

COURSE AUDIT

LASSEN COMMUNITY COLLEGE ADMISSIONS & RECORDS

SPRING SUMMER FALL 20_____ TODAY'S DATE: _____

LAST NAME	FIRST NAME	Soc. Sec. # or Student I.D. Number

Section #	COURSE AUDIT	Units

TOTAL UNITS _____

STUDENT SIGNATURE: _____

INSTRUCTOR SIGNATURE: _____

CSSO OR DESIGNEE: _____

AMOUNT: _____	RECEIPT # _____
DATE: _____	A&R: _____

AUDIT POLICY

AP 4070

Education Code Section 76370

STUDENTS MAY AUDIT CLASSES ONLY WHEN THEY HAVE EXHAUSTED REPETITION OPPORTUNITIES FOR THE COURSE.

STUDENTS SHALL COMPLETE AN AUDIT APPLICATION FORM WHICH MUST BE SIGNED BY THE APPROPRIATE INSTRUCTOR AND DEAN OF STUDENTS.

When a student audits a course, this means the student intends to sit in on that course on a regular basis, but does not wish to receive any academic credit for it. Auditing is allowed at Lassen Community college under the following conditions:

1. The fee for auditing a course is \$15 per semester unit. Students enrolled in courses for 10 or more semester credit units shall not be charged a fee to audit three or fewer units per semester.
2. Auditing a course is allowed on a space available basis. The determination may not be made until after the first class meeting, to ensure that priority is given to students enrolled in the course for credit towards a degree or certificate.
3. The instructor must approve any student wishing to audit a class. Students auditing a course shall not be permitted to change enrollment in that course from audit to credit.

Audited courses appear on the student's academic transcript and are annotated as such with "AU".

Grades are not issued for audited courses. Courses annotated with "AU" are excluded from the computation of units attempted, grade points, and grade point average.