NIPR - Residence Life

2021

LASSEN COMMUNITY COLLEGE

Residence Manager – Fran Beaujon

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CONTENTS

NIPR - Residence Life

SECTION 1: INSTITUTIONAL EFFECTIVENESS PLANNING

I. Program Overview and Objectives

LCC Housing will provide comfortable, affordable, and secure on-campus housing where the academic success and personal growth of residents are encouraged and supported. The focus is to foster positive, student-centered, living space which supports the academic mission of Lassen Community College. We will strive to provide a defining experience for students through programs and amenities that facilitate individual learning and development and enhance the overall student experience.

Description/Evaluation:

      a. Describe and evaluate the program objectives against the LCC strategic plan, specifically the mission statement and strategic goals [available online or in the current catalog].

      b. Evaluate any changes in the program since last review. Include summary of Annual Updates completed since last review.

    a. The guidelines for living in the Lassen Community College Residence Hall have been established to protect the health, safety, and social welfare of all community members, to provide a climate conducive to study, to discourage dishonesty, vandalism and personal abuse, and to avoid infringement of the rights of others.

    b. Currently, the Residence Hall has a need for numerous upgrades. Despite these glaring needs, however, the Residence Hall has been at maximum capacity in the previous four years. There have been no incidents of physical altercation, one incident of alcohol use, and three incidents of marijuana usage last year.

Planning Agenda:

List recommendations and necessary actions necessitated by the above evaluation. Complete Institutional Effectiveness Planning, Student Services Planning, and/or Academic Planning tables at the end of the section for any recommendations requiring institutional action.

    1. Continue with recruitment efforts to fill residence hall
    2. Continue with conduct policies in place and adequate training for residential advisors.

II Administrative Unit and/or Student Learning Outcomes Assessment

Student Learning Outcome Assessment

AUO and SLO assessment is important to maintain and improve institutional effectiveness and provide an effective learning experience for LCC students. Departments are expected to measure AUO and/or SLO annually; these records are maintained in WEAVE and are available for review at any time.

Description/Evaluation:

1. Identify and evaluate Administrative Unit and/or Student Learning Outcomes including the relationship to strategic goals for AUOs and institutional student learning outcomes for SLOs utilizing information from WEAVE.

2. Attach an AUO and/or SLO assessment summary as provided by Office of Institutional Effectiveness.

3. Provide an analysis of findings of the assessment results may be leveraged to support equipment, facility, staffing, or other budget and planning need and include the justification in your analysis.

Our AUO's include our residents not being involved in behavioral incidents in the residence hall, increasing participating in the intramural program and other dorm activities, and being aware of the proper procedures for using the common kitchen. See below.

ILO	Strat Goal	AUO	ASSESSMENT MEASURE /TARGET
4	4	Behavioral incidents by residents will steadily decline in the Residence Hall.	**Measure:** Will assess number of behavioral incidents in the dorms each year. **Target:** Will decline at a rate of 5% each year.
4	2, 4	Residents will participate in the intramural program, and/or other residential activities.	**Measure:** Will measure percentage of residents who participate in dorm activities each year. **Target:** To increase participation by 10% each year.

4	2, 4	Residents will be aware of proper procedures for using the common kitchen.	**Measure:** Will assess attendance for the Dorm Cooking Workshop. **Target:** 90% or more of residents interested in using the kitchen will attend.

Planning Agenda:

List recommendations and actions by the above evaluation of AUO and/or SLO results. Complete Institutional Effectiveness Planning, Student Services Planning and/or Academic Planning tables at the end of the section for any recommendations requiring institutional action. For any items needing Human Resources Planning, Institutional Technology Planning, or Facilities Planning action, please make sure to include the information within the appropriate section and table later in the program review document.

1. Continue to train the resident advisors to be leaders, stay proactive, and manage problems before they become significant.
2. Continue to promote intramural and other activities in different ways.
3. Continue to develop policies and procedures for the common kitchen that best fit the residents' needs, including offering a Dorm Cooking 101 Workshop.

III. Equipment

Description/Evaluation:

1. List capital outlay equipment, age of equipment and replacement schedule.
2. Identify any existing equipment maintenance/service agreements.
3. Evaluate the condition of capital outlay equipment in light of the replacement schedule and available funds.
4. Evaluate the effectiveness of and need for additional maintenance /service agreements.
5. Justify any proposed modification or additions to equipment available for students and/or faculty/instructional assistants within the program.

