

Student Services Master Planning Committee- December 6, 2012

Present: Shelley Baxter Karen Clancy Heather Del Carlo Noel Eckley
 Tom Rogers Patrick Walton Jake Williams

10 AM

Committee discussed the position of an International Student Recruitment Coordinator.

Patrick handed out the updated Student Services Master Plan Draft for the committee to review. Karen asked to have the Director of Enrollment Services position moved to the last place on the priority chart based on discussion with A&R staff. They don't feel it is important at this time. Shelly suggested putting the International Recruitment Coordinator in the #7 slot that where the Director of Student Services was. All agreed to both of the recommendations.

Jake will review the final copy before submitting it to Cabinet on Dec 11th.

Committee held discussion about capital development. They will update that area with high regards to privacy, confidentiality and security.

Patrick will meet with Sue to determine which title should be used; Dean of Students Services or Chief Student Services Officer.

The committee is to review and email any final corrections to Patrick, with a CC to all members by Monday Dec 10th.

Adjourned at 10:35 AM