LCC Evaluation Survey

Lassen College Planning, Budgeting and Governance Process Review

Constituent Group Survey

Committee Name:

Distance Education Review Committee

Summary of Responses available this summary link (also pasted below)

Date:

5/16/2023

Members Present:

- Robert Schofield
- Dr. Kelly Kissane
- Thomas Robb
- Travis Murphy
- Dr. Tiffany Baiocchi
- Jennifer Lawler

Members Absent:

None; although we did not take time in our meeting to conduct the survey, everyone that took the time had responses below, which represents the individual responses of all 6 of the committee members.

Planning Section

Describe major planning accomplishments at Lassen College during this past year.

Name	**Response**
Thomas Robb	1. Brought an almost entirely new committee up to speed with the work that has been done. 2. Discussed and established a first draft of a Peer Online Course Review section of the Distance Educatio Handbook. 3. Made recommendations to Curriculum and Academic Senate to update our Distance Education Policies and Handbook around Title 5 with regular & substantive interaction. 4. Moved our working documents o to the new portal. 5. Engaged in regular meetings and persisted even when schedules did not align. 6. Engaged in dialogue and established barriers to meeting our charge.
Jennifer Lawler	POCR handbook drafted; Providing recommendations for distance education quality; CANVAS template f CVC-OEI
Tiffany Baiocchi	- A mostly new combination of people for this committee were brought up to date on items to be completed for this committee - Development and updating of the NEW DE handbook to include the POC review information - Development of the share-point site for POCR review applications - Discussions and evaluations of preparedness of POCR reviewers and identifications of how to have individuals receive compensation for section D training - Compilations of information to provide to the LCFA regarding on organizing compensation routes for future POCR reviewers - Evaluation and future outlooks on LTI integrations and which programs should be prioritized for use in canvas in future semesters - Movement group items from the old LCC website to pathify - Monthly updates regarding the California Community College Distance Education Coordinators Organization meetings.

Travis Murphy	POCR, LTI recommendations, Title V compliance, DE Template updates.
Kelly Kissane	Completing the Distance ED handbook, developing a process for POCR reviews, and defining important positions (like the POCR coordinator) involved with Distance Ed, and gathering data on current software a software needs.;
Robert Schofield	most of the distance education handbook has been updated (awaiting approval beginning next year), brought up concerns in implementing the local POCR reviews/certifications and suggestions of needed solutions,