The dorm has numerous areas of need when referencing equipment:

- The furniture is most rooms is showing signs of wear and needs to be upgraded. The dorm should provide some common needs to make the residents stay more enjoyable even during adverse conditions, i.e. heat, cold, power outages.
- The dorm needs to replace or upgrade other items such a washing machines with a quarter-machine for convenience, a mailroom, a common bathroom.
- The dorm can provide more opportunity to disseminate information simply with the installation of bulletin boards, or a digital sign monitor inside each entrance.
- The dorm has security issues that can be addressed with installation of proxy card readers for all the doors, video surveillance in the parking lots and the outside of the building at all angles with both being well lit. Also a buzzer system installed on the east entrance for any unauthorized entry or exit.
- The RA office could be upgraded with larger windows on all walls, and a monitor with a 24 hour feed of the hallway and outside cameras.
- In regard to recreational activity the dorm could use a computer lab/game room, vending machines, bigger BBQ's, and the basketball court on the north side completely re-done.
- IT issues that need addressed would include a more effective Wi-Fi set-up, and issues with cable service in the rooms
- The dorm is also in desperate need of a back-up generator that is big enough to power the dorms in emergencies and power outages in order to ensure the safety of dorm residents.

Planning Agenda:

List recommendations and necessary actions necessitated by the above evaluation. Complete Institutional Effectiveness Planning, Student Services Planning, and/or Academic Planning table at the end of the section for any recommendations requiring institutional action.

1) The dorm would like to have new desks and chairs for all the rooms. The ones the dorm has are very old and in bad shape. They need to be replaced.

2)The dorm would like to have new dressers in each of the rooms for all residents, The ones the dorm currently use are quite old and are breaking down frequently.

3) The dorm would like air conditioning units for each room. The rooms get quite hot in the warmer months and it makes the living space miserable.

4) The dorm would like to have Proxy card key locks on all of the doors in the residence hall. This would eliminate the need for traditional keys, and make security issues much quicker and safer. The long term effects from replacing a proxy card compared to replacing traditional keys could be savings in money and manpower.

5) The dorm would like a more effective Wi-Fi setup. The dorm currently has problems and a lot of issues when a great deal of people are using the Wi-Fi, and have some areas where the Wi-Fi signal seems to be weaker than it should be.

6) Cable TV reception has become an issue in the past few months because of a change that our provider made leaving some of our residents only getting one, or sometimes no channels. The dorm needs to seek out a resolution so that the dorm is fulfilling the terms that we have in the contract with the students.

7) The dorm should have a backup generator in case of power outages. When the dorm loses power the residents have no recourse but to fumble about the residence hall in the dark and with this being a living space the dorm should be able to provide them with some power.

8) The dorm should have video surveillance cameras in the dorm parking lots. The dorm does have issues that occur in those lots on occasion so the dorm needs to be able to piece together what occurred by the use of video surveillance.

9) The dorm would like to have a computer lab in the dorm. This might be an area where residents could come to do homework, and complete assignments with the convenience of not even leaving the building.

10) The dorm would like to have a game room created in the dorm. This would allow residents who choose to play video games in their down time an opportunity to do so without causing a distraction in the lounge.

11) The dorm needs the creation of a storage space for the intramural and dorm equipment so that it may be stored securely when not in use.

12) The dorm needs the public restroom to be completed. As it stands now, there is no public restroom available in the entire building, and the dorm needs one.

13) The dorm also needs an upgrade in the quality of the washing machines and dryers in the laundry rooms. They are old, and need serviced too often, and are not what the dorm should expect for the residents.

14) The dorm needs a mailroom. The dorm should be able to provide the residents an area where they can pick up their mail according to their own personal schedule in the building in which they reside.

15) The dorm needs bigger, and more windows in the RA office. The windows currently in there are too small. The dorm would like a 41"x 3' window on the east wall of the RA Office, and 6'x3' window on the south wall of the RA office, and another 6'x3' window on the west wall of the RA office. This would give the RA's an improved line of vision.

16) The dorm would also like a monitor installed in the RA office with a continuous live feed from the security cameras throughout the building. This will enable the RA's to monitor actions throughout the building while they are stationed in the RA Office.

