



Lassen Community College
 Financial Aid Office
 P.O. Box 3000
 Susanville, CA 96130

2023-2024 Unusual Enrollment History

PRINT ALL INFORMATION NEATLY IN BLUE OR BLACK INK ONLY. DO NOT USE WHITEOUT.

Your 2023-2024 Award Year Institutional Student Information Record (ISIR) indicates that the U.S. Department of Education has identified your record with an Unusual Enrollment History (UEH) with regard to the receipt of Federal Pell Grant and Direct Loan funds from the past three award years from different institutions. Some students have legitimate reasons for their enrollment at multiple institutions. Please carefully read and complete the following information.

SECTION A: STUDENT INFORMATION

Last Name	First Name	M.I.	Student ID	Date of Birth
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SECTION B: CERTIFICATION:

Your Pell Grant and Direct Loan disbursement will not be processed/ or continue until the following documentation is returned and reviewed by the financial aid office.

- Print out from the National Student Loan Data System (NSLDS) available at www.nsls.ed.gov; listing all previously attended colleges and universities.
- Official academic transcripts from all previously attended colleges and universities as indicated on the NSLDS report. Please add information below:

Name of Institution Attended	Dates of Attendance	Academic Credit Earned
EXAMPLE—Harvard University	Aug.2020– May 2021	24 units

If you DID earn academic credit please complete the table above.

If you DID NOT earn academic credit please complete the table above and provide an explanation and documentation to support your statement (below). Acceptable reasons for lack of academic credits may include, but is not limited to, illness, family emergency, a change in student's residence, and military obligations. Please attach the following:

- One typewritten and detailed letter explaining your unusual enrollment history circumstances. Must be signed and dated.
- Two reference letters: one reference letter from a professional (e.g. academic counselor, therapist, social worker, etc.) on business letterhead; and a second reference letter from a person (e.g., relative, friend, neighbor, etc.) that has comprehensive knowledge regarding the existence of the adverse condition(s). Both letters must include the following information:
 - How long have you known the student, and in what capacity?
 - Brief statement regarding your knowledge of the student's academic history. Include why the student was not able to complete academic credit.
 - Include complete name, contact telephone number, and address.
 - Letters must be signed and have a current date.

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SECTION C: SIGNATURE CERTIFICATION

Person signing below certifies that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student's Signature

Date