

# Lassen Community College Course Outline

## AJ-61 Juvenile Corrections Officer Core Course

9.0 Units

### I. Catalog Description

The Juvenile Corrections Officer Core (JCO) course presents the required training for entry level juvenile corrections officers as mandated by the California Standards and Training for Corrections (STC). Topics include: the criminal justice system and process, professionalism and ethics, gangs, communication, security, booking receiving and releasing, supervising juveniles, medical issues, report writing and record keeping, classification, cultural awareness, emergency procedures, visitation, transportation, testifying in court, case planning, programs, assault and abuse, defensive tactics, restraint techniques, and behavioral health. This course is an intensive course designed to provide the basic concepts and skills for the entry-level Juvenile Corrections Officer position in the State of California. This course is required for all California Juvenile Corrections Officers within 12 months of initial employment. A portion of this course is designed to provide practical hands on training in defensive tactics and physical fitness, and participants will engage in physically demanding classroom training exercises that includes a potential risk of injury to the participants. Students need to be prepared for the rigor of the physical fitness and defensive tactics training. Pre-existing medical conditions may interfere with successful completion of these sections and/or the course. Course instructor signature required for enrollment. Material fees of \$50.00 per student collected at time of registration.

**Prerequisites:** Must be 18 years of age and have High School Diploma or GED.

**Recommended Preparation:** Successful completion of ENGL105 or equivalent multiple measures placement.

Does Not Transfer

147 Lecture Hours, 29 Lab Hours, 294 Expected Outside Class Hours, 470 Total Student Learning Hours

Scheduled: As Needed

### II. Coding Information

Repeatability: None

Grading Option: Graded

Credit Type: Credit – Degree Applicable

TOP Code: 210500

### III. Course Objectives

#### A. Course Student Learning Outcomes

Upon completion of this course the student will be able to:

1. Identify and demonstrate major tasks and responsibilities of a Juvenile Corrections Officer in juvenile detention facilities in the State of California
2. Identify and describe the overall mission of California Juvenile Corrections Officer and its place in the California criminal justice system.

#### B. Course Objectives

Upon completion of this course the student will be able to:

1. Describe the fundamental roles, responsibilities, duties, obligations, influences, and philosophy inherent with being a California Juvenile Corrections Officer.
2. Demonstrate the skills in the areas of receiving, booking, and releasing.
3. Explain and demonstrate the appropriate techniques for transportation.
4. Demonstrate report writing and record keeping skills.
5. Identify major areas of liability of the Juvenile Corrections Officer.
6. Identify the laws, policies, and procedures regarding Juvenile Corrections Officers.
7. Recognize the need to monitor medical and psychological services.
8. Identify the physically demanding tasks required in handling of juveniles.
9. Demonstrate safe searching and securing techniques.
10. Show good verbal and written communication skills.
11. Identify the skills necessary to handle emergencies, fires, life safety issues and evacuations.
12. Show proficiency in defensive tactics skills as outlined in the California Juvenile Corrections Officer Core Manual.

#### **IV. Course Content**

- A. Introductions and Orientation
- B. California Criminal Justice System
  1. Criminal Justice System and Process
  2. Roles and Responsibilities
  3. Title 15
  4. Legal Foundations and Liability
  5. Confidentiality and Records
- C. Professionalism and Ethics
  1. Professionalism and Ethics
  2. Social Media
- D. Gangs
  1. Gang Overview
  2. Gang Supervision
- E. Communication
  1. Interpersonal Communication
  2. Crisis Communication and De-escalation
  3. Effective Communication
- F. Maintaining Security
  1. Security and Key Control
  2. Counts
  3. Facility Searches
  4. Contraband and Evidence
- G. Booking, Receiving and Releasing
  1. Booking and Intake
  2. Booking Procedures
  3. Orientation, Clothing and Supplies
  4. Releasing Juvenile Offenders
- H. Supervising Juveniles
  1. Manipulation of Staff
  2. Disturbances and Disputes
  3. Safety/Health Standards and Procedures