17) The dorm would like the north and south exterior walls of the building covered by video surveillance. This would not only give the dorm better coverage, but would also help in determining any issues that might occur in those areas.

18) In addition, the north and south exterior walls should be lit so that any incidents occurring can be better seen with video surveillance.

19) The dorm needs to get vending machines in the vending area by the common kitchen. It would not only provide residents an opportunity to get a little something to eat or drink if the common kitchen is not open, but also will provide opportunities for residents to grab something if they don't feel like preparing a meal in the common kitchen

20) The dorm needs new and bigger BBQ's on the west entrance. It is an area that is always a draw when someone is cooking. The dorm has had several residents express the desire to have bigger BBQ's so they can do even more cooking out there, and it becomes a popular hangout for residents while BBQs occur.

21) The dorm needs a buzzer system on the east entrance doors for after the dorm is closed at 10pm each evening to alert the RA's when and if, the doors are propped open while they should be closed. This will enable the RA's to keep the building secure after hours and give an opportunity to establish a definite time frame as to when the doors were propped open.

22) The dorm would like a digital signage monitor inside the entrance of the east and west entrances. This will give the dorm an opportunity to get announcements out quickly and efficiently to anyone walking into the

residence hall. A wide variety of information can be announced. And it could be updated quickly. This would also be useful in emergency situations.

23) The dorm would like the backboards on the basketball court behind the dorm replaced. They are in dire need of being replaced and would make the area more user friendly.

24) Resurface the basketball court behind the residence hall. Again, it is in need of being resurfaced and would provide more opportunity for various activities by residents

25) The dorm needs a change machine for quarters in the laundry areas. Quite often the dorm has students who need to make change while doing laundry and it would be a nice convenience to have for them.

IV. Outside Compliance Issues (if appropriate for program)

Description:

If appropriate, describe the role of outside compliance issues on the program.

ADA rooms are available in the dorm. They are available, and assigned to any resident needing those facilities. We have not had an ADA student living in the dorm for over four years, and the rooms remain available, and functional if needed.

Evaluation:

Assess changes in compliance or identification of compliance-related needs and the impact on the program.

We have ADA rooms available to be used, so it has no major impact on our program.

Planning Agenda:

List recommendations and necessary actions necessitated by the above evaluation. Complete Institutional Effectiveness Planning, Facilities Planning, Technology Planning and Human Resource Planning Forms as appropriate for any recommendations requiring institutional action.

1. Continue to maintain the ADA rooms for availability and make sure that they remain in working order.

VI. Prioritized Recommendations

A. Prioritized Recommendations for Implementation by Program Staff

List all recommendations made in Section One that do not require institutional action (i.e. curriculum development) in order of program priority.

1. Continue to train Resident Advisors to be leaders, and proactive contributors to the Residence Hall
2. Continue to amend the intramural program to best suit the desires of the residents, and provide additional activities.

B. Prioritized Recommendations for Inclusion in the Planning Process

List all recommendations made in Section One that should be included in Lassen College's planning and budgeting process, specifically in the Educational Master Plan, Student Services Master Plan, or Institutional Effectiveness Master Plan. Separate recommendations into the appropriate plan(s). Items to be included in the Human Resource Master Plan, Institutional Technology Master Plan, or Facilities Master Plan should be addressed in Sections Two, Three or Four in lieu of or in addition to inclusion in the Academic Master Plan. See Attachment C for Master Plan Overview to determine where recommendations are best placed.

Prioritized Recommendations for Inclusion in Institutional Effectiveness Master Plan

Click here to enter Program Name & Year

Strategic Goal	Planning Agenda Item	Implementation Time Frame	Estimated Cost (implementation & ongoing)	Expected Outcome

Prioritized Recommendation for Inclusion in Student Services Master Plan
2020-2021

