

Lassen Community College Course Outline

TUTR 50 Fundamentals of Peer Tutoring

0.5 Units

I. Catalog Description

This course is designed for peer tutors working in the college tutorial center. This course will focus on the practical skills necessary to function effectively as a peer tutor in the student's chosen areas of study. Students will participate in supervised tutoring in the College's Learning Center.

Recommended Preparation: Successful completion of ENGL105 or equivalent assessment placement.

Does not transfer to UC/CSU

8 Hours Lecture

Scheduled:

II. Coding Information

Repeatability: Not Repeatable, Take 1 Time

Grading Option: Pass/No Pass Only

Credit Type: Credit - Degree Applicable

TOP Code: 080100

III. Course Objectives

A. Course Student Learning Outcomes

Upon completion of this course the student will be able to:

1. Demonstrate the four communication skills necessary to work as a tutor.
2. Demonstrate six tutoring techniques.

B. Course Objectives

Upon completion of this course the student will be able to:

1. Demonstrate the use of necessary procedures required by the tutoring program including recordkeeping and timekeeping.
2. Demonstrate ability to establish short and long-term goals, identify specific ways in which to handle the initial tutoring session, define the role of the tutor and the relationship between the tutor and tutee.
3. Demonstrate good communication skills including listening in tutoring situations.
4. Demonstrate techniques and activities for relaxation.
5. List and use various tutoring techniques and be able to vary techniques as they relate to specific subjects and tutees.
6. Present to the tutee materials and methods appropriate for studying, writing, note taking, and test taking. Present the idea of time management to the tutee and go through the process with the tutee.
7. List aspects and characteristics of a learning disability.
8. Identify the various learning styles as they relate to individual subjects.

9. Identify specific tutoring methods as they relate to individual subjects.
10. Discover specific information regarding needs of the tutee. Discuss evaluation with the instructor.
11. Demonstrate self-evaluation and peer evaluation.
12. Gain practical experience in tutoring.

IV. Course Content

- A. Course introduction and requirements and Tutoring Center policies and procedures.
- B. How to handle the initial tutoring session.
 1. Tutee assessment
 2. Short and long-term goals
- C. Communication skills
 1. Listening
 2. Paraphrasing
 3. Probing
 4. Body language
- D. Test anxiety
 1. Relaxation
 2. Positive affirmations
- E. Tutoring techniques
 1. Step-by-step
 2. Overviews
 3. Example
 4. Inquiry
 5. Referral
 6. Probing
- F. Materials and methods to help tutor and tutee in approaching studying, writing, notetaking, time management and test taking.
- G. Learning disabilities
 1. Definition
 2. Characteristics
- H. Learning Styles
- I. Guest lecture of most-tutored subjects.
- J. Monthly conferences with tutoring coordinator to discuss tutee progress and/or problems. Instructor will evaluate tutor twice during the semester.

V. Assignments

- A. Appropriate Readings**
College level handouts on the various topical areas.
- B. Writing Assignments**
 1. Development of short and long-term semester goals for one tutoring situation.
 2. Case study of one tutoring situation.
- C. Expected Outside Assignments**
Reading of handouts, completion of writing assignments, and completion of learning styles inventories.
- D. Specific Assignments that Demonstrate Critical Thinking**

1. Case Study
2. Analysis and problem solving related to sample student-tutor scenarios.

VI. Methods of Evaluation

Lab reports, term or other papers, performance, participation, and evaluation of a tutoring session by the instructor or tutor coordinator.

VII. Methods of Delivery

Check those delivery methods for which, this course has been separately approved by the Curriculum/Academic Standards Committee.

- Traditional Classroom Delivery Correspondence Delivery
 Interactive Television Delivery Online Delivery

Lecture, Demonstration

VIII. Representative Texts and Supplies

College level handouts on the various topical areas.

IX. Discipline/s Assignment

Learning Assist/Skills

X. Course Status

Current Status: Active

Original Approval Date: 5/14/2001

Revised By: Tina Bishop

Curriculum/Academic Standards Committee Revision Date: 12/03/2013