4. Recreation
5. Cleaning of Rooms
6. Progressive Discipline and Juvenile Grievances
7. Group Dynamics
8. Movement
9. Juvenile Workers
- I. Medical
  1. Medical Issue and Universal Precautions
  2. Medical Emergencies
  3. Medical Legal issues
- J. Classification of Juveniles
- K. Cultural Awareness
  1. Cultural Diversity and Ethnic Disparity
  2. Gender Identity
- L. Report Writing and Record Keeping
  1. Information Gathering and Interviewing
  2. General Reports
- M. Emergency Procedures
  1. Emergency Planning
  2. Fire and Life Safety
- N. Visitation
- O. Screening and Distribution of Supplies and Mail
- P. Transportation
  1. Preparation for Transport
  2. Transport Procedures
- Q. Testifying in Court
- R. Case Planning
- S. Programs
  1. Evidence Based Practices and Programs
- T. Assault and Abuse
  1. Sexual Assault and Abuse
  2. Domestic Violence
- U. Defensive Tactics and Restraint Techniques
  1. Use of Force
  2. Control Holds
  3. Falling
  4. Footwork and Balance
  5. Take-downs
  6. Ground Control
  7. Personal Body Weapons
  8. Person Searches
  9. Use of Restraints
  10. Room Extractions
- V. Behavioral Health
  1. Signs and Symptoms of Substance Abuse
  2. Trauma
  3. Interventions and Resources
  4. Stigma and Bias
  5. Roles and Responsibilities
  6. Liability

- 7. Suicide Prevention
- 8. Foundation and Definitions: Signs and Symptoms
- 9. Safety
- 10. Emotional Survival
- W. Physical testing
  - 1. Practice and Technique
  - 2. Initial Assessment
  - 3. Final Assessment

**V. Assignments**

**A. Appropriate Readings**

Required reading assignments to include applicable federal and state laws, State Regulations, Juvenil Corrections Officer Manual, as well as assigned handouts.

**B. Expected Outside Assignments**

The student will be required to examine, critique, and master critical areas of course topics. Assignments include, but not limited to, reviewing policy, procedures and applicable laws; reviewing and practicing new techniques and skills in a controlled environment; written essays, homework assignments, research projects and presentations.

**C. Specific Assignments that Demonstrate Critical Thinking**

The student will be required to complete assignments to include, but not limited to problem solving exercises, oral presentations, written assignments, group projects, written examinations, and/or, skills demonstrations.

**VI. Methods of Evaluation**

**Traditional Classroom Instruction**

Students will be evaluated on the accuracy and completeness of their knowledge, understanding, and application of appropriate codes, policies, and procedures through objective and subjective examinations/quizzes, projects, homework assignments, exercises and/or presentations. Students must successfully complete, with passing scores, the STC approved written tests to receive STC certification from the course.

**VII. Methods of Delivery**

Check those delivery methods for which, this course has been separately approved by the Curriculum/Academic Standards Committee.

Traditional Classroom Delivery     Correspondence Delivery

Hybrid Delivery                       Online Delivery

**Traditional Classroom Instruction**

Lecture, PowerPoint, and other media presentations, discussions, scenarios, guest speakers, defensive tactics exercises, and individual and group presentations.

**VIII. Representative Texts and Supplies**

- 1. California Penal Code, most recent edition, available free online in electronic format.
- 2. California Welfare and Institutions Code, most recent edition, available free online in electronic format.

3. California Title 15, most recent edition, available free online in electronic format.
4. Juvenile Corrections Officer Core Manual, Instructor Provided
5. Appropriate gym attire for physical fitness training.

**IX. Discipline/s Assignment**

Administration of Justice

**X. Course Status**

Current Status: Active

Course Originator: Thomas V. Downing

Original Approval Date: 01/18/2022

Board Approval Date: 2/8/2022

Chancellor's Office Approval Date: 2/12/2022

Revised By:

Curriculum/Academic Standards Committee Revision Date: 3/7/2023