Strategic Goal	Planning Agenda Item	Implementation Time Frame	Estimated Cost (implementation & ongoing)	Expected Outcome
3	Kitchen RA (Weekends)	Aug 2021	$10,080	Increase use of Common Kitchen
3	Kitchen RA (Mornings)	Aug 2021	$6720	Increase use of Common Kitchen
3	Nighttime Security Officer	Aug 2021	$4032	Increased safety and security
4	Mailroom in Residence Hall	Aug 2021	$20,000	Better Living Environment
3	Air Conditioning	Aug 2021	$7140	Better living Accommodations
4	New desks and chairs	Aug 2021	$47,628	Better working environment
3	New Dressers	Aug 2021	$33,000	Better living Accommodations
3	Upgraded laundry machines	Aug 2021	N/A	Better moral from residents
3	Proxy card keylocks	Aug 2021	$7800	Ensured safety and security
3	Backup Generator	Aug 2021	$5000	Safety and security during power outages
3	Completion of public restroom in dorm	Aug 2021	$20,000	Better living environment
4	Computer lab in dorm	Aug 2021	$40,000	Additional Study Area
3	Vending machines	Aug 2021	$1500	Other opportunities to get something to eat or drink
3	Resurface basketball court behind dorm	Aug 2021	$8000	Increased opportunity for activity
3	Backboards on Basketball court behind dorm replaced	Aug 2021	$1600	Increased opportunity for activity
3	Change machine in laundry area	Aug 2021	$782	Better living accommodations
3	Bigger BBQs	Aug 2021	$1300	Great for moral, and popular among residents
3	Windows in RA Office	Aug 2021	$5,017	Improved security and safety
3	Video Surveillance for parking lots	Aug 2021	$900	Safety and security
3	Storage room for intramural and dorm equipment	Aug 2021	$10,000	Security of equipment
3	Game Room in dorm	Aug 2021	$30,000	

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				Better Living Environment
3	Buzzer system for east entrance	Aug 2021	$300	Safety and security
4	Improved Wi-Fi	Aug 2021	Already ongoing	Better working environment
3	Improved Cable TV reception	Aug 2021	unsure	Better living Accommodations
3	Monitor and video feed from video surveillance in RA Office	Aug 2021	$500	Improved safety and security
3	Lights on north and south exterior walls and parking lots	Aug 2021	$1920	Improved safety and security
3	Video surveillance on North and South exterior walls and parking lots	Aug 2021	$1800	Improved safety and security
4	Digital Signage	Aug 2021	$840	Quick and easy way to disseminate information

Prioritized Recommendations for Inclusion in Educational Master Plan
Click here to enter Program Name & Year

Strategic Goal	Planning Agenda Item	Implementation Time Frame	Estimated Cost (implementation & ongoing)	Expected Outcome

Section Two: Human Resource Planning

I. Program Staffing

Description/Evaluation:

1. List the current staffing for the program include: managers, faculty positions, and classified staff.

   Resident Manager, Administrative Assistant, 6 Resident Advisors, 2 Common Kitchen workers

2. This section provides an opportunity for analysis and justification of projected staffing needs to support the program. Work-study student needs may be included.

   The Common Kitchen should be staffed with non-student personnel. There is much responsibility included with that position, and it should be staffed with adults who recognize the importance of running the common kitchen well.

   The dorm should have a nighttime security officer to oversee the welfare of the residents and building during the evening/morning hours

Planning Agenda:

List recommendations and necessary actions necessitated by the above evaluation. Complete Institutional Effectiveness Planning and Human Resources Planning Forms as appropriate for any recommendations requiring institutional action.

Common Kitchen staffers with backgrounds in food industry needed to oversee the common kitchen operation, and make sure the facility is open, kept clean, and available for resident usage.

Nighttime security officers with backgrounds in law enforcement, or a background in an area where they can work independently, and enforce the policies in place

II. Professional Development

Description/Evaluation:

1. Describe the professional development and professional activities of the program staff relevant to program improvements that has occurred during the period under review. (workshops, conferences, staff development, work experiences, etc.)

All Resident Advisors, Residence Manager, and Administrative Assistant took and passed the Safe Talk course dealing with thoughts of suicide. Additionally, The Residence Manager and Administrative Assistant, took and passed the Asist, Suicide Intervention program

Planning Agenda:

List recommendations and necessary actions necessitated by the above evaluation. Complete Institutional Effectiveness Planning and Human Resources Planning Forms as appropriate for any recommendations requiring institutional action.

It would be beneficial to have the Resident Advisor staff go through the Safetalk course every year, and even take the Asist course if their schedules allow.

III. Administrative Unit and/or Student Learning Outcome Assessments

Description/Evaluation:

1. Describe any results from assessment of administrative units and/or student learning outcomes that affect human resource planning

The Resident Advisors were better equipped to handle a situation when a resident was talking about suicide. They were more confident in themselves, and the steps they needed to take in those situations, and the residents in need of attention were looked after.