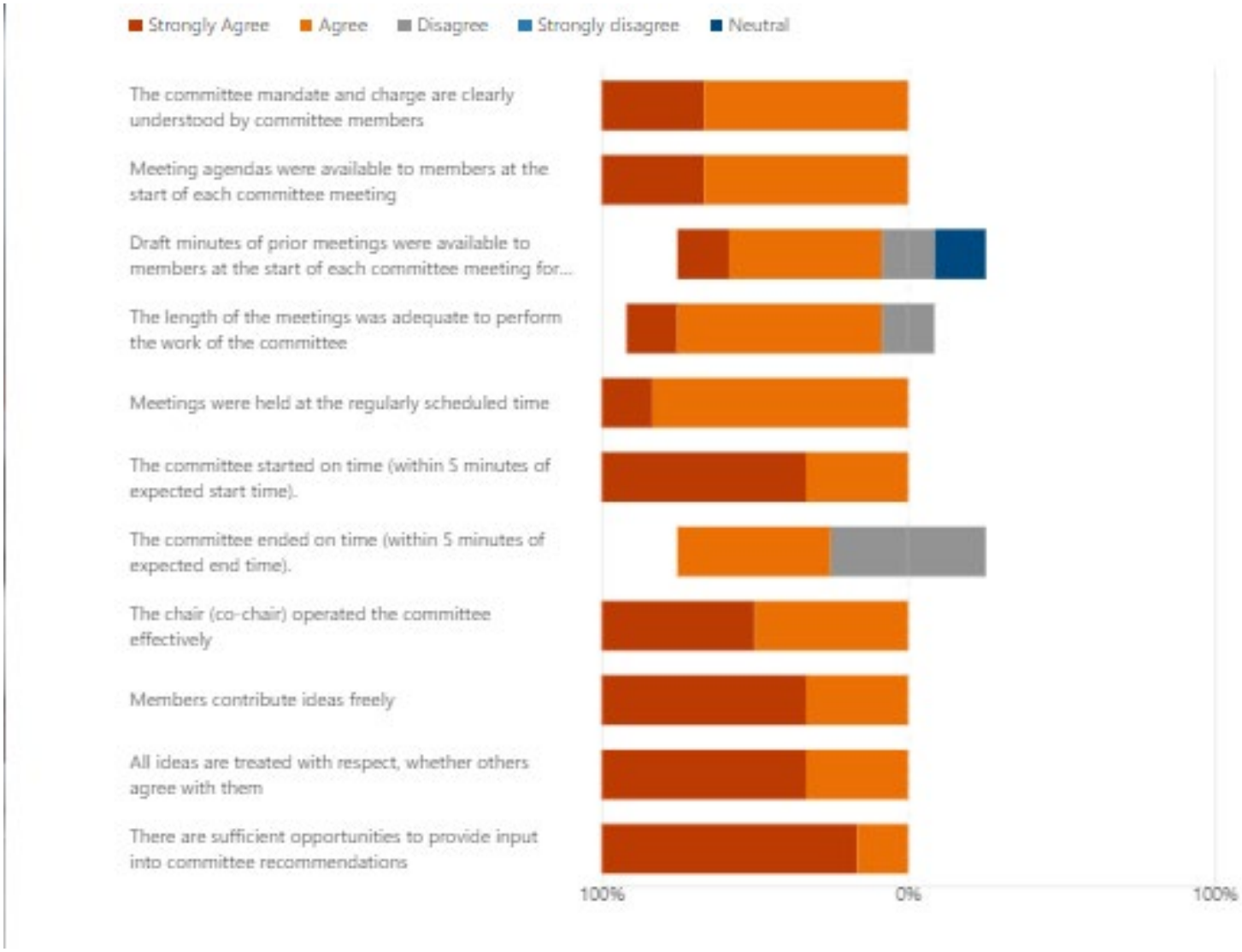
Please share your recommendations to improve the effectiveness of planning at Lassen College.

Name	**Responses**
Thomas Robb	1. Have more regular meetings where every other meeting is a working meeting to set aside time to get m work done. 2. If the POCR Special Assignments are not negotiated through the LCFA and the District, look at other Distance Education Committees at other colleges to see what they do beyond reviewing online courses. F example, see https://www.smc.edu/administration/governance/academic-senate/committees/distance-education.php
Jennifer Lawler	I appreciated the flexibility of meeting times such as synchronous and asynchronous to continue
Tiffany Baiocchi	At this time I have no recommendations. This is the first committee where I felt like an active participant in the actions of the committee, so I really enjoyed serving on this committee and hope to do so in the futur
Travis Murphy	I can't think of anything to suggest.
Kelly Kissane	Keep meetings to the topics on hand, with time for questions from the other committee members. Keep people from monopolizing the conversation (an issue that most meetings have!)
Robert Schofield	I do not have a recommendation

