, are looking to create task forces on campus that will move ideas forward quickly so we can keep making the changes we need to make to be successful. We are moving away from the idea of “committee” and are going more towards “task forces” that have multiple constituent groups represented in the task force groups.
6. DRAFT Shared Governance Handbook (Consultation) – Karissa Morehouse- *committee needs to work together to update, make changes and approve by September 14, 2018.*
 - a. Needs committee meeting schedule (2x/month) by 8/31 –*We do not typically have a meeting in August because we are too busy. We, as a campus, need to create a meeting schedule of when our committee meetings will be held and they need to be turned into Karissa and Cheryl by 8/31/18. We have to be meeting consistently to go over this master plan process. We will be holding firm to that this year. We need your proposed meeting dates from the chairs for each master planning group. Minutes and agendas from all master planning meetings will be on BoardDocs and then a link will be on the portal. We will be trained on BoardDocs in October.*
 - b. Needs committee charges reviewed and approved by committees by 9/14 – *ASB might not be able to have their changes ready by then. Agreed to have committee changes reviewed and approved by committees by 9/14/18. Senate did assign but it might not have been sent out.*

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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- c. Needs updated flowcharts, cycles, and diagrams (WHO?) – *Patrick Walton and Randy Joslin will discuss who is responsible for these items.*
- d. Consider proposed language re: standing governance and operational committees and other groups- *There was a question about the committees not having to follow the Brown Act? Brown Act usually applies to Governing Officials. The agenda and the minutes are used to report out to the campus. At the bottom of the list states who these groups report to. The agenda and minutes will also be on BoardDocs. How are these committee members getting appointed? On page 12 it says “2 CSEA members” but on the other page it states they are appointed by “virtue of their unique expertise or their position they have within the college”. This sounds like it is a working group or task force, not a committee. If it is a committee then we have participatory governance involved. There are needs for the participatory governance with health and safety. It may need to be stated what type of group it is to know whether participatory governance is involved or not. Maybe the names need to be clarified. Another concern is will CSEA still have two representative? Yes, they will. Just to note there are two page 11 and two page 12 in the book. We need bring this back to our next meeting after talking with our constituent groups. We can then define what is a committee? What is a task force?*

Strategic Planning

1. Update/Recap: Strategic Planning Retreat August 2-3rd (Information)- Karissa Morehouse- *The retreat was relocated to GSR in Reno, NV due to bad air quality from the fires. There was 27 individuals from campus (23 staff, 1 board member and 3 students) plus 7 people from the Edoptics team. You will be hearing more about this throughout campus because it relates to Guided Pathways. We were able to have honest conversations and make bonds. We worked on the four pillars in guided pathways and we created action items. Dr. Hall is still waiting on the summary from the Edoptics team. How do we keep the conversations and momentum going? We are going to be having two meetings a semester. Could we do a poll to see when would be best for everyone to go? There is a possibility of doing a 3 day event on campus (1 ½ days for one group and 1 ½ days for the other group). Constituent groups are asking about the framework and funding around Guided pathways so we need to bring it back to their groups. Paperwork about Guided Pathways was sent out to everyone’s email. It is called “Guided Pathways Demystified.” It helps breakdown Guided Pathways.*

Accreditation

1. Survey re: Standard choice coming next week – please respond (Information) - *There will be a survey going out, please respond to it. It will ask what standard you are interested in. The more the merrier when it comes to accreditation.*
2. Perception survey coming soon to all staff and students (Information) - *There will also be a perception survey coming soon. Cheryl wanted us to know it was coming and that*

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she will work with Dr. Joslin. It is a survey about our perception on where we are as an institution. It is strongly suggested that we bring these surveys to Dr. Randal Joslin before putting them out. Are we using Noel-Levitz or CSEE? We can use it to hear the student voice.

Other (Information Only – No Action)-

1. Please put on your calendar September 19, 2018-Movies that Matter. Train the Trainer has 40 spots 3:30-5:30 actual event 5:30 in Middleton Hall.

Requests for Future Agenda Items

1. Collegial Consultation and Participatory Governance Training

Adjourn: 4:34

Future Meetings: September 5, 2018 but TBD for after that

Future Agendas:

1. Review Budget Prioritization with projected budget (Consultation) – Dave Clausen (Sept 5)
2. Board agenda (Information) – Cheryl Aschenbach/Karissa Morehouse (Sept 5)