Planning Agenda:

List recommendations and necessary actions necessitated by the above evaluation. Complete Institutional Effectiveness Planning and Human Resources Planning Forms as appropriate for any recommendations requiring institutional action.

All Resident Advisors should take and pass the Safetalk class

All Resident Advisors should take and pass the Asist course when it is practical for them schedule-wise

IV. Prioritized Recommendation

Prioritized Recommendations for Implementation by Program Staff

List all recommendations made in Section Two that do not require institutional action (i.e. curriculum development) in order of program priority.

1. The Residence Hall staff should go through the Safetalk program

Prioritized Recommendations for Inclusion in the Planning Process

List all recommendations made in Section Two that should be included in Lassen College's planning and budgeting process. See Attachment C for Master Plan Overview to determine where recommendations are best placed.

Prioritized Recommendations for Inclusion in Human Recourse Master Plan
Residence Hall 2021-2022

Strategic Goal	Planning Agenda Item	Implementation Time Frame	Estimated Cost (implementation & ongoing)	Expected Outcome
3	Kitchen RA (Weekends)	Aug 2021	$10,080	Increase use of Common Kitchen
3	Kitchen RA (Mornings)	Aug 2021	$6720	Increase use of Common Kitchen
3	Nighttime Security Officer	Aug 2021	$4032	Increased safety and security

Section Three: Facilities Planning

I. Facilities

Description/Evaluation:

1. Describe and evaluate the Lassen Community College facilities available to the program.

   The Residence Hall Building is easily the most used structure on the entire campus with people staying here 355 days a year, during a normal year. Yet, it seems like it is often overlooked when it comes to completing projects, getting anything fixed in a timely manner, upgrades in furniture or equipment, or responding to what is needed. The major population of our on-campus population lives here 24/7 and we need to get things fixed, and get them fixed in a timely manner

2. Describe and evaluate additional facilities utilized off-campus by the program (attach any relevant rental agreements)

   N/A

3. Describe any facilities needs identified by assessments of administrative unit and/or student learning outcomes

   In order to boost intramural attendance we need additional signage opportunities by way of either a bulletin board or digital signage at the entrances

4. Justify any proposed modifications or additions to existing facilities that would better serve the program planned for the next five years.

   Fixing the basketball court on the north side of the building would add more opportunity for residents to participate in intramural opportunities.

Planning Agenda:
List recommendations and necessary actions necessitated by the above evaluation. Complete Institutional Effectiveness, Facilities Planning, and Technology Planning Forms as appropriate for any recommendations requiring institutional action.

   1) The dorm would like to have new desks and chairs for all the rooms. The ones the dorm has are very old and in bad shape. They need to be replaced.

2)The dorm would like to have new dressers in each of the rooms for all residents, The ones the dorm currently use are quite old and are breaking down frequently.

3) The dorm would like air conditioning units for each room. The rooms get quite hot in the warmer months and it makes the living space miserable.

4) The dorm would like to have Proxy card key locks on all of the doors in the residence hall. This would eliminate the need for traditional keys, and make security issues much quicker and safer. The long term effects from replacing a proxy card compared to replacing traditional keys could be savings in money and manpower.

5) The dorm would like a more effective Wi-Fi setup. The dorm currently has problems and a lot of issues when a great deal of people are using the Wi-Fi, and have some areas where the Wi-Fi signal seems to be weaker than it should be.

6) Cable TV reception has become an issue in the past few months because of a change that our provider made leaving some of our residents only getting one, or sometimes no channels. The dorm needs to seek out a resolution so that the dorm is fulfilling the terms that we have in the contract with the students.

7) The dorm should have a backup generator in case of power outages. When the dorm loses power the residents have no recourse but to fumble about the residence hall in the dark and with this being a living space the dorm should be able to provide them with some power.

8) The dorm should have video surveillance cameras in the dorm parking lots. The dorm does have issues that occur in those lots on occasion so the dorm needs to be able to piece together what occurred by the use of video surveillance.

9) The dorm would like to have a computer lab in the dorm. This might be an area where residents could come to do homework, and complete assignments with the convenience of not even leaving the building.

10) The dorm would like to have a game room created in the dorm. This would allow residents who choose to play video games in their down time an opportunity to do so without causing a distraction in the lounge.