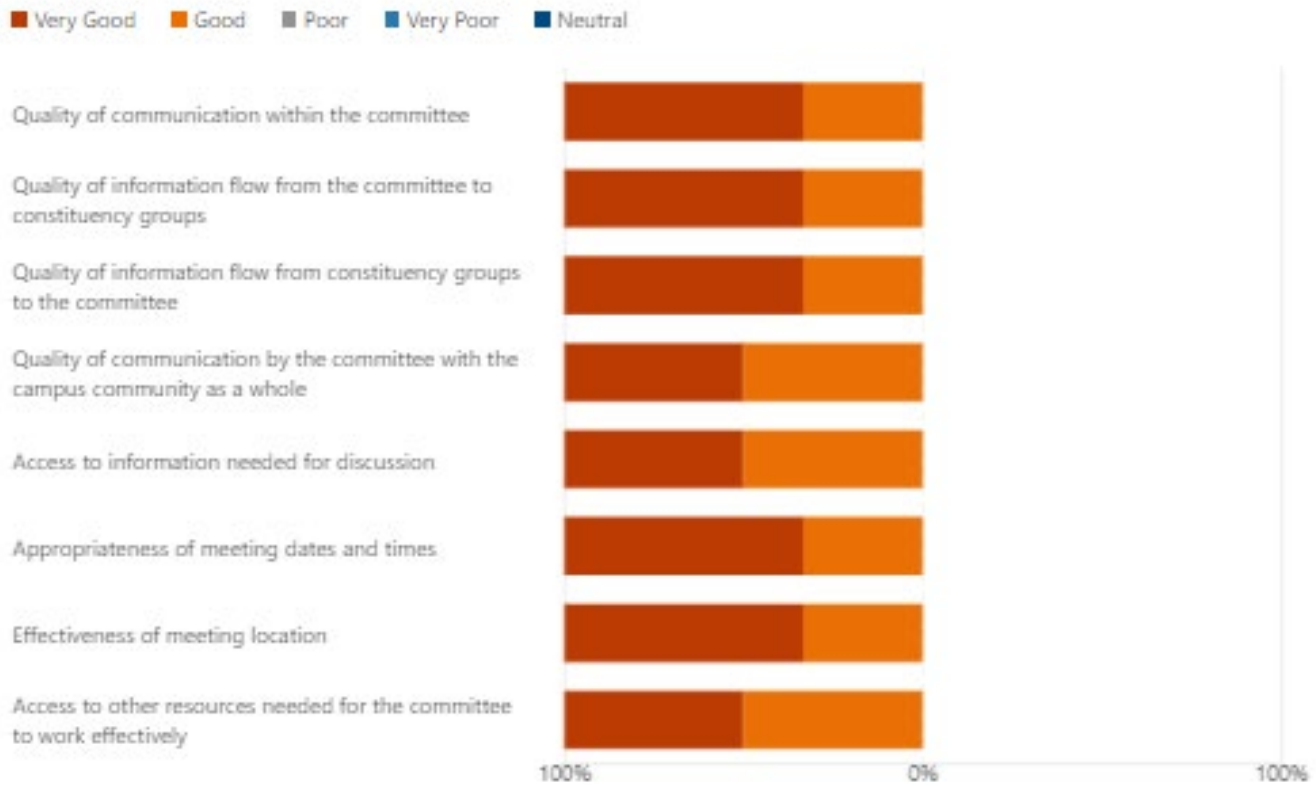
Please describe any additional resources (e.g., human, research data, additional information) that planning committees need to perform their assigned tasks?

Name	**Responses**
Thomas Robb	POCR Reviewer stipend approval to allow the committee to meet their charge as set forth by Curriculum Academic Standards Handbook.
Jennifer Lawler	Research data is helpful; as POCR becomes more prevalent, individuals and funding will need to be asses in order to provide quality output of assignments and projects
Tiffany Baiocchi	I think the use of the group on pathify is a great resource. I cannot think of any additional resources at th time.
Travis Murphy	I can't think of anything to suggest.
Kelly Kissane	Provide POCR assessibility training to instructors who took the POCR workshop before this section was added.
Robert Schofield	We need to have clearer directions from administration as to their expectation of numbers of classes per semester/year they hope to have POCR certified. We need additional POCR certified instructors for evaluating courses based on the first clarification. We need a method to entice faculty to get their course POCR certified and to get evaluators to have the time to do POCR evaluations as well as the desire to spe the time to evaluate classes for POCR certification.

Indicate the extent to which you agree or disagree with statements related to your s ervice on the committee overall (Strongly Agree to Strongly Disagree)
N=6



Please rate the following aspects of the committee's work (Very Good to Very Poor)
N=6


Very Good
Good
Poor
Very Poor
Neutral
Quality of communication within the committee
Quality of information flow from the committee to constituency groups
Quality of information flow from constituency groups to the committee
Quality of communication by the committee with the campus community as a whole
Access to information needed for discussion
Appropriateness of meeting dates and times
Effectiveness of meeting location
Access to other resources needed for the committee to work effectively
100%
0%
100%