

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



Minutes
Tuesday, August 28, 2018
3:00pm-4:30pm in HU-206

2018-2019

President

Cheryl Aschenbach

Called to Order at 3:01pm

Senators present: Aschenbach, Haynes, Runyan, Camacho, Rupley

Guests present: Dr. Randy Joslin

Vice-President

Roxanna Haynes

Approval of Agenda (Andy/Adam MSCU)

Approval of Minutes from May 22 and August 14 meetings (Roxanna/Carie MSCU)

Co-Secretaries

Carrie Nyman

Adam Runyan

Public Comment

Randy – Starfish workshop update. Analytics piece of software was his focus. Analytics should be ready by next month. 38 colleges in the state are using Starfish.

Action

1. Confirm 2018-2019 IPRs (Roxanna/Andy MSCU)

2. Assign 2018-2019 IPR mentors (Adam/Carie MSCU)

Senators

Carie Camacho

Andy Rupley

Mentors are assigned as follows:

PE – Aschenbach and Rupley

AJ – Haynes and Runyan

AT – Nyman and Camacho

Agriculture – Aschenbach

Business – Aschenbach

DGD – Haynes and Camacho

Social Science – Camacho and Rupley

Work Experience – Runyan

Fire Tech – Nyman

Gun – Aschenbach

Human Services – Haynes

Allied Health – Rupley and Haynes

Welding – Aschenbach and Camacho

By October we need to schedule an orientation to get the people in charge on board.

Remove Nancy Beterbide from Administration of Justice and replace with Tom Downing as Faculty assigned.

Senates role is to shepherd the process

Questions regarding why some programs haven't had program review in some cases 6 years. Funding was the carrot. Critical for accreditation. Administration will need to lead.

Academic Senate
P.O. Box 3000 Susanville, CA 96130
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Discussion

1. 2018 Child Development IPR – First Reading
Discussed areas that need improvement. Dr. Joslin will work with instructor to update data.
2. 2016 Humanities IPR – Second reading
 $\frac{3}{4}$ done and giving it to colleagues. Goal is to get approval in one month.
3. AB705
Aschenbach gave update on State requirements and Fall 2019 deadline.
4. AP 4255 Disqualification and Dismissal
One student that previously attended and had W's and F's. Gone for a few years. Clearly more focused and has done very well. Aschenbach will give feedback that the Dean of Student Services has a right to appeal dismissals when the student has successfully completed a semester despite being below a 2.0.
5. BP 5010 and AP 5011 re: assessment of special admit students
BP 5010
Runyan asked why we have a classification for special full-time student, when our current policy is up to 11.5 which is only part time. There has been at least one exception to this policy, so special full-time language may need to be kept. Cheryl will check on Education Code.
AP5011
Runyan recommended that under "Admission is subject to seat availability. The student must submit." Point three – remove "his/her principal" and replace with school designee. Same under The student must submit on page 3.
Runyan gave an update of other institutions policies and recommended that the senate wait until the counseling staff can recommend a new process for this population.
6. AP 5012 International Students
Runyan recommended to the senate that under General Admission Standards for International Students an exception be added that states: "The TOEFL or IELTS will be waived if a student has studied in a school for two academic years with at least a 2.0 GPA where the medium of instruction is English and the school holds regional accreditation."
Runyan recommended that under Insurance Coverage for International Students, the second sentence be taken out "This insurance will be made available during registration."
International Students are expected to show proof of insurance before receiving the I20 Invitation.
7. Incarcerated Handbook
Continued discussion to increase support and better prepare/train new faculty. Plan a meeting to discuss.
Rupley recommended an NIPR be completed for Incarcerated Program

Information

Working on Quest/Smarter Measure (student online readiness) overview

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Reports (as time allows)

- Senators (3 min each) None
- Administration (5 min) None
- LCFA (5 min) None

Adjournment (Carie/Roxanna) 4:29

Next Academic Senate Meetings

September 25, 2018 at 3pm in HU-206 (No Sept 11 – Convocation)

October 9 and 23, 2018 at 3pm in HU-206

November 13 and 27, 2018 at 3pm in HU-206

December 11, 2018 at 3pm in HU-206

January 22, 2018 at 3pm in HU-206

February 12 and 26, 2019 at 3pm in HU-206

March 12 and 26, 2019 at 3pm in HU-206

April 9 and 23, 2019 at 3pm in HU-206

May 14, 2019 at 3pm in HU-206

Additional meetings as needed

Future Agenda Items

1. AP 5520 Student Discipline Process
2. Academic Issues in Incarcerated Instruction
3. HR Recruitment Guide – Second reading & action
4. AP 5075 Course Adds and Drops
5. Approve revisions to BP & AP 4100 Graduation Requirements for Degrees and Certificates, including revisions to catalog language re: GPA and certificates; forward it to Consultation Council
6. Approve 2014/2016 Agriculture IPR
7. AP 4005 Enrollment Management
8. GE and Institutional SLOs as part of equivalency process