11) The dorm needs the creation of a storage space for the intramural and dorm equipment so that it may be stored securely when not in use.

12) The dorm needs the public restroom to be completed. As it stands now, there is no public restroom available in the entire building, and the dorm needs one.

13) The dorm also needs an upgrade in the quality of the washing machines and dryers in the laundry rooms. They are old, and need serviced too often, and are not what the dorm should expect for the residents.

14) The dorm needs a mailroom. The dorm should be able to provide the residents an area where they can pick up their mail according to their own personal schedule in the building in which they reside.

15) The dorm needs bigger, and more windows in the RA office. The windows currently in there are too small. The dorm would like a 41"x 3' window on the east wall of the RA Office, and 6'x3' window on the south wall of the RA office, and another 6'x3' window on the west wall of the RA office. This would give the RA's an improved line of vision.

16) The dorm would also like a monitor installed in the RA office with a continuous live feed from the security cameras throughout the building. This will enable the RA's to monitor actions throughout the building while they are stationed in the RA Office.

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18) In addition, the north and south exterior walls should be lit so that any incidents occurring can be better seen with video surveillance.

19) The dorm needs to get vending machines in the vending area by the common kitchen. It would not only provide residents an opportunity to get a little something to eat or drink if the common kitchen is not open, but also will provide opportunities for residents to grab something if they don't feel like preparing a meal in the common kitchen

20) The dorm needs new and bigger BBQ's on the west entrance. It is an area that is always a draw when someone is cooking. The dorm has had several residents express the desire to have bigger BBQ's so they can do even more cooking out there, and it becomes a popular hangout for residents while BBQs occur.

21) The dorm needs a buzzer system on the east entrance doors for after the dorm is closed at 10pm each evening to alert the RA's when and if, the doors are propped open while they should be closed. This will enable the RA's to keep the building secure after hours and give an opportunity to establish a definite time frame as to when the doors were propped open.

22) The dorm would like a digital signage monitor inside the entrance of the east and west entrances. This will give the dorm an opportunity to get announcements out quickly and efficiently to anyone walking into the residence hall. A wide variety of information can be announced. And it could be updated quickly. This would also be useful in emergency situations.

23) The dorm would like the backboards on the basketball court behind the dorm replaced. They are in dire need of being replaced and would make the area more user friendly.

24) Resurface the basketball court behind the residence hall. Again, it is in need of being resurfaced and would provide more opportunity for various activities by residents

25) The dorm needs a change machine for quarters in the laundry areas. Quite often the dorm has students who need to make change while doing laundry and it would be a nice convenience to have for them.

II. Prioritized Recommendations

Prioritized Recommendations for Implementation by Program Staff
List all recommendations made in Section Three that do not require institutional action (i.e. curriculum development) in order of program priority.

N/A

Prioritized Recommendations for Inclusion in the Planning Process
List all recommendations made in Section Three that should be included in Lassen College's planning and budgeting process. See Attachment C for Master Plan Overview to determine where recommendations are best placed.

Prioritized Recommendations for Inclusion in the Facilities Master Plan
Residence Hall 2021-2022

Strategic Goal	Planning Agenda Item	Implementation Time Frame	Estimated Cost (implementation & ongoing)	Expected Outcome
4	Mailroom in Residence Hall	Aug 2021	$20,000	Better Living Environment
3	Air Conditioning	Aug 2021	$7140	Better living Accommodations
4	New desks and chairs	Aug 2021	$47,628	Better working environment
3	New Dressers	Aug 2021	$33,000	Better living Accommodations
3	Upgraded laundry machines	Aug 2021	N/A	Better moral from residents
3	Proxy card keylocks	Aug 2021	$7800	Ensured safety and security
3	Backup Generator	Aug 2021	$5000	Safety and security during power outages
3	Completion of public restroom in dorm	Aug 2021	$20,000	Better living environment
4	Computer lab in dorm	Aug 2021	$40,000	Additional Study Area
3	Vending machines	Aug 2021	$1500	Other opportunities to get something to eat or drink
3	Resurface basketball court behind dorm	Aug 2021	$8000	Increased opportunity for activity
3	Backboards on Basketball court behind dorm replaced	Aug 2021	$1600	Increased opportunity for activity
3	Change machine in laundry area	Aug 2021	$782	Better living accommodations

