



Notice of Regularly Scheduled Meeting
October 16 - Tuesday
3:00 PM
HU 102 (TECC)

Call to Order

Members:

ASB Representative
Ms. Cheryl Aschenbach
Mr. Christopher Baker, Vice Chair
Mr. Tom Downing
Ms. Roxanna Haynes
Ms. Shawn Hubbard
Mr. Kory Konkol
Ms. Susan Kelley-CSEA Alternate
Mr. Chad Lewis, Chair
Ms. KC Mesloh
Ms. Fran Oberg
Mr. Mark Sabo
Mr. Orlando Shannon
Ms. Alison Somerville, Articulation Officer
Dr. Gregory South, Vice President of Academic Services

1. **Agenda Approval** (page 3)
2. **Approve Meeting Minutes: October 2, 2018 meeting** (page 8)
Information only: September 18, 2018 Approved Minutes (page 14)
3. **Action taken by Curriculum Subcommittee**
 - A. **CHEM 8 Introduction to Organic Biochemistry** (page 17)
Approved removal of Timberlake, "Laboratory Manual for General, Organic, and Biological Chemistry", 3rd edition, 2014, Pearson; ISBN: 13: 9780321811851 as a required text. A laboratory manual book will be prepared and delivered by instructor. Effective Spring: 2019
 - B. **CHEM 45 Introduction to Inorganic Chemistry** (page 18)
Approved removal of Timberlake, "Laboratory Manual for General, Organic, and Biological Chemistry", 3rd edition, 2014, Pearson; ISBN: 13: 9780321811851 as a required text. A laboratory manual book will be prepared and delivered by instructor. Effective Spring: 2019

4. Action

- A. **BUS 27 Business Communications** (page 19)
Approve adding hybrid delivery.
Hybrid Evaluation
A combination of traditional classroom and online evaluations will be used, such as
(1)
Traditional Classroom: objective examinations and essay examinations and (2)
Online delivery: online quizzes and exams, essay forum postings, chat rooms and
email communications.
Hybrid Delivery
A combination of traditional classroom and online instruction will be utilized. 17
hours will be taught face-to-face by the instructor and the other 34 hours will be
instructed online through the technology platform adopted by the District.
Traditional class instruction will consist of lectures, visual aids, and group
presentations. Online delivery will consist of participation in forum-based
discussions and posts, web links, email communications, lecture posts, and online
lectures.
Effective: Spring 2019
- B. **GSS 98.02, GSS 98.08, GSS 98.09, GSS 98.12, GSS 127, GSS 130, GSS 134** (p 25)
Approve changing grading option to pass/no pass only. Courses are not degree
applicable.
Effective: Spring 2019
- C. **GSS 84, GSS 85, GSS 88, GSS 89, GSS 98.04** (page 26)
Approve changing the lecture hours from 4 to 6 and lab hours from 36 to 34. The
change keeps the course 40 hours and conforms to our unit/hours formula.
Effective Spring 2019
- D. **GSS 79 Basic Correctional Armorer** (page 27& 34)
Approve modifying firearms listed on course outline to be current with what CDCR is
carrying and changing the lecture hours from 4 to 6 and lab hours from 36 to 34. The
change keeps the course 40 hours and conforms to our unit/hours formula.
Effective Spring 2019
- E. **GSS 87 LEAS Double Action Auto** (page 28 & 37)
Approve modifying firearms listed on course outline to be current with what law
enforcement agencies are carrying and changing the lecture hours from 4 to 6 and lab
hours from 36 to 34. The change keeps the course 40 hours and conforms to our
unit/hours formula.
Effective Spring 2019
- F. **GSS 93 LEAS Design and Repair Counter-sniper Rifle** (page 29)
Approve changing course to pass/no pass only and the lecture hours from 4 to 6 and
lab hours from 36 to 34. The change keeps the course 40 hours and conforms to our
unit/hours formula.

Effective Spring 2019

- G. GSS 95 Basic Law Enforcement Armorer** (page 30 & 40)
Approve modifying firearms listed on course outline to be current with what law enforcement agencies are carrying and changing the lecture hours from 4 to 6 and lab hours from 36 to 34. The change keeps the course 40 hours and conforms to our unit/hours formula.
Effective Spring 2019
- H. GSS 98.06 LEAS DFR Patrol Rifles** (page 31 & 43)
Approve modifying firearms listed on course outline to be current with what law enforcement agencies are carrying and changing the lecture hours from 4 to 6 and lab hours from 36 to 34. The change keeps the course 40 hours and conforms to our unit/hours formula.
Effective Spring 2019
- I. GSS 147 Assembly and Tuning of Gas Operated LEAS Repeating Rifles** (page 32 & 45)
Approve modifying course description, content and changing the lecture hours from 4 to 6 and lab hours from 36 to 34. The change keeps the course 40 hours and conforms to our unit/hours formula. Update course to be consistent with CA POST course and law enforcement needs.
Effective Spring 2019
- J. GSS 148 Advanced Correctional Armorer** (page 33 & 47)
Approve modifying firearms listed on course outline to be current with what CDCR is carrying and changing the lecture hours from 4 to 6 and lab hours from 36 to 34. The change keeps the course 40 hours and conforms to our unit/hours formula.
Effective Spring 2019
- K. GSS 51.03 Stock Shaping** (page 51)
Approve reactivation of course.
Effective: Fall 2018
- C. Long Gun COA** (page 55)
Approve removal of WT 31 GTAW for Gunsmiths. 1 unit course will reduce the COA to 15 units.
Effective: Effective 2019-2020 catalog
- D. Rifelsmith COA** (page 56)
Approve the removal of GSS 62.04 Correcting Oversize Firing Pin Holes. 1 unit course will reduce the COA to 15 units.
Effective: 2019-2020 catalog
- E. Pistolsmith COA** (page 57)
Approve the removal of WT 31 GTAW for Gunsmiths. 3 unit course will reduce the COA to 13 units.
Effective: 2019-2020 catalog

- F. Gunsmith Machinist and Metal Finishing COA** (page 58)
Approve the removal of GSS 50.01 Stock Inletting. 3 unit course will reduce the COA to 13 units.
Effective: 2019-2020 catalog

5. Discussion

6. Future Dates

Curriculum/Academic Standards Meeting 2018-2019 Schedule for First and Third Tuesdays at 3:00 PM in HU 102 (TECC)

Note: Additional meetings may be scheduled as needed.

Fall

November 6th & 20th

December 4th

Spring

January 29th

February 19th

March 5th & 19th

April 2nd

May 7th

Information

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Administration of Justice -Sept 2018

Agriculture – Sept 2014, 2016, 2018

Allied Health – Sept 2017, 2019

Automotive Technology Sept 2018

Basic Skills – Sept 2017

Business Sept- 2018

Child Development-Sept 2016, 2018

History/Social Science/Sociology/Psychology/Anthropology 2019

Human Services-Sept 2015, 2017, 2019

Fire Technology -2019

Gunsmithing – Sept 2017, 2019

Physical Education – Sept 2018

Welding – Sept 2017, 2019

Work Experience -2019

Any Person Having Business Not on the Agenda

Adjournment

Future Agenda

Adding Art 21 to Studio Arts degree

Revisit courses not offered for more than 5 years