

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



MINUTES

Tuesday, September 25, 2018
3:00pm-4:30pm in HU-206

2018-2019

President

Cheryl Aschenbach

Vice-President

Roxanna Haynes

Co-Secretaries

Carrie Nyman

Adam Runyan

Call to Order at 3:00 pm

Senators present: Aschenbach, Camacho, Haynes, Nyman, Rupley, Runyan
Guest present: Chad Lewis, Richard Swanson, Robert Schofield
Approval of Agenda (Rupley/Runyan MSCU)

Minutes

Approve minutes from May 22 – TABLED (Haynes/Runyan; MSC, 1 abstain-Nyman)
Approved minutes from August 14 (Rupley/Haynes)

Public Comment

Individuals may address comments to the Academic Senate on *subjects not listed on the agenda*.

Action

Senators

Carie Camacho

Andy Rupley

1. 2016 Humanities IPR – Second reading & approval
The Humanities IPR was developed and reviewed by the English faculty. It also already went to Consultation Council. The discussion at consultation was adding COMM Studies to the division which means hiring a COMM Studies instructor. Andy commented that it would help the Correctional Education Program. (Rupley/Runyan MSCU)
2. Senate Charge - review and approval for 2018-2019 Governance Handbook
Cheryl explained that all committees on campus have been asked to review their charges for the Governance Handbook. The senate charge does not change much because of the governance under the 10+1 regulations of Title 5.. Senate must follow the Brown Act. Bylaws for the Senate have not changed. Attendees noted that some committees have not met to discuss their charges such as EMP and Scholarship, Financial Aid Appeals, Academic Renewal & Student Grievances Committee. Reviewed and approved with minor changes. (Haynes/Rupley MSCU)
3. Approve Curriculum recommendations and forward to the Board
 - a. *Community Services classes have a different process for approval, they first go through Curriculum to assure costs are covered and that the course is appropriate for offering as community service. The role of the Senate in Community Services classes is to acknowledge that the curriculum committee has looked at the standards for these courses. Senate acts on the approval and the course gets forward to the Board. (Runyan/Nyman MSCU)*
 - b. *Regular Curriculum Action: Senate reviews recommendations from Curriculum/Academic Standards Committee for all new degrees, certificates, and courses plus any substantial changes that require Board approval. With Senate approval, curriculum is forwarded to the Board for final approval. The recommendation for a new Certificate of Achievement in Small Business*

Academic Senate
P.O. Box 3000 Susanville, CA 96130
Voice (530) 251-6181 ext 8967
www.lassencollege.edu

Management was approved and is being forwarded to the October Board meeting (Haynes/Camacho) MSCU)

Discussion

1. 2018 Child Development IPR *Randy is working with Laura to add data to the IPR. Cheryl also mentioned that Brian Murphy was visiting to go over data and QLIK with Randy.*
2. AP 4255 Disqualification and Dismissal *Adam had a discussion with Patrick Walton Dean of Student Services about some of the language. Cheryl will speak to Patrick for clarification. This item will not move forward for right now as senate does not see a need for revisions.*
3. BP 5010 and AP 5011 re: assessment of special admit students *The counselors had a conversation about this and would like to wait to see what happens with AB 705 to get more clarification on ED Code, placement guidelines, access etc. The Dean still has the ability to allow part time and full time enrollment for special admits who are under the age of 18. No revisions are necessary at this time, so no further action will be taken.*
4. AP 5012 International Students *the revised language recommended by Adam at the last meeting is good. This will move to action next time*

Information

1. AB705 Update – *There is an AB705 group meeting but it is incomplete without math. There are a lot of moving parts as implementation of AB705 is considered: the need to retain some remediation for English and Math while complying with the law, the need for alternate placement conversations, and the need to consider the impact of changes on all populations we work with, including online and incarcerated students. ASCCC is having an AB 705 conference on 10/6/18. It should be an opportunity to learn more about what can we do, what should not do, and what colleges are doing. ASCCC is also having a webinar on 10/9/18 about guided self-placement. The law gives flexibility.*
2. Quest/Smarter Measure (student online readiness) - *Cheryl is suggesting we consider Quest and Smarter Measure, student online readiness tools, and will schedule a demonstration for the senate. If the senate decides to make a recommendation to administration, there is the potential to embed it in the college system for any student trying to enroll in online courses to do a self-evaluation on what it means to take online college courses, what it means to be an online college student. It can also be used individually by instructors. Through OEI, it is either no cost or low cost.*
3. Incarcerated Handbook Update – *The senate has talked about doing an Incarcerated Handbook similar to the other handbooks developed and maintained by the faculty, but Dr. South has told Cheryl and Roxanna that this handbook will be developed by Amy Langslet, Coordinator for Incarcerated Instruction. There is senate concern that it will not include faculty perspectives like other handbooks. Cheryl has told him that any faculty handbook needs to be approved by senate, especially if it hasn't been developed by faculty in coordination with the senate.*

Reports (as time allows)

Academic Senate
P.O. Box 3000 Susanville, CA 96130
Voice (530) 251-6181 ext 8967
www.lassencollege.edu

- Senators (3 min each) *Cheryl is working with Dr. South and Dr. Joslin to have an Orientation for IPR. Adam is serving on the Joint Special Populations Advisory Committee with the Chancellor's Office. They are having a conference in November and are looking at how we can increase equity and access for K-12 and CCCs, especially with a CTE focus.*
- Administration (5 min)
- LCFA (5 min) - *Carrie reported that the District wishes to have 2 division chairs instead of the 4 chairs that we've had since 2005.*

No Closed Session needed

Adjournment **Rupley/Haynes MSCU at 4:07**

Next Academic Senate Meetings (tentative)

October 9 and 23, 2018 at 3pm in HU-206

November 13 and 27, 2018 at 3pm in HU-206

December 11, 2018 at 3pm in HU-206

January 22, 2018 at 3pm in HU-206

February 12 and 26, 2019 at 3pm in HU-206

March 12 and 26, 2019 at 3pm in HU-206

April 9 and 23, 2019 at 3pm in HU-206

May 14, 2019 at 3pm in HU-206

Additional meetings as needed

Future Agenda Items

1. AP 5520 Student Discipline Process
2. Academic Issues in Incarcerated Instruction
3. HR Recruitment Guide – Second reading & action
4. AP 5075 Course Adds and Drops
5. Approve revisions to BP & AP 4100 Graduation Requirements for Degrees and Certificates, including revisions to catalog language re: GPA and certificates; forward it to Consultation Council
6. Approve 2014/2016 Agriculture IPR
7. AP 4005 Enrollment Management
8. GE and Institutional SLOs as part of equivalency process