3	Bigger BBQs	Aug 2021	$1300	Great for moral, and popular among residents
3	Windows in RA Office	Aug 2021	$5,017	Improved security and safety
3	Video Surveillance for parking lots	Aug 2021	$900	Safety and security
3	Storage room for intramural and dorm equipment	Aug 2021	$10,000	Security of equipment
3	Game Room in dorm	Aug 2021	$30,000	Better Living Environment
3	Buzzer system for east entrance	Aug 2021	$300	Safety and security

Section Four: Technology Planning

I. Institutional Technology

Description/Evaluation:

1. Describe and evaluate technology and technology support provided for instruction and instructional support.

   In general, the dorm receives good support from our IT department and most issues are dealt with as quickly as possible.

2. Describe any technology and technology support needs identified by assessment of administrative unit and/or student learning outcomes.

   - The dorm sometimes experiences issues with our Wi-Fi, and would like to see what can be done about making it more reliable in the future.

   - The dorm has also run into issues with our cable provider and would like to find a more expeditious way in dealing with those issues.

   - The dorm should have video surveillance on the parking lots and exterior walls, and well as better lighting in both areas

   - The dorm could use a monitor and video feed of hallways and common areas installed in the RA office for 24/7 monitoring

   - The dorm could use digital signage at each entrance in order to keep residents better informed

Planning Agenda:

List recommendations and necessary actions necessitated by the above evaluation. Complete Institutional Effectiveness Planning, Facilities Planning, Technology Planning and Human Resource Planning Forms as appropriate for any recommendations requiring institutional action.

1. Improve Wi-Fi
2. Improve cable reception
3. Install lights in parking lots and exterior walls of building
4. Install video surveillance in parking lots and exterior walls of building
5. Install monitor and video feed into RA office
6. Install digital signage at each entrance

II. Prioritized Recommendations

Prioritized Recommendations for Implementation by Program Staff
List all recommendations made in Section Four that do not require institutional action (i.e. curriculum development) in order of program priority.

N/A

Prioritized Recommendation for Inclusion in the Planning Process
List all recommendations made in Section Four that should be included in Lassen Community College's planning and budgeting process. See Attachment C for Master Plan Overview to determine where recommendations are best placed.

Prioritized Recommendations Inclusion in Institutional Technology Master Plan
Residence Hall 2021-2022

Strategic Goal	Planning Agenda Item	Implementation Time Frame	Estimated Cost (implementation & ongoing)	Expected Outcome
4	Improved Wi-Fi	Aug 2021	Already ongoing	Better working environment
3	Improved Cable TV reception	Aug 2021	unsure	Better living Accommodations
3	Monitor and video feed from video surveillance in RA Office	Aug 2021	$500	Improved safety and security
3	Lights on north and south exterior walls and parking lots	Aug 2021	$1920	Improved safety and security
3	Video surveillance on North and South exterior walls and parking lots	Aug 2021	$1800	Improved safety and security
4	Digital Signage	Aug 2021	$840	Quick and easy way to disseminate information

(insert information as needed)

(insert information as needed)

(insert information as needed)

(insert information as needed)

(insert information as needed)

Lassen Community College Master Plan Overview

Six master plans comprise the Comprehensive Institutional Master Plan. Recommendations from program reviews will be input into the selected master plans as determined by faculty in the prioritized recommendation spreadsheets. To better understand which master plan might be most appropriate for each program recommendation, a summary/objective of each plan is included below. More information can be found in the Shared Governance and Consultation Council Handbook and the Comprehensive Institutional Master Plan.

Institutional Effectiveness Master Plan (IEMP): the IEMP addresses college needs not addressed in other plans. These needs include research, governance, outcome assessment, and administrative operations.

Educational Master Plan (EMP): The EMP addresses the instructional planning needs of the college.

Student Services Master Plan (SSMP): The SSMP highlights the services needed to maximize the student experience through a variety of key student support services.

Institutional Technology Master Plan (ITMP): The ITMP addresses the technology needs of the campus.

Facilities Master Plan (FMP): The FMP addresses the physical infrastructure, facility, and maintenance needs of the campus.

Human Resources Master Plan (HRMP): The HRMP identifies and manages the administrative functions of recruitment, selection, evaluation, and professional development needs of the College to ensure a fully-staffed and highly functioning team of employees.